

Llanddewi Velfrey Community Council

Minutes of Annual Meeting held Wednesday 9th May 2018

Present – Cllrs Wynn Griffiths, Tudor Eynon, Keith Thomas, Jamie Lewis, Deryck Prosser.

1. Apologies for absence. Cllr Meurig James and County Cllr David Simpson had offered their apologies.
2. Election of chair for coming year. After brief discussion Cllr Jamie Lewis was proposed by Cllr Griffiths and seconded by Cllr Eynon, and all present agreed.
3. Election of vice chair for coming year. After brief discussion Cllr Tudor Eynon was proposed by Cllr Lewis and seconded by Cllr Thomas, and all present agreed.
4. Minutes of previous annual meeting. These had been previously circulated. They were accepted as correct, and agreed by all after this was proposed by Cllr Eynon and seconded by Cllr Griffiths.
5. Matters arising from previous meeting. It was agreed that there were no matters arising from these minutes.
6. Financial report annual governance statement and statement of accounts. These were circulated and reviewed. After a discussion they were agreed as accurate and accepted – proposed by Cllr Lewis, seconded by Cllr Griffiths and agreed by all.
7. Report on internal audit. The audit had been completed on the day of the meeting. The Clerk briefly took the meeting through the comments from the auditor. These included requesting the Hall Committee supply a letter requesting the payment of the Hall insurance, in order to provide a paper trail for the payment. There were also comments on potential confusion from duplicate entries regarding payments. It was agreed to appoint Llewelyn Davies as internal auditors for another year.
8. Standing orders review. These were circulated, and the Clerk briefly outlined the very minor changes made. The revised Standing orders were accepted.
9. Risk assessment review. This was circulated, and accepted.
10. Code of conduct review. The Code of Conduct was accepted for another year.

There was no other business to consider, so the meeting concluded at 8.25pm.