

At a meeting of Jeffreyton Community Council held at the Church Hall, Jeffreyton on Monday the 12th November 2018 at 7.00pm

Present : Chair Mrs M Rogers, Vice Chair, Mrs S Maccreath, Councillors : Mrs A Morgan, Mr P Everall, Mr R Scourfield, County Councillor : Mr J Williams

In Attendance : Clerk, Mrs M Everall

43. Apologies for absence : Councillor Mrs S Maccreath advised late arrival

44. Declaration of Interest : None Received

45. Minutes of Last Meeting : Resolved : *That the minutes of the last meeting of the Council held on the 10th October 2018 be confirmed and signed by the Chairperson as a true record*

46. Matters Arising from the Minutes :

(a) Community Noticeboard : No response received from the second letter sent regarding possible relocation of board to Loveston. Another site was suggested, Clerk to contact owner with proposal. **Carry Forward.**

(b) Grass Verge, Millway Lane, Cresselly : Further request was sent and a reply subsequently received from Highways D (Angle to Narberth) advising a job ticket had been raised for the verge repairs. **Item Closed**

(c) Internal Audit Engagement Letter : Clerk drafted Engagement Letter in accordance with the External Auditor's requirements. This had been signed by both parties and the Internal Auditor had confirmed his availability for the 2018/2019 year accounts. **Item Closed**

(d) Bench in Village Play Area : **(i)** Clerk confirmed notification of remittance details from Valero of the £150 donation, this will show on the next bank statement. Clerk to write a letter of thanks to Valero **(ii)** Clerk liaised with the second donor regarding selection of bench. **(iii)** Councillor Mrs M Rogers advised that her enquiries had confirmed the need for a concrete base. The exact size and cost will depend on the bench selected.

(iv) Clerk advised that a Facebook Page had been set up and asked that those who used Facebook promote the Jeffreyton Community Council page in order to recruit more followers. Moving forward, we hope to engage more people in the community with suggestions and ideas regarding future projects. **Carry Forward**

(e) PCC / District Enforcement : Clerk had written requesting signs to combat dog fouling in the area. PCC had responded on the 6.11.18 saying that they were in the process of arranging signs as it was something that many community councils had asked for. **Item Closed**

(f) Poppy Wreath : Thanks to Councillor Mrs A Morgan who kindly represented Jeffreyston Community Council in the Remembrance Sunday Service in Jeffreyston Church by laying a Poppy Wreath on their behalf. **Item Closed**

At 7.20 pm Councillor Mrs S Maccreath joined the meeting

47. Correspondence

(a) Welsh Government Review of Digital Innovation. Full list of objectives can be found on the WAG website.

(b) Enhancing Pembrokeshire Questionnaire. PCC are reviewing the application process. Clerk completed survey.

(c) National Park Local Development Plan Annual Monitoring Report Consultation. Consultation period will run to midday 31.5.19

(d) Sustainable Drainage Systems (SUDS) Training events. On the 1st May the Minister for Environment made the commencement order for schedule 3 of the Flood and Water Management Act 2010 for (mandating) SUDS on new developments to come into force from 7/01/19. Training events will be held 10th – 11th December in Swansea – Reservations required

(e) Invitation to this years Dementia Friendly Communities Regional Conference in conjunction with The Older People's Commissioner for Wales Office. 13th November 10.00 - 4.00 at Hermon, Glogue. Reservations required

(f) Broadband. PCC are working on a number of initiatives to better connect the county. They are requesting details of specific issues within the community. Clerk to collate any responses and forward to PCC

(g) Pembroke Dock Town Council Vacancy. Closing date 16.11.18

(h) Came & Company Local Council Insurance. Information on policies including 'Community Buildings' and 'Charity / Not for Profit Schemes'

(i) One Voice Wales Conference dates for 2019

(j) One Voice Wales October Bulletin

(k) Hywel Dda. Information received regarding the new 111 service. Posters uploaded to website and placed on community noticeboards

(l) WAG : Welsh Government Armed Forces Team is running an exercise to identify gaps in services for veterans and their families in Wales. They would like to hear from ex-service men / women, family members of someone who has served or an organisation working with veterans

(m) Invite from PLANED to attend a Community Forum Network meeting. Pembroke Dock 5.12.18 at the Pater Hall (5.30 – 8.30)

(n) Charter between Pembrokeshire Town & Community Council Sector and Pembrokeshire Community Council. This had been circulated to members prior to the meeting and there was no feedback

(o) Pembrokeshire Coast National Park – Debate and discussion on Redaction and Dark Skies. They are happy to deliver a presentation to the council if required

(p) Welsh Hearts. Email received offering advice and information on defibrillators in the community. This subject was discussed at length early on in the year and whilst the Council agreed it was a good idea to have another in addition to the one located in the school, insufficient funds prohibited the purchase of a second one at that time. However, the Clerk reported that she recently entered a competition run by the Tenby / Saundersfoot Community First Responders because Jeffreyston Community Council felt it would be beneficial in having a second unit installed in the heart of the village. She was pleased to announce that they had been successful in winning. The clerk had liaised with both the Jeffreyston Inn and the First Responders and the defibrillator and cabinet was due to be installed in the next couple of weeks. She had also received confirmation that because the unit had been gifted to the community, maintenance and servicing would be undertaken by Tenby/Saundersfoot Community First Responders. Training sessions will also be available shortly. It was agreed that a letter of thanks be raised. Clerk to arrange.

48. Planning Matters

(a) Pembrokeshire Coast National Park Authority Planning Application
NP/18/0427/FUL Polytunnel – retrospective – Cresswell Stores, Cresswell Quay, Kilgetty, Pembrokeshire SA68 0TH **Permission Granted**

49. Financial Matters

(a) HSBC Bank Balance : As at 20.10.18 £1925.58
Clerk advised that External Auditor Invoice still not received

(b) Payments : The following were submitted for payment	Amount
Mrs M Everall – Salary 31.10.18 (October)	97.43
Poppy Wreath	20.00
Replacement Information Panel Invoice *	228.00

Clerk reported that a small reduction off the original quote* had been negotiated

Resolved : **The Council unanimously agreed that the accounts be approved for payment**

50. Highway Matters

It was reported that following the recent heavy rain, the road between The Vicarage

and the Primary School had seen unprecedented levels of surface water. It was suggested that the drains / culverts may be blocked. Clerk to report the issue to PCC

51. Any Other Business

Prior to the meeting the clerk had received notification of a street light not working opposite Rose Cottage, Jeffreyton. A request for replacement bulb was made to PCC 11.10.18 and a council member advised that it had been rectified

52. Date of next Meeting : Scheduled for Monday the 3rd December 2018 @ 7.00 pm

The meeting was declared closed at 07.50pm

Signed : Chairperson

Date :

Item	Action Points
46 (a)	Relocation of Community Noticeboard – Letter required
46 (d) (i) 46 (d) (iii)	Thank you Letter to Valero Liaise with donor re bench selection
47 (p)	Thank you Letter to Tenby / Saundersfoot Community First Responders re Defibrillator
50	Report Highways issue to PCC