

Minutes of the Meeting of Marloes & St. Brides Community Council held on  
Monday 8<sup>th</sup> October 2018 at Marloes Village Hall

Present:- Cllr. P. Smithies (Chairman), together with Cllrs. Jessop, Beal  
Richards, Johnson and Kimpton

- Mrs. Y. C. Evans - Clerk to the Council
- Mr. J. Walmsley – Community Resident
- County Cllr. R. Owens

Mr. Walmsley outlined to the Council the action he had taken to date with regard to planning for a Beacon Fire on the 11<sup>th</sup> November 2018. The Police and Fire services have been informed, and no planning consent is required. If Insurance was taken out with the organisers it would cost £173.60 plus £25 for volunteer help. It was agreed that Cllr. Smithies would contact the Council insurance company to see if cover is already in place, and then advise Mr. Walmsley. It was also agreed that donations collected on the evening are donated to the four specified charities. The Chairman will read the tribute, and Emily Beal will be asked to light the Beacon Fire. A volunteer is needed to play the Last Post, and others to prepare the bonfire on the day. Local farmers have been circulated to supply suitable material for the fire. A risk assessment will be undertaken on the day, and marker posts will be placed to keep people away from the fire area. Hand bells to be used to ring out the peace. Details will be sent to the local press. Mr. Walmsley was thanked for all this preparation. Members of the Council will be present on the evening to assist as necessary.

1) Minutes - The minutes of the September meeting having been circulated to members were approved subject to the word “dedicated” being deleted from the paragraph “Interpretation/Visitor Information/Signage” of the National Trust item under agenda Item 3, on the proposal of Cllr. Richards, seconded by Cllr. Jessop.

2) Matters Arising

- a) Police Matters – No issues this month. Clerk has e-mailed Stephen Crabb, MP asking if he will contact Jonathan Edwards MP. Also drew attention to the issue of monitoring Social Media sites, and abnormal use of the M4 and passing on this information to individual forces as required.
- b) County Council – Highways etc. Pre & Post data with regard to the 20mph limit received. Members were concerned that the information was not collected at the same time of year, and that in the pre-collection of data, the

Council had used black cables across the road not the box on the light pole. The cables are more easily seen by motorists who then slow down which would skew the data. It was hoped that the data would not be used to justify withdrawing the 20mph, or not extending the scheme to other roads elsewhere in Pembrokeshire.

- c) St. Brides Pay Phone – Phone out of order within 10 days of “last repair” - reported again.
- d) Moss Cottage – Further letter sent to the family.
- e) St. Brides Historical Leaflet – Further meeting to be arranged.
- f) Lockley Lodge/Parking, Martins Haven – Clerk advised that the Trust officer is away until next week, and will provide contact details to Cllr. Owens shortly.
- g) Local Boundary & Democracy Comm. for Wales – 26/06/18 – Clerk apologised she had not sent the response as agreed – confused the closing date.
- h) 29/09/18 – Pembs. Triathlon Events – Took place without any problems.
- i) St. Brides - Disability Access – Alan Hunt, PCC Access Officer visited the site as planned. After discussions with his line manager Mark Owen, it has been agreed that two disability spaces can be marked out on site.
- j) South House – Village matters. The Clerk confirmed that she had visited Mr. & Mrs. Bendall, and had discussed matter of concern with them. Noted.
- k) One Voice Wales – Pembrokeshire Area Committee – Clerk not able to attend.
- l) Community Health Council – Details put in Peninsula Papers.
- m) Clerks & Councils Direct - Sept. 2018 Issue 119 received. Clerk drew attention to items of interest to the council with regard to data legislation, Church Yards and hedge cutting.
- n) Planed Event, 11/09/18 – Cllr. Jessop attended, and provided a brief report.
- o) Household Enquiry Form – Electoral Register. Officer had responded advising they would consider using a poster format for contact details.
- p) Street Lights – Cllr. Jessop to provide details of relevant light numbers.

Clerk advised that there are still several issues to follow up in relation to IRPW matters and she will be taking action shortly.

### 3) Community Issues

Community Meeting – 17/09/18. Clerk to write up notes of the meeting. See summary prepared by Cllr. Jessop below.

#### Beacon Field

1. The Community Council is not prepared to purchase/manage the Beacon Field on the community's behalf, and this is in line with local opinion.
2. No residents wished to form a community group with the intention of

- purchasing/managing the Beacon Field.
3. Some interest was expressed about the possibility of the Beacon Field being used as a burial ground, but that was as far as it went.
  4. Regardless of ownership the general consensus is that, in the medium term, the access to the trig point should be improved.
  5. If a third party would buy the Beacon Field, The National Trust would be interested in permanently leasing it for a peppercorn rent – on the proviso that they were gifted a lump sum which would cover its upkeep.
  6. An anonymous individual with long-term connections to the village is interested in buying the Beacon Field and maintaining the land pretty much as it is, with village bonfires permitted to mark special events plus wild flowers encouraged.

