

WISTON WARD COMMUNITY COUNCIL

Minutes of the Community Council meeting held on Monday 15th October 2018 in the Memorial Hall, Clarbeston Road at 20:00hrs.

Present:

Marilyn Bevan (Chair)	Alan Vaughan
Yvette Bevan	Peter Lewis
Thomas Bevan	Phil Davies
David Howlett (County Councillor)	Samantha Philipps-Harries (Clerk)

1. **Chairman's Remarks**

The Chairman welcomed everyone to the meeting.

2. **Apologies for Absence**

Apologies for absence were received from Rhys James and Robert Voyle.

3. **Confirmation of Minutes of the Last Meeting**

Minutes of the meeting held on 17th September 2018 were read and confirmed as a true record. Proposed by Alan and seconded by Yvette.

4. **Matters Arising There From**

- 4(6j) Playground update: the cost of all the items needed to action necessary repairs in the playground amounted to £645.00 including VAT and delivery. It was agreed by all councillors' present, for the clerk to order the items. It was also agreed that the clerk approach Phoenix Fencing to quote for actioning the necessary repairs.
- 6a Defibrillator for Walton East: following the successful grant application with the British Heart Foundation (BHF), it was agreed that the monies raised in the Winter Fair by Thomas, Pippa and Llysyfran Young Farmers Club (YFC) would be used to purchase the defibrillator and heated cabinet. A donation of £600 would be made to the BHF (by Llysyfran YFC), as the grant part funded the cost of the defibrillator. The heated cabinet would cost between £450 and £500. The Elders of Walton East Chapel had no objections to the defibrillator being sited on the outside of the chapel.
- 9a Christmas Tree for Clarbeston Road: Robin Sheldrake had kindly obtained maps for the area where it was hoped the Christmas tree could be sited, showing the where the amenities lay. It was agreed that the tree should be sited behind the Royal Mail Post box and the bench on the patch of land opposite the Playground. The clerk would forward the map with the location marked to Marc Owen (street care for Pembrokeshire County Council), to establish whether this would be possible.
- 9b. Bus Shelters Walton East and Wiston: David had been informed by Eirian Forrest (Planning Obligations Monitoring Officer for PCC), that there was potentially £11323 being held for the Wiston Ward under Section 106 (Planning Gain) account. Eirian had emailed to advise that *"It has been agreed to replace the bus shelter at Walton East, and subject to permission of the owners of the church car park provide a new one in Wiston. It has also been agreed to provide a BusPad at the bus stop in Clarbeston Road which will provide access to the bus for those people with disabilities. I have been advised that due to a number of bus stop infrastructure works waiting to be designed it may be some time before it can be undertaken."*

5. **Finance**

- a. Barclays Bank account balances as at 30/09/18:
- | | |
|--------------------------|----------|
| Business Premium Account | £3102.24 |
| Business Current Account | £3427.69 |
- b. Clerks Request for wages and expenses for July to September 2018: It was agreed to pay the clerk her wages of £450.00 and expenses £21.43. Proposed by Phil and seconded by Thomas.

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- c. Certified Annual Return for Wiston Community Council from Grant Thornton - External Audit 2017/18: the external audit had been received and the following items had been noted: Notice of Appointment of Date for the Exercise of Electors' Rights – the correct policy was not been followed, and the council were to ensure this did not happen in the future.
Allocation of staff costs: staff costs and expenses were to be reported separately as the expenses were for reimbursement of postage, stationery etc. It would therefore need to be noted as restated on next year's annual return.
Annual Governance Statement Part 2 – In 2018/19 the Wales Audit Office will focus on the compliance with Standing orders Delegation to committees.

6. Correspondence

- a. A Welsh Government consultation on petroleum extraction policy in Wales has been launched – tabled.
b. Enabling Natural Resources and Well-Being in Wales 2019-2023- Call for Grant Proposals – this had been emailed to all councillors advising it to be forwarded to any organisations that may fulfil the grant criteria.
c. Pembrokeshire Action To Combat Hardship (PATCH) – Christmas Toy Appeal donation request - it was agreed to purchase board games and art materials to the value of £50.00 and deliver them to PATCH. Proposed by Peter and seconded by Yvette.
d. Pembrokeshire County Council (PCC) Consultations re: Toilets, Parc Gwyn Crematorium and Tenby Pedestrianisation – noted.
e. PCC: Temporary Road Closure - Unclassified (U6150) Longlands Farm Lane, nr. Wiston – noted.

7. Planning

- a. 23, Lamborough Crescent, Clarbeston Road: Proposed Extensions to property - 18/0466/PA – conditionally approved.

8. Any Other Business

10. Next Meeting

The next meeting will take place on Monday 19th November 2018 at 20:00hrs at The Memorial Hall, Clarbeston Road.

As there was no further business the meeting closed at 21:05hrs.