

## WISTON COMMUNITY COUNCIL

Minutes for the Community Council meeting held on Monday 18<sup>th</sup> June 2018 in the Memorial Hall, Clarbeston Road at 20:00hrs.

### Present:

Alan Vaughan (Vice-Chair)  
Peter Lewis  
Robert Voyle

Yvette Bevan  
Thomas Bevan  
David Howlett (County Councillor)

### 1. **Chairman's Remarks**

Alan welcomed everyone to the meeting.

### 2. **Apologies for Absence**

Apologies for absence were received from Marilyn Bevan, Phil Davies and Rhys James.

### 3. **Confirmation of Minutes of the Last Meeting**

Minutes of the last meeting were read and confirmed as a true record.  
Proposed by Peter Lewis and Seconded by Yvette Bevan.

### 4. **Matters Arising There From**

4(9f) Blocked drain at Clarbeston Road Station entrance – no response at present.

(6j) Clarbeston Road Play Park update – a basket ball hoop at been dumped in the play park, which could not remain as no ball games are permitted in the play park – David agreed to contact Pembrokeshire County Council to have the hoop removed.

### 5. **Finance**

a. Bank account balances as at 31/05/18:

Community Account = £2662.50

Business Premium Account = £3100.69

b. Year End Audit 2017/18: The Grant Thornton Audit for 2017/18 had been returned from the Internal Auditor with no issues, it included: -

1. Cash book for year ending 31/03/18.

2. Balances for year ending 31/03/18.

3. Bank Reconciliation for year ending 31/03/18.

4. Grant Thornton Accounting Statement as at 31/03/18.

5. Explanations of significant variances on the account statement year ending 31/03/18.

6. Statement of Accounts for year ending 31/03/18.

7. Comparison of statement of accounts for 31/03/17 and 31/03/18.

8. Asset Register as at 31/03/18 – this had increased from £23089 to £25925 and was due to the purchase of the new playground equipment.

9. Forecast of income and expenditure for 2018/19.

10. Risk assessment and management (financial) for period 1/04/2017 to 31/03/18 – no new risks had been identified, and the members present felt the management and action plans in place were adequate at this time.

The clerk would now forward all the relevant document to the auditor Grant Thornton.

### 6. **Correspondence**

a. Letter form Dr Chris Allman regarding Clarbeston Road Railway Station and email from Arriva Trains Wales. Dr Chris Allman wrote to advise the community council that he and his son would no longer be able to adopt the railway station at Clarbeston Road as they would be

moving out of the area in the near future. Subsequently an email from Arriva trains had been received asking if there was another individual or possibly a group/club in the area that would like to continue the work Dr Allman and his son had started. If anyone in the community was willing to take on the project, the council would inform Arriva trains.

- b. Biodiversity Solutions – a non-profit making Social Enterprise Company, dedicating its income to researching and improving the biodiversity of West Wales – tabled.
- c. Pembrokeshire County Council (PCC) – Byelaws made pursuant to Section 6 of the Town Police Clauses Act 1889 as incorporated with the Public Health Act 1875 with respect to Omnibuses – tabled.
- d. Pembrokeshire Young Farmers Clubs – letter of thanks for donation.
- e. Sandy Bear Children’s Bereavement Charity – donation request - it was agreed to donate £50 proposed by Thomas and seconded by Yvette.
- f. Welsh Government: The Categorisation of Uses and Management of Change: Planning Review – noted.
- g. National Assembly for Wales: Consultation – Inquiry into diversity in local government - tabled
- h. Local Development Plan 2 – Methodology and Engagement Session – noted.

## **7. Planning**

- a. Alteration and extension to main house to form a conservatory on the south elevation. Stone barn: 1 bed annexe (2 storey block), with office/study/utility accommodation at ground floor and bedroom over. Existing open barn (cart house) section to be closed to form a multi-use space. Barn to be linked to farmhouse with a simple glazed link. Barns: to be split into 2 self-contained units for holiday letting. New purpose-built wood store as part of bat mitigation measures. At Knock Farm, Clarbeston Road – 18/0089/PA – there were no known objections to this application.
- b. Portal frame extensions to existing agricultural machinery and transport workshop at Willow Wood, Clarbeston Road – 18/0180/PA – there were no known objections to this application.

## **8. Any Other Business**

- a. National Association of Local Councils: Model Standing Orders.
- b. Hywel Dda Consultation on the NHS changes within the Health Board – Yvette Bevan and letter from Simon Hart MP.

## **9. Next Meeting**

The next meeting will take place on Monday 16<sup>th</sup> July 2018 at 20:00hrs at the Memorial Hall, Clarbeston Road.