Since the meeting the interested purchaser had been put in touch with the vendor and the matter is ongoing. The Beacon Field will be available for the Beacon Fire on the 11<sup>th</sup> November.

#### Enhancing Pembrokeshire Grant

The Chairman invited Mr. Mark Burton to outline the Grant process to the meeting. The Grant is available for any Group to apply for not only the community Council. Holiday homes pay an extra tax which has made up this fund. One of the main criteria is to demonstrate how the application will mitigate the effect of second homes on the Community area. Peninsula Papers management committee will be applying for a new printer – this will be supported by the Community Council, but other Councils will need to support as well. Mr. Burton thought he would not need to apply for grants for the Recreation area, as he has volunteers to help with various plans. He will work with the Village Hall to make an application for a new noticeboard to serve the wider community needs to advertise events as well as more routine notices. Cllr. Beal advised that Coastlands School are also planning an application for various items.

The Clerk and Cllr. Smithies explained what the annual precept is used for, and dog fouling is one matter being discussed with the National Trust and County Council. Cllr. Smithies confirmed that new ideas would be welcome for grant projects would be welcome, and ideas can be brought to the next Community Council meetings. It is appreciated that the Community has a limited number of people to undertake tasks/support in the area, and effective use of the grant monies may assist in

achieving new projects which may encourage people to stay in the Community area.

### National Trust Matters

Grant Application – This has been submitted by the National Trust (Mark Underhill), and a letter of support has been forwarded to the Trust.

Disability Access - County Cllr. Owens and Cllr. Jessop had attended the site meeting at Runwayskiln looking at the needs of people with disabilities in that area. There is already a disability toilet which can be accessed from the car park, although the track does need improvement. It is intended to provide disability parking near the Cafe – this has already been included in the last planning application. However another application is anticipated – some matters may be retrospective.

Rubbish/Dog Fouling – Clerk had contacted Jill Jacks (PCC) to request new notices with regard to dog fouling to take account of the new fines levied under the District Enforcement Contract. She had also asked if notices can be placed on normal litter bins advising that dog litter can also be deposited, as there are no dog litter bins in this community area. Cllr. Johnson drew attention to the number of dog litter bins in Oxwich (Gower) – an Area of Outstanding Natural Beauty. In this area, the problem is who would empty the bins. An idea in st. Clears was also noted – signs on the pavements. Agreed that all ideas should be discussed with the National Trust/National Park. No particular rubbish problems have been identified this month.

### 100 Years – Remembrance Commemorations

Beacon Fire – See notes above at the start of the meeting.

War Memorial – The Clerk outlined the arrangements for the Service which this year will allow for the minute silence at 11am, but will commence in St. Peter's Church. The Vice Chairman to lay the community wreath in the Chairman's absence.

Clock Tower – Poppy Project - A special remembrance for the eleven who died in the Ist World War – names to be read after the Clock strikes 12 noon. Poppy Display – weather permitting.

Village Hall - Refreshments on offer from 10.30 to 1pm.

Moriah Chapel - World War Exhibition from 12 noon to 4pm on the 10<sup>th</sup> and 11<sup>th</sup> November.

All events will be covered by articles in Peninsula Papers.

#### 4) Correspondence/E-Mails

##### a) Correspondence

- i. Royal Mail – Scam Mail - A letter had been received Sept. 2018 raising awareness with regard to scam mail, and action to be taken. Clerk had included this in the last report to Peninsula Papers.
- ii.
- iii. Western Power distribution – Power for life 2018 – delivered to households recently. Clerk will include relevant details in the next Council report.

E-Mails received – Clerk holds a separate list for e-mails noted, and these are not then included in the minutes.

##### E-Mails for attention:-

- 19/09/18 – Cllr. Jessop – reported Portuguese Man of War on Marloes Sands, also more recently a dead horse.
- 24/09/18 – PCC – Consultations on Toilet Strategy Needs Assessment and Parc Gwyn Crematorium Charges. Agreed that Council should respond on these matters.
- 26/09/18 – OVW – Unadopted roads in Wales etc. – on-line review. Noted.
- 28/09/18 – PCC – Dyfed Powis Police & Crime Panel - Annual Report (first) and also a 12 page Survey – Clerk to complete if practicable.
- 02/10/18 – IRP [Mailbox@gov.wales](mailto:Mailbox@gov.wales) Wales – Draft Annual Report Consultation – Section 13 covers Community Councils. Responses by 27/11/18. To circulate.
- 03/10/18 – [Lisa.Aspinall@gov.wales](mailto:Lisa.Aspinall@gov.wales) Community & Town Councils Review - Clerk to circulate to members advising that some of the proposed changes would have a major effect on small councils in particular.

