

# WISTON COMMUNITY COUNCIL

Minutes for the Community Council meeting held on Monday 14<sup>th</sup> April 2014 in the Memorial Hall, Clarbeston Road at 20:00hrs.

## **Present:**

Steven Philipps-Harries (Chairperson)	Peter Lewis (Vice-chairperson)
Yvette Bevan	Marilyn Lewis
Rosemary Richards	Robert Voyle
David Howlett (County Councillor)	

## **1. Chairman's Remarks**

The chairman welcomed everyone to the meeting.

## **2. Apologies for Absence**

Phil Davies and Eira Griffiths

## **3. Confirmation of Minutes of the Last Meeting**

The minutes of the meeting held on the 17<sup>th</sup> March 2014 were read and proposed as a true record by Yvette Bevan and seconded by Peter Lewis.

## **4. Matters Arising There From**

(9a) Preliminary Consultation – Review of Secondary Education Provision in the Haverfordwest Area: David Howlett had approached the governing body of Sir Thomas Picton School explaining that parents in the community would appreciate what they thought was the right move for current pupils at the school. Subsequently a letter had been sent out to the pupils at STP, outlining what the governing body hoped would be the best solution for STP. Wiston Voluntary Aided School was unable to comment on the options in the preliminary consultation until the process was completed.

(9g) Jude Parr (PCSO) had approached the father of the youth who was using his tractor for socialising in Clarbeston Road, however she was unable to do anything about youths without lights on their bicycles as this was the responsibility of their parents.

## **5. Finance**

- a. Community Account Statement as at 31<sup>st</sup> March 2014 (Sheet no.145 & 146) stood at £2211.56 with no outstanding cheques.
- b. Business Saver Account Statement as at 31<sup>st</sup> March 2014 (Sheet no. 115) stood at £3094.28.
- c. BDO - Notice of the annual audit of accounts for the year ending 31<sup>st</sup> March 2014 – the clerk would ensure that the year end accounts were completed by the due dates.
- d. Zurich Municipal – Insurance Renewal 1<sup>st</sup> June 2014 to 31<sup>st</sup> May 2015 of £598.22, an increase of £8.75 on last year's premium. As the premium did not need to be paid before the next meeting it was agreed to wait for the quote from AON insurance before agreeing to remain with Zurich Municipal. The clerk would also contact PALC and ask if they were aware of other insurance companies that took on Community Councils.
- e. Employer National Insurance Contributions (NICs) – this did not apply to the Wiston Ward Community Council.
- f. Clerks request for wages and expenses for January to March 2014. The clerk requested the wages of £398.80, PAYE to HMRC £51.20 and expenses of £8.50. It was agreed to pay.

## 6. Correspondence

- a. Kidney Wales Foundation – acknowledgement of donation – noted.
- b. Cruse Bereavement Care – acknowledgement of donation – noted.
- c. Clarbeston Road Memorial Hall – Invoice for hire of meeting room totalling £100. It was agreed to pay the invoice.
- d. Glasdon UK Limited – products for local councils – tabled.
- e. Mid and West Wales Fire and Rescue Service – Annual Improvement Plan 2014/15 – tabled.
- f. Email regarding Solar Farm at Tiers Cross from “Nev” – noted.
- g. Broxap – get ready for summer brochure – noted.

## 7. Planning

### 8. Received After Posting

- a. Pembrokeshire County Council – Town and Community Council Websites – now live. To access the website input [www.pembstcc.co.uk](http://www.pembstcc.co.uk) and choose Wiston from the community council dropdown.
- b. Simon Thomas Regional Bulletin – tabled.
- c. Charity Commission – this was not applicable to Wiston Ward community councillors at present.
- d. The Electoral Commission – noted.
- e. Response from Paul Davies (AM) regarding downgrading of services at Worthybush General Hospital.
- f. Local Government Measure 2011 – Part 7: Communities and community council’s guidance, including statutory guidance, to principal councils and community and town councils in Wales – this had been emailed to the councillors before the meeting. Steven Philipps-Harries had read the document and felt that if the current community councillors did not place their paperwork with the County Council by the deadlines they would have to display the vacancy / or the name of the councillor who wished to continue, in a prominent place in the community (notice boards). Therefore allowing any interested parties in the area to stand if they felt the need.
- g. Solva Community Council Open Letters – Unlawful Payments to Senior Officers at Pembrokeshire County Council and Downgrading of Services at WGH – noted.
- h. Web Hosting Agreement from Pembrokeshire County Council – the clerk would read through the document and sign and return to Pembrokeshire County council.
- i. Planning Application at Bwthynclofer, West Dairy Wiston – 13/1065/PA – erection of a garage. No objections noted.
- j. Pembrokeshire Association of Local Councils (PALC) Annual Subscription – it was agreed to pay the £58.00 subscription.
- k. Asbri Planning Ltd – Proposed Solar Farm development at Shoals Hook Farm (emailed) – this was outside the boundary of Wiston Ward however it may affect some of the residents within the ward overlooking the development. Rosemary Richards questioned the need for the government to invest so heavily in renewable energy and brought to the attention of the meeting statistics relating to current power.

### 9. Any Other Business

- a. Yvette Bevan had nothing to report.
- b. Marilyn Lewis reported that there were many roads in Wiston in a bad state of repair.
- c. Rosemary Richards had nothing to report.
- d. David Howlett had nothing to report.
- e. Peter Lewis again raised the issue of the roads in the Wiston area.

- f. Robert Voyle felt that the roads in the Clarbeston area were in need of resurfacing especially from the railway bridge by Deepford to Lamboro.
- g. Steven Philipps-Harries noted that yellow paint had highlighted the problem areas on the road between Clarbeston Road and the Walton 30 mile speed limit signs, and therefore assumed work would start on the road in due course. However the roads in the village of Walton East were still in a bad state of repair.
- h. Accidents – no accidents had been reported this month.

#### 10. Next Meeting

The date of the next meeting would be Monday 19<sup>th</sup> May 2014 at 20:00 hrs at the Memorial Hall Clarbeston Road, this would be the AGM followed by the monthly meeting.

As there was no further business the meeting closed at 21:40 hrs.

Signed Steven Philipps-Harries  
Chairman to Wiston Community Council

Dated 19<sup>th</sup> May 2014

Signed S J Philipps-Harries  
Clerk to Wiston Community Council

Dated 19<sup>th</sup> May 2014