

At the **ANNUAL MEETING** of Jeffreyston Community Council held at the Church Hall, Jeffreyston on Monday the 11th June 2018 at 7.00 pm

Present : Chairperson Mrs M Rogers, Vice Chairperson Mrs S Maccreath, Councillors, Mrs A Morgan, Mr P Everall, Mr R S Scourfield

In Attendance : Mrs M Everall, Clerk

15. Apologies for Absence : County Councillor Mr J Williams

16. Minutes of the last Meeting :

RESOLVED : *That the minutes of the last meeting of the Council held on the 14th May 2018 be confirmed and signed by the Chairperson as a true record*

17. Matters arising from the Minutes

Jeffreyston Wynch : Owen & Owen are still looking into the subject of ownership. Clerk had contacted the Estates Surveyor of Welsh Water who gave his assurances that the matter would be progressed. *Item carried forward*

Bench in Village Playground : Clerk had checked papers held and advised that the Lease Agreement Clause 2.2 , in particular 2.2.3 & 2.2.4, states that the Lessee may place on the premises play equipment for children & the Lessee may place on the premises seating tables and other equipment for utilising the Premises as a community recreation area.
Clerk to make enquiries with PCC on responsibility of maintenance of any addition to the area. Clerk to register an interest with PCC under the "Enhancing Pembrokeshire Grant" scheme. Clerk to make enquiries with Valero as to the possibility of assisting with the purchase of a bench. Item carried forward

Benches @ Cresswell Quay : Outstanding, reminder required. Clerk to action
Item carried forward

Grass Verge, Millwall Lane, Cresswell Quay : Remains outstanding.
Clerk to forward photographs of the problem. Item carried forward

Community Notice Board : Mr R Scourfield has not heard anything to date. An alternative site at Loveston school was suggested.
Item carried forward

Information Panel : Clerk had made enquiries and it is thought that the ground it is on is owned by PCC. Clerk had also asked Planed to check the terms of reference and they had reported that none could be located. It was agreed that the Council proceed with the purchase of a replacement panel at approx. £240 + vat, however in order to keep costs to minimum, council members would undertake the removal of old and fixing of new.

Item carried forward

Implementation of GDPR : Clerk has update PCC Town & Community website with **The General Privacy Notice**. Contact has also been made to the **ICO** who advised that registration was required. Council agreed to registration and payment of fee.

18. Correspondence

- (a) Meals on Wheels, alternative services market place
- (b) National Park Community Council Seminar 11th September 2018
- (c) New Model Standing Orders 2018 to replace those issued in 2013
- (d) Western Power Power Up!
- (e) CTC Review List of Pop-in sessions
- (f) Welsh Gov Consultation. Technical Advice Note 1
- (g) Citizens Advice Pembrokeshire AGM 27/6/18
- (h) PCC Byelaws made pursuant to Section 6 of the Town Police Clauses Act 1889
- (i) Pembrokeshire Area Committee Meeting. One Voice Wales. 22/5/18
- (j) Biodiversity Solutions. Project proposal.

19. Planning Matters

(a) Refusal of Planning Permission. Application Number 17/1207/PA

Change of use of domestic garage into one unit of self-contained holiday accommodation (in retrospect) – **Norchard Farm, REDBERTH, Tenby, Pembrokeshire**

(b) Pembrokeshire Coast National Park Authority

Application Number NP/18/0278/LBA

Proposal : Restoration & Refurbishment of cottage including the rebuilding of ruined portion & provision of rear link extension. Extension & provision of rooflights to former carpenters shop

Location : **Kiln Cottage, Cresswell Quay, Kilgetty, Pembrokeshire SA68 0TE**

RESOLVED : That the council supports the application

Councillor R S Scourfield declared his interest in the application as an employee of Pembrokeshire Coast National Park Authority, took no part in the discussion and did not vote.

20. Financial Matters

(a) Payments

The following accounts were submitted for payment	Amount
Mrs C M Everall – Salary 31.05.18 (May)	£97.43
Information Commissioners Office – GDPR Registration	£40.00

RESOLVED : That the accounts be approved for payment

(b) HSBC Bank Balance

Clerk reported that the bank balance as at the 20th May 2018 was £1601.38

21. Highway Matters

There were no matters

22. Any Other Business

(a) Overgrown Hedges, St Oswald’s VA School It was reported that although the verges outside the school had been cut recently, the hedges on the access path from the village to the school had not and were badly overgrown. The walkers to and from the school are each time, covered in grasses etc and this will only get worse. Clerk to report to PCC

Item carried forward.

23. Date of next meeting

The date of the next meeting is scheduled for **Monday the 3rd September 2018 @ 7.00 pm**

The meeting was declared closed at 08.45pm

Signed : Chairperson

Date :