

St Mary Out Liberty Community Council

Minutes

Minutes of the General Meeting of the St Mary's Out Liberty Community Council held on Tuesday 14th August 2018 at New Hedges Village Hall at 6.30pm.

Present: Cllrs D Brace (Chairman), H Rawson Humphries (Vice Chair) and D O'Hanlon

In attendance: Melanie Priestley - Clerk

- 1. Apologies for Absence** – Cllrs J Preston (County Councillor), D Mitchell and D Nash
- 2. Declaration of Interest – To adopt the Declaration of interest forms**

Cllr Brace proposed the adoption of the Declaration of Interest forms; Cllr Rawson Humphries seconded the proposal with all Council in Agreement.

- 3. To Receive the Minutes of the Meeting Held on the 10th July 2018**

It was proposed by Cllr Brace that these Minutes be a true and accurate record of the meeting of St Mary Out Liberty Community Council held upon the 10th July 2018; Cllr Rawson Humphries seconded the proposal with all Council in full agreement.

- 4. Matters Arising from the Minutes - None**
- 5. Account(s) for Payment and consideration of the bank reconciliation**

Accounts presented for payment:

101085	The Clerk	Wages	£153.73
101086	B W Scourfield	Internal Audit	£64.00
101087	Amazon	Stationary	£41.42
101088	A Brace	Grass Cutting contract	£330.00
101089	Zurich	Insurance	£432.69

Councillors perused the monthly balance sheet and bank reconciliation, also discussion took place regarding the precept and the balance thereof.

Cllr O'Hanlon proposed that the above accounts to be paid in full, the balance and bank reconciliation be accepted as a true record of the Council's accounts and that the Precept balances show a true record of spending; Cllr Rawson Humphries seconded the proposal with all Council in full agreement.

- 6. Planning Application(s) Received**

1	NP/18/0389/FUL	Taylors Park, New Hedges	Renovation of existing barn/outbuildings to form new dwelling for family member. New attached garage
2	NP/18/0388/FUL	Taylors Park, New Hedges	Demolition of existing 2 storey dwelling and rebuild new 2 storey dwelling on virtually same footprint and including extension
3	NP/18/0274/FUL	The Sundowner Motel, New Hedges	Discussions following site visit
4	NP/18/0477/NMA	Land to the Rear Of Cross Park, New Hedges	Non-Material Amendment

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1 & 2 In the Council's opinion this will be a welcome use of a building in need of renovation and the use of idle outbuildings. The proposed dwellings compliment each other and therefore are within keeping of the area.

3 The Council had concerns regarding the potential loss of the established and Pembrokeshire County Council adopted turning bay. Mr Andrew Richards kindly attended site along with the property owners, and many questions were answered along with the receipt of amended plans. The Council consider that their questions have been answered to a satisfactory standard and that the property owners will endeavour to honour their obligations in retaining the turning bay as is. Therefore the Council have no objections to this application.

4 The Council have no objections or concerns regarding the Amendment.

7. Licensing Application(s) Received - None

8. Consideration of Correspondence Received

- Notice received from Pembrokeshire Coast National Park Planning Authority of their Part Approval of non-material amendments to planning application NP/17/0401/FUL
- Notice received from Pembrokeshire Coast National Park of their recent acceptance of Tree Preservation Order 137
- Email received from Welsh Audit Office advising the Council that they have been chosen at random to answer a survey relating to the Internal Audit Process. The Clerk to answer the survey as required.
- Email received from a member of the public stressing concern over dogs being exercised upon the playing field in New Hedges.

The Council discussed this matter, noting that there are no dogs allowed signs on the gates into the field. If dog owners continue to exercise their dogs on the playing field then the Council will discuss what further action can be taken to stop this.

9. County Councillor's Report - Carried over to next month

10. Reports from Committee Representatives

Cllr Rawson Humphries – On Behalf of Village Matters

It was reported that two PCSO's stationed in Tenby are now to cover New Hedges as part of their regular patrols. The Clerk to invite them to our next meeting to make introductions.

The foliage around the Welcome to New Hedges signs is overgrown and obscuring the signs. Council agreed that Mr A Brace cut this next time he is cutting the grass through the village. Cllr Brace will advise him accordingly.

Cllr Brace (Chair) – Was very pleased, at long last, to advise the Council that the last few Sunday Services held in St Ann's Church have been 'clunk' free. The manhole has stopped rattling as cars pass over it.

11. Agenda Items

a. Consideration of the Internal Auditors Report

The Clerk read out Mr Scourfield's (Internal Auditor) report. Points raised to remedy for next year were:

- The drafting of an Asset Register
- The Drafting and adoption of Financial Regulations and Risk Assessment.

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b. Adoption of Privacy Statement (GDPR) for public display

Consideration was given to the Privacy Statement for adoption. Cllr Rawson Humphries proposed that this document be adopted and displayed as necessary; Cllr O'Hanlon seconded the proposal with all Council in full agreement.

c. Acceptance and signing of the Enumeration Report

Cllr Rawson Humphries proposed that the Enumeration Report for 2017/18, showing Nil Payments to all Councillors be signed as a true record; Cllr O'Hanlon seconded the proposal with all Council in full agreement.

d. Consideration of the precept balance – See (5) above

e. Update from the Ironman event organisers

The Clerk advised the Council that at long last contact had been made with the event organisers regarding parking on the grass verge at the top of the village.

The event organisers advised the Clerk that this land is in the ownership of the Pembrokeshire County Council and they have been given permission to use it to erect a 'feeding station' on. They have agreed to use matting to help prevent any further damage being occasioned to the verge and will contact the Clerk following the event to discuss last years damage.

f. Proposed date for litter pick through village – Postponed until September meeting.

Date for Next Meeting Tuesday 11th September 2018