#### 5) Planning Matters

- (a) PCNPA Seminar – 11/09/18 – Letterston. Attended by Cllr. Richards, but only a few other councils had attended. Reported that the planning element of the meeting had been almost nil. Dark Skies had been the main part of the meeting, but cloud cover meant that no stars were visible.
- (b) NP/18/0531/FUL – Change of use of 15 tents pitches to motor home pitches, 15 tent pitches to remain – Foxdale Guest House, Glebe Lane, Marloes. It was noted that the total number of pitches on the site will remain at 30, but there

will be approved provision for motor homes. Mr. & Mrs. Morse had advised the Council by letter that both they and the previous owner had taken motor homes, but the previous consent did not include them in the approval. They had also apologised for not attending the meeting. The Council are in support of the application. This is the only camping site in the village, and the visitors make use of other businesses locally which helps to sustain the community. There is no change to the size of the site, and there is sufficient screening around the site. Clerk to write accordingly.

## 6) Financial Matters

- a) Council Audit – Correspondence dated 28<sup>th</sup> September received from Grant Thornton, Auditors enclosing the audit Certificate and report from the Auditor General for Wales. The Council noted that a qualified audit report had been received because the Notice of Appointment of Date for the Exercise of Elector’s Rights had not been displayed properly to meet the necessary date period, and that the Council should therefore had answered No in respect of Assertion 4 in the audit document. Mrs. Evans had spoken to the relevant officer of Grant Thornton advising that she had telephoned and e-mailed requesting a change of date but had no response. Officer on holiday but this information was not provided automatically, and this occurred again recently. The Council accepted the Clerk’s explanation for the reason for the qualified audit. The Clerk to display the notice of Conclusion of Audit shortly. The Council will be invoiced for £139 plus VAT.
- b) Lloyds Bank – Monthly Bank Statements received.
- c) Budget Review – Mrs. Evans advised that there was £4,044 in the Main Deposit Account (28/09/18), and £ 578.74 in the current account, plus 14p in interest. Next month, she will be submitting the annual grants for payment for local organisations and charities. The Clock Tower accounts will be summarised also next month so that the Council can plan for paying for the painting and maintenance contracts.

## 7) Clock Tower

Clock Striking – Cllr. Smithies had met Mr. Howells on site with the Clerk and Claire Deacon. Agreed that the annual maintenance contract was due shortly. Cllr. Smithies has requested Smiths of Derby to visit, so that the clock will be striking correctly by the 11<sup>th</sup> November. Noted that it had not been striking correctly since March.

Painting Contract – Colour of “Garden Green” agreed at the site meeting for

the louvres and the two windows.

Poppy display – Project ongoing. See item above. Clerk had discussed arrangement with Mr. David Howells.

## 9) Urgent Matters

- a) Clock Tower Lane – Clerk to write to Mr. & Mrs. Malcolm Cullen thanking them for paying for the Clock Tower Lane to be strimmed/cut out by Mr. Dave Pomfrey. Noted that this Lane is the responsibility of the County Council – the only path they have in this Community area. Agreed that for next year the Clerk write to National Park asking if they will take over this path as they have paths that link to this one.
- b) Frankies Lane – Noted that further work is planned for this path, but the National Park Ranger is believed to be on holiday.
- c) Bench, Albion corner on Cliff Path – suggested by Cllr. Jessop. Council need to find out what the National Park policy is on seats, and also need to check with the land owner. - National Trust.
- d) Daffodil Bulbs – Cllr. Kimpton advised that he has daffodil bulbs available for planting locally. Cllr. Jessop volunteered to plant the bulbs.
- e) Skokholm Back – Noted that this bank has been cut back recently – around the old Pump. Clerk to ask the PCNPA Ranger if he has undertaken this work.
- f) Footpath Restoration after ploughing – Cllr. Smithies advised that a local resident had queried what is required of a land owner/tenant if a footpath is ploughed up. He will circulate some guidance he has identified on this matter. Cllr. Owens advised that Mr. Anthony Richards, PCNPA is available to provide advice and guidance as required.

There being no other business, the Chairman closed the meeting. The next meeting is to be held on Monday 12<sup>th</sup> November 2018 when the draft minutes of the October 2018 meeting will be submitted for approval.