

Draft Minutes
LAMPETER VELFREY COMMUNITY COUNCIL MEETING
TUESDAY 8 May 2018

Present: Community Councillors: Charles James, Gillian Lewis, Lynette Evans, Marion Bowden,

1. **Apologies:** Community Councillors: Carol Wilson, Gwenfair Mason, Steven Jones, Barbara Williams, Nicola Merriman Glyn Jones and County Councillor David Simpson.
2. **Declaration of Interest:** None
3. **Minutes of the Previous Meetings (10 April 2018):** had been circulated and were agreed a true record as proposed by Cllr Charles James and seconded by Cllr Lewis Gillian.
4. **Matters Arising from the Previous Meeting:**
 - Signage would be needed for the dog watch scheme for all four areas.
 - Keven Phelps, the Head Teacher of Tavernspite School has emailed to say that Charles would have an update. Charles reported that the Head is happy to support any scheme to help with the parking situation. A site meeting is to be held with officers from PCC architect etc. Local businesses will be approached for funding as they contribute to a large proportion of the local traffic.
5. **Correspondence**
 - Letter from Hywel Dda University Health Board re: Consultation on Proposals for new hospital – drop ins. Information given to councillors for all area.
 - Letter from Paul Sartori re request for volunteers.

6. Finance

a) Bank balances:

Current account as of 30 April 2018	5990.23
Deposit Account as of 30 April 2018	1889.51
Overall total	<u>£ 7879.74</u>

b) Bills to pay:

Liz Thomas – Clerk’s salary for Apr allowance for home working	£ 138.86 <u>21.50</u>
HMRC – tax against wages	160.36 40.00
Zurich – Annual Insurance	£257.60

The above payments were proposed by Cllr Lynette Evans and seconded by Cllr Charles James and agreed unanimously.

c) Financial report : As agreed at the AGM prior to this meeting
The budget had been discussed and agreed at the January meeting noting the increase in precept to cover potential costs for elections; this is to be covered over a

three year period. The end of year Summary of Payments and Receipts was presented to the meeting and was approved, proposed by Cllr Charles James and seconded by Cllr Gillian Lewis and agreed unanimously. The Clerk will complete the necessary documents for submission to Grant Thornton for external audit. It was agreed that Colin John of Llewellyn Davies in Whitland be asked to carry out the internal audit as has been done in previous years.

d) Review of financial risk assessment and standing orders: As agreed at the AGM prior to this meeting.

Both documents were reviewed and were confirmed for another year. The Annual Governance statement was also agreed unanimously.

7. County Councillor's Report

- No report

Planning

Planning Applications

- Demolition of outbuilding shed and construction of 2 storey extension for artists studio – Hillside, Tavernspite, Whitland, SA34 0NN – 18/0039/PA – no objections
- Erection of first floor extension to bungalow and conversion of outbuilding to holiday unit – 18/0004/PA – no objections

Planning Notifications

- None received

8. A.O.B.

- The clerk informed councillors that she will be away from 29th May to 6th June.

9. Date of the next meeting – 12th June 2018

The meeting closed at 8.25pm