**Cyngor Cymuned Spittal/Spittal Community Council**

**Clerk & Treasurer**

Christine Williams

Daneleigh, Castle Rise, Spittal, SA62 5QW

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**Minutes of the meeting of the Community Council held on Tuesday 3rd April 2018**

**Minutes No 345**

1. **Present:**

Councillors: E Whitby, R Elston, D Rees, D Williams, A Jones

Clerk & Treasurer: C Williams

County Councillor: D Howlett

1. **Apologies:**

W Oriel

In Mrs Oriel’s absence Rev D Rees as Vice Chairperson agreed to chair the meeting.

1. **Minutes:**

* The minutes (344) of the previous meeting held on 13th March 2018 were read, approved and signed as a true record by D Rees (Vice Chairperson).

1. **Matters Arising:**

* Old Police House - The clerk informed the meeting that Mrs Morgan hoped to attend. Noted as a separate agenda item.
* Road to Salem Chapel – No repair work had been carried out to date by the owner, however there was no time scale agreed. Cllr Howlett agreed to make enquiries.
* Spittal Playground – following advice from Cllr Howlett it was agreed to remove the padlock from the gate. Clerk to arrange.
* Lamp posts in Castle Rise and outside the Vicarage not working. It was agreed to report the problem through agreed channels. Clerk to inform W Oriel.

Mrs Morgan joined the meeting and introductions were made.

1. **The Old Police House**

Mrs Morgan thanked the Community Council for the opportunity to meet with them to discuss the problem of access to her property. She was anxious to solve the problem and shared with the Community Council concern about the appalling state of that area of the village green. Mrs Morgan presented visual and anecdotal evidence in support of her claim for ‘prescriptive right of access’. After some discussion the Community Council asked that Mrs Morgan send copies of this evidence and also a copy of the relevant section on the Property Deeds to the Clerk. Mrs Morgan agreed and stated her intention to consult her solicitor at further expense. The Community Council informed Mrs Morgan that although they did not wish to be obstructive they had a duty to the local community as ‘guardians’ of the village green to do everything to ensure that future generations could enjoy this amenity and that ‘rights’ were clearly defined. At the Annual Public Meeting to be held in May, members of the community would ask questions as they always did to hold the Community Council to account. The imminent upgrade to the playground made this situation more acute but also provided opportunities for some form of environmentally friendly re-surfacing which was currently being researched.

Rev Rees thanked Mrs Morgan for attending and at this point Mrs Morgan left the meeting.

The following decisions were made and Clerk to arrange –

* Once information received from Mrs Morgan – solicitor to be consulted.
* PCC to be consulted concerning bollards and signs.
* PCC to be consulted concerning re-surfacing options.

1. **Correspondence**

**Emails** –

* Wales Audit Office – review of how local government bodies delivery services. Clerk to respond on behalf of the Community Council.
* PCC – survey to change toilet facilities in Fishguard and Goodwick. Clerk to forward.
* PCC – Child Burial and Cremation Fees – Memorandum of Understanding. Clerk to forward.
* Police & Crime Commissioner – edition of Community Link. Clerk to forward.
* Paul Davies AM – newsletter. Clerk to forward.
* Simon Green – petition to Welsh Government on Access Certificate for disabled friendly premises. Clerk already forwarded for individual response.

**Hardcopy** –

* PCC – LDP Candidate Sites – the public are invited to put forward sites they consider should be identified for, or protected from development by the new plan. A form and guidance note as well as more information on the Candidate Site process is available on PCC website at

<https://www.pembrokeshire.gov.uk/local-development-plan-review/candidate-sites>

* Hywel Dda University Health Board – Consultation on health care services. No one available at this time. The consultation document is available to download online on [www.hywelddahb.wales.nhs.uk/Hddchange](http://www.hywelddahb.wales.nhs.uk/Hddchange)
* Cruse Bereavement Care – letter of thanks for donation.

1. **Finance**

* Budget – final budget statement for 2017-18 was presented, showing a final balance of £833.32. Clerk to send copy to Community Councillors.
* First draft budget for 2018-19 was presented. Clerk to send copy to Community Councillors.
* Wales Audit Office – communication from Grant Thornton (external auditors) that the paperwork is delayed this year.

1. **Planning**

* Froghall – a partial discharge noted.

1. **Appeals**

* Pembrokeshire Federation of Young Farmer’s Clubs. It was agreed to make a donation of £25. Clerk to arrange.

1. **Any Other Business**

* The kiosk – clerk to make enquiries about its removal – ongoing from last meeting.
* The Fold – it had been reported to the Clerk that work was taking place to re-surface the bridleway accessing The Fold. Clerk had asked PCC for advice and Mr Matthew Cloud had offered to visit the site. No response had been received to date. Cllr Howlett to make enquiries.
* The rubbish bin next to the Church Hall was full – Cllr Howlett to report.
* The pavement from the school as far as the Church Hall needed to be cleaned – Cllr Howlett to report.
* Road resurfacing – Cllr Howlett informed the meeting that proposals to carry out work from Spittal Cross to Triffleton appeared in 2018-19 budget. The Community Council suggest the following for 2019-20 – (1) from Castle Rise to Cardigan Road and (2) Spittal Cross to village.

1. **Date of next meeting**

Tuesday 1st May 2018 – AGM at 7.00pm.

Signed……………………………………………………………………………………………………………………………

Date………………………………………………………………………………………………………………………………