

MINUTES OF THE ORDINARY MEETING OF LLANSTADWELL COMMUNITY COUNCIL HELD ON WEDNESDAY 9TH MAY 2018 AT THE MISSION HALL, HAZELBEACH FOLLOWING THE ANNUAL MEETING.

PRESENT: Cllr B Brown (Chair)
Cllr J Howell
Cllr M Howells*
Cllr P Roberts
Cllr Mrs A Richards
Cllr Mrs J Wilson
Cllr G Wilson

*Present for part of the meeting only.

APOLOGIES: Cllr B Evans
Cllr Mrs H John

The clerk was in attendance (Mrs Jane Clark)

62/18 DECLARATIONS OF INTEREST

Cllr Mrs J Howell declared an interest in planning application 18/0009/PA as she is the applicant.

63/18 CHAIRMAN'S ANNOUNCEMENTS

The chairman advised that he had attended the presentation of a Certificate of Appreciation to Jan Phillips at the Ferry House Inn for her long service to council and had attended the Waterston Liaison meeting at Dragon LNG.

64/18 MINUTES OF THE LAST MEETING

The minutes of the meeting held on 10th April 2018 were proposed and seconded. They were agreed as a true record.

65/18 MATTERS ARISING

The following matters were raised:

- a) Minute 48/18b): The figures for the rateable value of properties in Llanstadwell and Neyland had been obtained from the County Council and the breakdown equated to 75% for Neyland and 25% for Llanstadwell. The burial board precept will, therefore increase for Neyland and Llanstadwell's will remain as before. Cllr M Howells advised that he will inform the Neyland council representatives at the AGM the following evening and requested that a review of the Burial Board contribution be discussed at the next meeting.
- b) Minute 48/18c): The clerk had not received a reply from PCC regarding the location of the speed table at Waterston.

- c) Minute50/18: Cllr Brown advised that he had finalised the review of the Internal Audit and had signed off the document.
- d) The deadline for the LDP2 had been extended until August for the candidate sites and Cllr J Wilson agreed to bring a map of the area to the next meeting for discussion.
- e) Minute052/18: No response received from PCC regarding retrospective planning applications.
- f) The clerk was asked to find out when the Health Board drop-in sessions were being held on Milford Haven and Haverfordwest.
- g) The clerk was asked to email Darren Thomas regarding 30mph repeater signs, the speed limit on Military Road and the street lights on Church Road.

66/18

UPDATE ON ACCOUNTS TO 30TH APRIL 2018

The following documents were circulated:

- a) The Bank Acct Reconciliation Summary with a current account balance of £152.24, the Saver Acct as £13,150.87 and the United Trust Acct of £10,135.74.
- b) Financial Statement – Cashbook showing income of £4,230.24 and expenditure of £ 562.30 (gross).
- c) The Financial Statement – Budget Comparison showing the budget, actual income and expenditure and the balance remaining under each budget heading.

The clerk advised that HMRC would no longer be accepting cheque payments for PAYE at the Post Office but would prefer on-line payment. It was therefore agreed that the Clerk should apply for a debit card with a limit on expenditure of £250.00

RESOLVED: That the financial information given above be agreed and accepted.

That the clerk to apply for a debit card with a cash limit of £250.00.

67/18

NATIONAL PAY AWARD 2018/19

The clerk advised that a pay award had been agreed by the Association of Local Council Clerks and the Society of Local Council Clerks. It was agreed that the clerk be paid as per this new agreement as of April 2018. This would involve an increase in salary of £278.52 per annum or £23.21 per month.

RESOLVED: That the clerk's salary be increased as per the National Pay Award for 2018/19.

68/18 **ACCOUNTS FOR PAYMENT**

The following accounts were approved for payment:

a) Mrs J Clark April salary	£150.25
b) PAYE for April	£37.40
c) PCC – Recharge for Hazelbeach toilets	£50.13
d) PCC 3 x Location signs for defib	£61.92

PLANNING APPLICATIONS

The following planning applications were considered:

*Cllr Mrs J Howell left the room for discussion on her planning application below.

