

Minutes of the monthly meeting of Johnston Community Council held on 14th May 2018 in Johnston Institute.

**Present: Cllrs Morgan, Jones, Pratt, N. James, Rowlands, Philpott, Young, Wilkins, Spilsbury (Chair); Peter Horton (Clerk).
Apologies : C'Ilr Jeffries**

9249 – Declarations of known Interests

None.

9250 – Public Forum (ten minutes maximum)

There were no members of the public present.

9251 – Approval of minutes of April 2018 monthly meeting

The minutes were agreed as an accurate record, and signed by the Chairman (proposer C'Ilr Rowlands, seconder C'Ilr Jones).

9252 – Damage to Christmas tree.

C'Ilr Rowlands had discussed this matter with the Police at the recent community forum, and it was being looked into further.

9253 – Bus shelter / seat outside NISA Shop

C'Ilr Rowlands had spoken again with Darren Thomas of P.C.C., and was pushing for progress on getting this work carried out.

9254- Close Field Skatepark

C'Ilr Rowlands informed Members that he was still looking at possible funding streams for the CCTV installation, including via the Police or Lottery as possibilities. C'Ilr Jones had been informed of damage to the roundabout in the Close Field, and had taken a photograph of this. Photograph to be emailed to C'Ilr Rowlands, to be passed by him to P.C.C. for necessary repairs to be arranged.

9255 – Road and pavement problems.

C'Ilr Rowlands was currently in discussions with P.C.C., with a view to trying to arrange meetings to discuss possible service level agreement to do this work.

9256 – Publicity for recently-acquired defibrillator provision

Still in hand with C'Ilr Pratt.

It was noted that the defibrillator at the NISA shop had been utilised over the past week. There had apparently been a problem getting into cabinet, due to those present not knowing the code. Members were informed that the cabinet had a sign on it saying ring 999, in which case the code would be given by the emergency services operator. However, Members felt that it might be good to arrange a further training session, such as on Cricket Day or another suitable occasion.

9257 – Boundary fenceline with Dawnus development

Members were informed that the fence had been repaired, which was welcomed. However, C'Ilr N. James raised concerns over what would happen once the development had been completed, and felt that this needed addressing. C'Ilr

Rowlands mentioned that this issue was currently under discussion with the Planning Department.

9258 – Excessive weed growth around Village.

C’Ilr Rowlands currently in the process of arranging meetings with P.C.C. with a view to organising possible service level agreements for this work. C’Ilr Pratt raised the possibility of incorporating local hedge-cutting into any such agreement. Members felt this could potentially be of use, especially given the current overgrown state of the hedges around the school entrance.

9259 - Discussion of possible formal signage provision for businesses around railway bridge

C’Ilr Rowlands informed Members that he was awaiting a response from P.C.C. regarding the possibility of getting a sign made at the P.C.C. Signs Unit.

9260 - Discussion of responsibility for boundary fencing at Hayston View development

Currently in hand with C’Ilr Rowlands to discuss further with P.C.C. Planning.

9261 - Discussion of overhanging tree, Church Road

In hand with C’Ilr Rowlands, who was arranging to discuss further with P.C.C. to find a way forward.

9262 - Bolton Hill Quarry fence

Clerk to write a letter to Gareth Phillips at the Quarry, referring to their previous offer undertaking to contribute, and asking them to consider how much they might be prepared to pay towards the cost of the new fence required.

9263 – Speed-activated signage, Langford Road

In hand with C’Ilr Rowlands to discuss with P.C.C.

9264 - Discussion of ways to promote community spirit via community events

Ongoing with C’Ilrs Jones and Philpott.

9265 - Walkway under railway bridge on cycle path

Members noted that a start had been made to the necessary work, with the affected areas having been marked up ready.

9266 – Rubbish collection problems, Hayston View

Members noted that the problem appeared to have been resolved.

9267 – Fence, Cunnigar Lane

In hand with C’Ilr Rowlands to discuss with P.C.C. at forthcoming meeting.

9268 – Pavement parking, The Close

In hand with C’Ilr Rowlands to discuss with P.C.C. regarding any possibilities for provision of additional parking. C’Ilr Rowlands advised Members that any works carried out were likely to involve cost for the Community Council.

9269 - Discussion of status of land behind Mike Howlin Motors

C'llr Rowlands had discussed the matter with the solicitor. However, due to priority of other pressing matters, the matter had not been looked at in detail. Matter to be followed up after the forthcoming Land Tribunal hearing.

9270 - Discussion of needed maintenance work on Glebelands Field Pavilion

Members noted that the work had been completed and invoiced at £260.

9271 – Road problems, Langford Road

C'llr Rowlands informed Members that this matter had been raised at the recent Police Community Liaison Forum meeting, and KR – has raised with police. They had undertaken to be aware of the matter, and chase offenders as possible.

9272 - Discussion of Langford Road traffic-related issues

Members felt that this would be an appropriate item for discussion with Paul Davies, A.M. at the June meeting.

9273 - Discussion of possible improvements to Village war memorials in readiness for the forthcoming commemorations of the W.W.1 100th anniversary

Currently in hand with C'llr N. James.

Planning

9274 - Applications

Discharge of condition 3 (Construction Method Statement) of planning permission 17/0968/PA (Demolition of school and erection of new bat house).

