

**MINUTES OF A MEETING OF LLANSTADWELL COMMUNITY COUNCIL HELD ON TUESDAY
11TH SEPTEMBER 2018 AT NEWTON HALL, WATERSTON AT 7.00PM**

PRESENT: Cllr B Brown (Chair)
Cllr B Evans
Cllr Mrs J Howell
Cllr M Howells
Cllr Mrs A Richards
Cllr Mrs J Wilson
Cllr G Wilson

APOLOGIES: Cllr Mrs H John
Cllr P Roberts

Also in attendance: Mr Darren Thomas (Head of Infrastructure PCC)
The clerk was in attendance (Mrs J Clark)

104/18 DECLARATIONS OF INTEREST

None received.

105/18 TRAFFIC AND HIGHWAY ISSUES

Mr Darren Thomas thanked Members for the invitation to attend the meeting to discuss traffic and highway issues in Llanstadwell. He advised Members that his role has now changed to cover a wider remit and his title is now Head of Infrastructure.

It was agreed that Quiet Lanes and speeding on Church Road were the main issues for discussion and Cllr M Howells referred to the transportation study being carried out to facilitate development in the Havens Waterway stating that he did not realise that implementation of Quiet Lanes was dependent upon this study. Darren Thomas explained that there was very little funding available and this Enterprise Zone study was a way of moving Quiet Lanes forwards. DT did suggest that LCC could fund it ourselves and he referred to Quiet Lanes as a way of introducing 20mph speed limits within our area.

DT confirmed that the parking bay outside a property on Church Road was adopted highway and therefore not for the sole use of the resident. Members advised DT that Church Road and Leonardston Road residents suffer 24 hours a day with speeding vehicles, using it as a rat run and they were concerned that someone would be killed or seriously injured. DT explained that speed is dealt with by Enforcement (Police), Engineering and Education. Slow signs were suggested, speed cameras and VAS signs which were not that affective in slowing vehicles.

It was agreed that Mr Thomas be invited back to Council in the near future and that a special meeting be held for this.

*Mr Thomas left the meeting at 7.40pm and he was thanked for his attendance and co-operation.

106/18 **CHAIR'S ANNOUNCEMENTS**

Cllr Brown advised that he had attended the Civic Service at Neyland in July which had been very well organised. He had also attended a PLANED meeting which was not that useful as Mark Drakeford spoke mostly about BREXIT rather than Action with Rural Communities. Cllr B Evans advised that he had attended the meeting regarding the Enhancing Pembrokeshire grant in May.

107/18 **MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 11th July 2018 were proposed and seconded. They were agreed as a true record apart from adding the name of Cllr Mrs A Richards to the list of those present.

108/18 **MATTERS ARISING FROM THE MINUTES**

The following matters were raised:

- a) **Minute 95/18 d)** The clerk advised that nothing had been sent by the Community Council for inclusion in the LDP1 and agreed to circulate the link to the document to all councillors.
- b) **Minute 95/18 f)** Cllr Richards advised that PCC had visited 75 Church Road which is currently vacant and have carried out some work. They are due to return to do further works.
- c) **Minute 95/18** The clerk advised that the repairs to the aerial slide at Jordanston play park had been completed.

109/18 **UPDATE ON ACCOUNTS FOR 31ST AUGUST 2018**

The following documents were circulated:

- a) The Bank Acct Reconciliation Summary with a current account balance of £689.78 the Saver Acct as £15,886.83 and the United Trust Acct of £10,135.74.
- b) Financial Statement – Cashbook showing income of £9,577.70 and expenditure of £5,937.33 (gross).
- c) The Financial Statement – Budget Comparison showing the budget, actual income and expenditure and the balance remaining under each budget heading.

The clerk advised that she would transfer funds into the current account from the Saver Acct to cover recent cheques issued and would check whether PCC had any funds in their Jordanston acct to cover the recent work carried out.

RESOLVED: That the financial information given above be agreed and accepted.

110/18

COUNCIL'S RESERVES

Cllr M Howells suggested using our reserves to fund the traffic and speeding issues we have possibly by purchasing dummy speed cameras etc. Cllr Brown, however, advised that this discussion was more about how we manage our reserves rather than how we would spend them. It was suggested that the sum of £5,000 be earmarked in reserves for a likely future project (such as traffic issues).

RESOLVED: That the sum of £5,000 be earmarked within reserves for possible future projects.

110/18

ACCOUNTS FOR PAYMENT

The following accounts were approved for payment:

| | |
|-----------------------------------------------|--------------------|
| a) Mrs J Clark August salary | £150.25 |
| b) PAYE for August | £37.40 |
| c) Mrs J Clark – Postages | £13.18 |
| d) PAYE for July | £42.00 |
| e) PCC Recharge for toilets at Hazelbeach | £515.35 (ex VAT) |
| f) Redlynch Leisure – repairs to aerial slide | £2,249.60 (ex VAT) |
| g) Rent for additional use of Hazelbeach Hall | £15.00 |

Also added was the July Salary for the Clerk (£150.25) and the July PAYE (£37.40).

111/18

REPORT OF EXTERNAL AUDITOR ON ACCOUNTS 2017-18

The report of the external auditor had been received and the clerk advised that a qualified opinion had been received due to the Exercise of Electors' Rights notice being displayed at a slightly later date than it should have. Otherwise no other matters were raised with the accounts.

RESOLVED: That the report of the external auditor for the accounts 2017/18 be accepted and points raised noted for future reference.

112/18

PLANNING APPLICATIONS

The following planning applications were considered:

- a) **18/0449/PA:** Food and drink units x 2 on land at Honeyborough Business Park – **SUPPORT.**
- b) **18/0450/PA:** Alterations, new garage and erection of summer house at 65A Church Road, Llanstadwell – **SUPPORT.**

113/18 **CORRESPONDENCE RECEIVED**

The following correspondence had been received:

- a) OVW Agenda for Pembs Area Committee meeting – noted.
- b) PCC – Environmental Enforcement Officers – noted.
- c) Welsh Govt – Future Fracking & Coal Bed Methane development in Wales consultation – noted.
- d) Community Health Council – Request for volunteers – noted.
- e) OVW – Review of Parliamentary Constituencies in Wales – noted.
- f) PCC Charter with Town & Community Councils – no action.
- g) Hywel Dda UHB Progress on ‘Our Big NHS change’ consultation – noted.
- h) PCC Responses to Household Enquiry Form in this area – noted.
- i) Welsh Gov – Case Studies for Review of Town & community councils – no action .
- j) PLANED Action with Rural Communities event – BB attended.
- k) PCC Review of Gambling Policy – no comment.
- l) OVW Training Dates for Pembs Area – noted.
- m) National Assembly – Supporting and Promoting the Welsh Language inquiry – noted.
- n) Welsh Govt Outline Findings and Recommendations of Independent Review Panel on Community & Town councils – noted.
- o) OVW July News Bulletin – noted.
- p) Paul Davies AM July and August newsletters – noted.

114/18 **ANY OTHER INFORMATION**

The following points were raised:

- a) Cllr M Howells advised that the next Liaison meeting with the Pembroke Power Station will be held next month and was asked to obtain an update on the engineer’s solution to the foam problem.
- b) Cllr Mrs J Wilson advised that corrugated asbestos sheets had been fly-tipped around Scoveston Fort on the public highway. The clerk to report this to PCC and possibly NRW.

115/18 **DATE OF NEXT MEETING**

The next meeting will be held on Tuesday 9th October 2018 at 7.00pm. Cllr B Brown gave his apologies in advance as he will be on holiday.

Signed.....Chair.....Date

Signed.....Clerk