

At a meeting of Jeffreyton Community Council held at the Church Hall, Jeffreyton on Wednesday the 10th October 2018 at 7.00 pm

Present: Chair Mrs M Rogers, **Vice Chair**, Mrs S Maccreath, **Councillors** : Mrs A Morgan, Mr P Everall, Mr R Scourfield, Mr J Williams

In Attendance : Mrs M Everall, Clerk

34. Apologies for Absence : None

35. Minutes of the Last Meeting : Resolved : *That the minutes of the last meeting of the Council held on the 3rd September be confirmed and signed by the Chairperson as a true record*

36. Matters Arising from the Minutes :

(a) Community Noticeboard : Possible relocation of one board to Loveston. No response to first letter, 2nd letter to alternative address required. **Carry Forward**

(b) Information Panel : Council Member fixed new panel and treated the wooden supports with weatherproof stain. **Item Closed**

(c) Grass Verge, Millwall Lane, Cresselly : Despite being reported several times to PCC, this has not been repaired. Clerk to send a further request. **Carry Forward**

(d) Internal Audit Engagement Letter : Clerk had prepared a letter in accordance with the External Auditor's requirements. This was circulated prior to the meeting for Councillors to consider. It was agreed that the Clerk contact the Internal Auditor to discuss the engagement letter and confirm his availability for the 2018/19 year end accounts. **Carry Forward**

(e) Bench in Village Play Area : A few developments since the last meeting. Following the Clerk's letter requesting assistance she had received notification of a proposed donation from Valero to the Council's fundraising. Also, there had been notification of a proposed second donation to the fund. The two donations along with a contribution from the Community Council means that purchase and installation of the bench can now proceed. It was decided not to apply for funds under the 'Enhancing Pembrokeshire Grant Scheme'. The funds allocated for 2018/19 will roll over to the 2019/20 financial year. All agreed that this will give the Community Council time to consider options and to consult with members of the Community on their views. It was also agreed that the Community Council should raise awareness within the community and that Social Media would be one option. *(i) Clerk to liaise with Valero (ii) Clerk to liaise with 2nd donor (iii) Councillor Mrs M Rogers to make enquiries regarding the requirement of a concrete base for fixing of bench (iv) Clerk to set up a Facebook Page* **Carry Forward**

(f) Environmental Statement & Equal Opportunities Statement

Clerk reported that whilst preparing forms for the Enhancing Pembrokeshire Grant she noted that there were no statements available. Statements were prepared and circulated prior to the meeting. It was agreed to adopt both statements. **Proposed : Mr R Scourfield Seconded Mrs M Rogers Resolved** : *That the Environmental Statement & the Equal Opportunities Statement be adopted*

37. Correspondence

- (a) **Consultation** : (Welsh Government Natural Resources) And New Proposals to support Welsh Farmers post-Brexit. Consultation ends 30th October 2018
- (b) **WAG** : Enabling Natural Resources and Well-Being in Wales 2019/23 – Call for Grant Proposals
- (c) **Consultation** : Fracking & Coal Bed Methane Development in Wales. Views by 25th September
- (d) **Boundary Commission for Wales** : Has submitted its Final Recommendation Report for the 2018 Review
- (e) **Invite to attend Launch Meeting** : Connecting Communities in Wales. Registration required
- (f) **Consultation** : Issues arising from Unadopted Roads in Wales
- (g) One Voice Wales 2018 News Bulletin
- (h) Dyfed Powys Police Annual Report
- (i) **Consultation** : Independent Remuneration Panel Draft Annual Report 2019/20 has been published. Comments welcomed by 27th November 2018
- (j) **Invitation** to an event with Ageing Well in Wales / Pembrokeshire County Council / Alzheimer's Society on 13th November at Hermon Centre, Hermon
- (k) **Independent Review Panel** : They have completed and published a review of the future of the Community & Town Council Sector in Wales
- (l) **Request** for financial assistance from PATCH. On this occasion, it was agreed – no further action
- (m) **Consultation** : Tenby Pedestrianisation – Extensions to Scheme Duration. Ends 31.10.18
- (n) **Consultation** : Parc Gwyn Crematorium – Proposal to increase charges & ideas to develop services. Ends 31.10.18
- (o) **Consultation** : Toilet Strategy – Needs Assessment & Proposal to increase charges. Ends 02.11.18
- (p) **Hywel Dda Health Board** : Transforming health & care in Mid and West Wales. Update following the public board meeting held 26.09.18
- (q) **PCC** : Are entering into a partnership with District Enforcement to provide littering, dog fouling anti-social behaviour enforcement within Pembrokeshire from the 10th September 2018. Members were requested to spread the word amongst the community. Clerk to contact PCC to see whether signs were available to attach to lamp posts / railings as dog fouling continued to be a problem in a particular area in Jeffreyston. **Carry Forward**