Site Address: Johnston CP School, Cranham Park, JOHNSTON, Haverfordwest, Pembrokeshire, SA62 3PU – no comments.

Correspondence

9275 - Ombudsman – Notification of complaint review request by Mr. G. Bishop – noted, and Members were informed that the review request had subsequently been rejected by the Ombudsman.

9276 - O.V.W. – Notification of extension of time for submission of L.D.P. candidate sites to 14th August 2018 – noted.

9277 - John Charles – Request for permission to place business advertisement into community noticeboard – Clerk to put him in touch with C'llr Phillips to place on the Facebook if he wished to do so.

9278 - Independent Review Panel – April newsletter – noted.

9279 - P.C.C. – Notification of proposed temporary traffic order, due to deliveries to / from Murco site – noted.

9280 - Paul Davies A.M. – Newsletter – noted.

9281 - Independent Review Panel – Request to hold pop-in sessions on May 24th 2018 in connection with ongoing review into future of town and community councils – noted, and Members decided against hosting a session.

9282 – O.V.W. – Information on data protection fees – covered in agenda item below.

9283 - P.C.C. – Survey on future of customer service centre provision – noted.

9284 - P.C.C. – Quarterly inspection report and accompanying message – noted, and Members commented that J.C.C. has been sending repair requests to P.C.C. for action when advised of the need following inspection reports carried out.

9285 - 1st Johnston Scout Group – Invitation to annual celebration to be held on 25th May – noted.

9286 - Football Club – Grass-cutting contract 2018 season – Members voted to accept, but with a request to them to ensure that the area around the skatepark barrier is kept in good condition (Members noted its unkempt condition at present (Proposer C’Ilr Pratt, seconder C’Ilr Jones).

9287 – P.C.C. – Data Protection legislation service – Covered in agenda item below.

9288 - Ombudsman – Notification of decision not to investigate complaint by G. Bishop – noted.

Accounts

9289 - Payments

Football Club – grass-cutting	:	£250-00
Football Club (maintenance work to pavilion)	:	£260-00
D. Banfield (bus shelter cleaning)	:	£ 60-00
Clerk (expenses, December 2017 – May 2018)	:	£ 74-55
D. Mayr (internal audit)	:	£105-00

9290 - Consideration of charitable donations

Deferred until June.

9291 - Internal audit

Members were informed that the internal audit had been completed with no matters arising.

9292 - Annual governance statement

Members discussed and completed the Annual Governance Statement for 2017/18, and this was signed by the Chairman and Clerk.

9293 - Arrangements for public viewing of community accounts

Clerk to arrange as possible, after discussion with auditors. Accounts to be viewable in the Village Institute Committee Room.

The above items were approved by Members (Proposer C’Ilr Spilsbury, seconder C’Ilr Young).

9294 - Discussion of Risk assessment actions required

Member discussed some of the higher risk items from the list, as follows :

Steep drop behind bus shelter on main road by Close Field. Clerk to contact P.C.C. and T.R.A. to ask them to address the problem.

St. Peter;’s road bus shelter. C’Ilr Pratt to obtain quotations for a replacement roof covering, and also for re-painting of the bus shelter interior.

Other less urgent matters on list to be deferred for progressive consideration over coming months. Item to be kept on the agenda until further notice.

9295 - Discussion of Remuneration Panel Report 2018

Covered in 2018 A.G.M.

9296 - Discussion of new data protection legislation

Clerk to attend forthcoming meeting on 22nd May to obtain more information on requirements of legislation. Clerk also to respond to P.C.C. with an expression of interest in their proposed D.P.O. service arrangement. It was hoped that more information on the requirements would be available by the June meeting.

Clerk to arrange to register the Community Council as a Data Controller with the Information Commissioner’s Office at a cost of £40 (Proposer C’Ilr Morgan, seconder C’Ilr Rowlands).

9297 - Discussion of Clerk’s hours of work

The Clerk explained to Members that due to increasing work to implement new legislation, more complex audit arrangements, etc., the five hours / week were no longer adequate. Members voted to increase the Clerk’s hours to 7 hours / week (Proposer C’Ilr Philpott, seconder C’Ilr Morgan). Clerk to prepare amended contract for signature at June meeting.

9298 - Discussion of situation regarding land opposite Johnston Institute

Members were informed that the Land Tribunal hearing was set for the following day, Tuesday 15th May, with C’Ilrs Rowlands and N.James to attend along with legal representatives.

Any other business

9299 - Johnston in Bloom. C’Ilr N. James mentioned this as something needing arranging over the forthcoming months.

9300 – Street lighting, Church Road. C’Ilr Pratt had been approached by a resident concerned over the perceived inadequate lighting in Church Road, and raising the question of whether additional lighting provision could be arranged. C’Ilr Morgan mentioned that it is within the 30mph limited area, and may possibly be subject to regulation on minimum lighting levels. C’Ilr Rowlands undertook to look into this matter.

9301 – Pavement parking. C’Ilr Morgan welcomed the reports being received that regulations strengthening the ban on pavement parking might be in the pipeline.

9302 – Members expressed condolences to family and friends following the recent death of Jilly Evans former host at The Vine Inn. Funeral arrangements were mentioned for the benefit of those present.

The meeting ended at 9-20pm.

Next scheduled meeting to be held on Monday 11th June 2018

Signed.....Chairman

Date.....