**Cyngor Cymuned Spittal/Spittal Community Council**

**Clerk & Treasurer**

Christine Williams

Daneleigh, Castle Rise, Spittal, SA62 5QW

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**Minutes of the meeting of the Community Council held on Tuesday 4th September 2018**

**Minutes No 349**

1. **Present:**

Councillors: D Rees, E Whitby, R Elston, W Oriel, A Jones

Clerk & Treasurer: C Williams

County Councillor: D Howlett

1. **Apologies:**

No apologies were received.

1. **Minutes:**

* The minutes (348) of the meeting held on 2nd July 2018 were read, approved and signed as a true record by D Rees (Chairperson).

1. **Matters Arising:**

* Old Police House – The Clerk gave an update since the last meeting. A meeting with Mr Jim Dunckley (PCC) and Mr Peter Howe (PCC) had been informative. Following the meeting local builders were contacted to look at the possibilities and to provide quotations. It was agreed to continue with the grant application process, to inform Mrs Morgan of the intentions of the Community Council, to meet with Mr Kevin Shales (PCC – Enhancing Pembrokeshire Grant) and to keep Community Councillors informed.
* Local Democracy & Boundary Commission for Wales – acknowledgement of our response received.
* GDPR – The ‘Fair Processing Notice’ for Spittal Community Council has been upload to the web page.

1. **Correspondence**

**Emails** –

* PCC – Road Closure notice – circulated prior to the meeting. For information only.
* Paul Davies AM – Newsletter circulated prior to the meeting.
* PCC – Sarah Johns, Public Protection Manager – Gambling Act 2005 – review every 3 years – consultation now open. Circulated prior to the meeting. No response.
* PCC – Coleen Pearce, Digital Communication Officer – Household Enquiry Forms – letter encouraging responses in the noticeboard. For information only.
* PCC – Kevin Shales – Enhancing Pembrokeshire Grant – letter explaining the application process received. Clerk has been in contact.
* PCC – Charter between One Voice Wales and local councils. It was agreed that this would be circulated to all Community Councillors for discussion at the next meeting.
* Dyfed Powys Police – Rural Team. Information received on changed role. Clerk to circulate.
* Paul Davies AM – current newsletter received. Clerk to circulate.
* PCC – Marc Owen (PCC). Pembrokeshire Coast National Park – Off-street Parking variation order which includes the introduction of seasonal parking charges, 30 minutes free parking and 1, 2 or 3 hours parking at some car parks. Clerk to circulate for information only.

**Hardcopy** –

* Lloyds Bank – bank statement received.

1. **Finance**

* Income & Expenditure Account – update was presented and discussed.
* Clerk claim for 6 months to end of September 2018 – was presented and agreed. Cheque for £546 was issued.

1. **Planning**

* Nothing received to date.
* Cllr Howlett informed the meeting of a proposed variation to the building at the Recycling Centre (not landfill). The plans can be viewed – 18/0302/PA for comment.

Cllr Steve Yelland is working for the plans to be considered by PCC Planning Committee and discussed, this matter falls within his ward. The issue is a traffic concern. It was suggested that Community Councillors view the plans and comment regardless of the date on the documents.

1. **Appeals**

* Nothing received to date.

1. **Any Other Business**

* Parking on the pavement in Middle Town – it was agreed to discuss the situation with the owners of the vehicle. Clerk to arrange.
* Spittal Star – 2 items for inclusion from meetings a) volunteers for speeding group and b) parking on pavements and obstructing access. Clerk to arrange.

1. **Date of next meeting**

Tuesday 2nd October 2018 – 7.45pm

Signed……………………………………………………………………………………………………………………………

Date………………………………………………………………………………………………………………………………