38. Planning Matters

(a) Full Planning Application **NP/18/0509/FUL**

Proposal : Second Storey gabled rear extension above existing lean-to and replacement of rear flat roofed dormer with a gabled dormer.

Location : Bishops Bridge, Cresselly, Kilgetty, Pembrokeshire SA68 0TY

This was received and considered by Council Members prior to the meeting and a response was made to PCNA declaring 'No Objection'

Councillor R S Scourfield declared his interest in the application as an employee of Pembrokeshire Coast National Park, took no part in the discussion and did not vote.

(b) Planning Application Consultation: Ref 18/0553/LB Proposal : Alterations to Bridge
Site Address : Ford Bridge, Jeffreyston, Kilgetty, Pembrokeshire
Council Members supported the application however as it is a listed structure it would be subject to the placing of a "date stone" in the stone work on the bridge. **Clerk to respond to PCC**

(c) Planning Application Consultation : Ref 18/0855/PA Proposal : Retrospective application for the provision of a detached ancillary granny annex building in rear garden (in place of the detached caravan approved under 17/0640/CL)
Site Address : Y Modurdy, Jeffreyston, Kilgetty, Pembrokeshire SA68 0RG
The Council agreed to support the application providing it remains ancillary and linked to the main house. **Clerk to respond to PCC**

39. Financial Matters

(a) Financial Reports : Clerk presented to the Council Financial Reports for the period ending 30.09.18 including Receipts & Payments for half year ended 30.09.18 / Budget for Year 2019/20 / Bank Reconciliation to end of September.

(b) HSBC Bank Balance : As at 30.09.18 £1925.58

Clerk advised that she was waiting for invoices for the Replacement Panel & from The External Auditor prior to making payment

| (c) Payments : The following account was submitted for payment | Amount |
|---|--------|
| Mrs M Overall – Salary 30.09.18 (Sept) | £97.43 |

Resolved : *That the account be approved for payment*

40. Highway Matters

There were no Highway Matters for consideration

41. Any Other Business

(a) Land opposite Sunnyside Farm It was reported that a member of the public had requested an update on the land opposite Sunnyside Farm, Jeffreyston SA68 0RE. As the land is referred to in the LDP, Clerk had checked with PCC Planning and there was currently no planning application received

(b) Poppy Wreath Clerk to arrange for a Poppy Wreath for the Remembrance Sunday Service. Councillor Mrs A Morgan kindly offered to represent the Community Council at the Service

42. Date of next Meeting : Scheduled for Monday the 12th November 2018 @ 7.00 pm

The meeting was declared closed at 08.40 pm

Signed : Chairperson

Date :

Action Points

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|---|-----------|
| 36 (a) Community Noticeboard | ME |
| (c) Grass Verge, Millwall Lane | ME |
| (d) Internal Audit Eng Letter | ME |
| (e) Bench in Play Area (i) / (ii) / (iv) | ME |
| ----- " ----- (iii) | MR |
| 38 (a) Notify PCNP NP/18/0509/FUL | ME |
| (b) Notify PCC 18/0553/LB | ME |
| (c) Notify PCC 18/0855/PA | ME |
| 41 (b) Poppy Wreath | ME |