**CYNGOR CYMUNED CILGERRAN COMMUNITY COUNCIL**

**MINUTES OF THE MEETING HELD ON MONDAY**

**19th MAY 2014**

 Present: Cllr H Bellamy, P Bottom, N Evans, J Wimhurst, L Williams, P Jones, K Griffiths, Cllr Davies.

 Apologies: Cllr D Worth

 Absent: Cllr T Thomas.

100 Minutes of the meeting held on 22nd April 2014, proposed as correct by Cllr Griffiths and seconded by Cllr Wimhurst.

**101 Matters Arising.**

101.1 Village Warden Contract – Cllr Williams presented a list received from Richard Wilson of the extra jobs that are being carried out, which are not on his original works schedule. They total an extra 3 hours per week in the summer and 1 hour per week in the winter. Cllr Williams proposed that the community Council accept the hours, seconded by Cllr Wimhurst and all in favour. The Clerk will confirm this decision by letter to the village warden and contact One Voice Wales to obtain advice and guidance in setting up a contract. Richard will be paid through the PAYE system.

101.2 Equipment Inspection Report – Cllr Bottom reported that it would cost £200 to renew the back boards in the MUGA. Cllr Evans proposed that the work be carried out as soon as possible seconded by Cllr Wimhurst and all in favour. Cllr Bottom confirmed that all the urgent jobs listed on the annual inspection report had been completed, apart from the mesh fence as the quotation from CTP has yet not been received. Cllr Bottom will chase this up.

101.3 Toilet Block – The Clerk presented members with two quotations that had been received. Cllr Wimhurst proposed that members accept the second quote, seconded by Cllr Williams and all in favour. The Clerk will write to the successful electrician which is Rhydwyn Davies. It was agreed that Cllr Bottom would sort out the exposed wires beforehand so that the job could be signed off by the electrician.

101.4 Standing Order Policies – The Clerk was asked to liaise with One Voice Wales to obtain copies of the policies referred to in the Standing Orders.

101.5 Parc Y Pwmp Tree Planting – Cllr Thomas was not present at the meeting. Cllr Bellamy will contact Cllr Thomas.

101.6 St Llawddog Church – Councillors agreed unanimously, the annual donation of £100 for the Burial Fund. Councillors also discussed at length the request received for financial support to renovate the church. It was resolved that the Community Council would pledge their financial support over the next three years totalling £5,000 on the condition that the funds are used solely for the purpose of restoration and is subject to match funding form grants available.

101.7 ‘Cilgerran Info’ website – Cllr Evans proposed that the Community Council no longer sponsor and renew the domain name as the Community Council website has now been set up. Seconded by Cllr Williams and all in favour. Cllr Griffiths confirmed that the Community Forum Group would liaise with Graham Jones with a view to adopting the site.

**102 Correspondence.**

102.1 Welsh Government Guidance for Community and Town Councils in Wales. Refer to website. Seen and noted.

102.2 Design Commission for Wales has launched ‘Shape My Town’, a new online toolkit that enables communities to engage in planning and shaping the places in which they live. See website. Seen and noted.

102.3 Welsh Government – Access to information on Community & Town Councils consultation can be viewed in the website. Seen and noted.

**103 Development Control.**

 **Planning Applications.**

103.1 Brynawelon, Glanrhyd, Cardigan – Change of use to light industrial facility - 13/0923/PA. Permission has been granted. Seen and noted.

103.2 Treial Isaf, Bridell, Cardigan – Erection of sunroom – 13/1095/PA. Cllr Davies declared an interest. No objections.

103.3 Llantood Farm, Llantood, Cardigan – Agricultural building (housing of straw) – Letter received confirming permitted development. Seen and noted.

103.4 Land at Tremle Farm, Cilgerran – Retrospective application for farm track to access land & hard standing area to store silage bales & farm machinery – 13/0895/PA. Permission has been granted. Seen and noted.

 **104 Finance.**

 Balance as at close of meeting 22/4/2014 Current Account £5,579.91

 Reserve Account £8,778.99

 Total £14,358.90

 **Payments**

104.1 Valeria Varney (April Salary

 & Course £212.87

104.2 Valeria Varney (Expenses) £50.40

104.3 Pembs C/C- Village Warden £2,450.00

104.4 Keith Edwards £30.00

104.5 Village Hall Rent £81.00

104.6 Wildlife Centre Membership £50.00

 Total Payments £2,874.27

 **Income**

104.7 Pembs C/C – Precept £4,400.00

 Total £4,400.00

 Balance as at close of meeting 19/5/2014 Current Account £7,105.64

 Reserve Account £8,778.99

 Total £15,884.63

104.8 The above payments were proposed as correct by Cllr Griffiths and seconded by Cllr Wimhurst.

**105 County Councillor’s Report.**

105.1Cllr Davies reported that the footpaths in the area have been completed.

105.2 Cllr Davies reported that to mark the centenary of the First World War, CADW are making some funds available for this year only, to restore war memorials. Cllr Davies proposed that the Community Council take advantage of this opportunity to apply for funds to restore the castle gates and pillars. Seconded by Cllr Bellamy and all in favour. Cllr Davies will explore this further and report back at the next meeting.

105.3 The Highways Department will be commencing their summer maintenance of tarmacking and resurfacing shortly.

105.4 Cllr Davies proposed that the two vacancies on the Community Council be advertised. The Clerk will put up notices on the Notice Boards.

**106 Community Forum.**

106.1 Cllr Griffiths had nothing to report, but confirmed that there would be a meeting soon.

**107 Any Other Business.**

107.1 Cllr Evans reported that some rubbish had accumulated on the layby between Croft and Cardigan. Cllr Davies confirmed that he would arrange to have it removed.

Date of next meeting 16th June 2014

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chairman

Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Clerk to Cilgerran Community Council