- a) **18/0009/PA: Proposed stables and tack/store room at Land west of Waterston Road, Waterston, SA73 1EJ – support.**
- b) **b) 18/0031/PA: Erection of motorcycle workshop at Waterston Service Station, Main Road, Waterston, SA73 1DP – support but recommend normal operating hours are followed to prevent nuisance to residents.**

69/18 **QUARTERLY INSPECTION REPORTS FOR PLAY PARKS**

The quarterly inspection reports had been received from PCC and the following matters were raised:

- a) There was one item of medium risk at Hazelbank which Cllr P Roberts would attend to ie the loose post on the trim trail.
- b) The local residents were not happy with the standard of grass cutting at Jordanston Park and it was hoped that things would improve.
- c) The clerk was asked to find out from David Stephenson when work would commence on the aerial slide and cradle swings.

70/18 **CRITERIA FOR ENHANCING PEMBROKESHIRE GRANT**

It was agreed that the information be re-sent to Cllr Richards and Cllr Evans and to discuss this matter at the June meeting.

*Cllr M Howells left the meeting at 8.35pm.

RESOLVED: That the information be re-sent to Cllr Richards and Evans for discussion at next meeting.

71/18 **GRANT CRITERIA FOR ACTIVE SPACES PROGRAMME**

The clerk was requested to re-send the email relating to this to all councillors for discussion at June meeting.

23/18

RESOLVED: That the email relating to this be resent to councillors for discussion at June meeting.

72/18

RENEWAL OF INSURANCE FOR 2018-19

A quotation had been received for renewal of council's insurance as follows:

- a) A one-year agreement would cost £901.86
- b) A three-year agreement would cost £864.48
- c) A five-year agreement would cost £827.06

It was agreed that the five-year agreement be taken up at a cost of £827.06.

RESOLVED: That a five year agreement for insurance be taken.

73/18

CORRESPONDENCE

The following correspondence had been received:

- a) Pembrokeshire Coastal Forum Newsletter – noted.
- b) Auditor General for Wales – A Picture of Primary Care in Wales – noted.
- c) Cruse Bereavement Care – letter of thanks for donation - noted.
- d) Paul Davies AM Newsletter for April – noted.
- e) Proposed Changes to Customer Facilities in Fishguard, Neyland, Milford Haven and Pembroke – agreed with Option 1 for Neyland.
- f) Update on GDPR and Data Protection Bill – Clerk to liaise with PCC Officer.
- g) PLANED's Community Forum Network – Hold the Date – noted.
- h) Paul Sartori Hospice at Home – Looking for Volunteers – noted.
- i) Hywel Dda – Our Big NHS Change – Drop in Event – find out dates for Milford and Haverfordwest events.
- j) Letter of thanks from 'Music at Llanstadwell' group for donation.
- k) Letter of thanks from Paul Sartori Foundation for donation.

74/18

ANY OTHER INFORMATION

The following matters were raised:

- a) Cllr Brown advised that the end of the determination period for Egnedol was 23rd May. There was a lot of work to be done and the comments from the NRW were not supportive. We will know by the middle to end of June what is happening.
- b) OVW have appointed a new Development Officer for this area, who Cllr Brown met at a recent event.
- c) Cllr Mrs Richards requested if the bollard located in the middle of the place name for Llanstadwell at Church Lakes could be moved by PCC.
- d) The clerk was asked to request that a litter bin be located near the bus shelter at Mastlebridge and to ask Keep Wales Tidy if litter pickers were available on loan.

75/18

DATE OF NEXT MEETING

The next meeting will be held on Tuesday 12th June 2018 at Mastlebridge Community Hall at 7.00pm.

There being no other business, the meeting closed at 9.00pm.

Signed.....Chair.....Date

Signed.....Clerk