

MINUTES

Letterston Community Council Meeting 7.30 p.m. Monday 18 September 2017 at Letterston Memorial Hall

Present: Cllrs B Morgan (BM), J Gwilt (JG), R Davies (RD), B Johnson (BJ), J Williams (JW), L Williams (LW) (*part*)

In attendance: S Jones (SJ) (Clerk), Cllr M Bateman (MB) PCC, Sinead Henehan (SH) PCC (*part*)

Apologies: B Homer, J Gale

B Morgan stood in to chair the meeting on behalf of B Homer.

17/01 Play Equipment:

SH addressed the meeting regarding play equipment and potential funding streams. The equipment currently in the play area had been assessed as at 'End of Life', meaning that it cannot be expected to last much longer. The original equipment had cost around £23K 25 years ago and like-for-like replacements could cost up to £60K. There are numerous firms who will be willing to quote. PCC did not have any funds available but there were possibilities of raising funds through Big Lottery grants, getting support from local businesses, fundraising events, and occasional (but not guaranteed) Welsh Government underspends.

SH suggested first engaging with the users at the School to establish what they want. The equipment on the field could possibly complement that in the school. G Thomas should be approached to prepare the ground to engage with the School Council and perhaps start a survey among the pupils. LW suggested also doing likewise with the Youth Club who meet on Wednesdays.

SH suggested that following the survey, if what the users wanted was too expensive, the onus should be put back to them as to what equipment to cut. It was likely that a skatepark would be high on the wishlist, but totally unaffordable. (*See also 17/04*)

Having settled on an agreed wishlist, the next step would be to pursue funding to assist, which SH would be willing to return and advise upon.

Actions: SJ to speak to Gareth Thomas regarding School Council and LW to approach Youth Club.

17/02 Minutes of previous meeting:

Subject to an addition that Kiera James had won the Endeavour Award which had been purchased by HJ, the minutes were agreed as correct. **P:** RD **S:** HJ.

Matters Arising:

- **17/03 John Luke's Yard:** SJ reported that the land did not appear to have been registered. The last correspondence reflected that H Smith was going to re-check documents held at Lloyds Bank sometime after 3rd August, but did not know the outcome. **Action:** SJ to consult H Smith.
- **17/04 CCTV Camera:** SJ suggested that CCTV would not provide a 'magic bullet' to stop vandalism. RD and there would be major legal hurdles to overcome to be compliant with legislation. RD stated that there has been no vandalism since March and that the mural has been left intact. It may be that engagement can take place with local teenagers at the same time as the consultation over play equipment. **Action:** SJ to consult Gem Services for further information..
- **17/05 Dog Waste Bin:** RD confirmed that this has been installed. JG confirmed he has been emptying. [CLOSED]

17/06 Declaration of Office forms:

This was signed by LW and BM will take to John Gale **Action:** BM to get JG signature

17/07 Declaration of Interest:

None

17/08 Finance:

SJ reported that change of official forms had been lodged at Lloyds Bank on 7th September but not yet been activated.

- £74.10 to RD for balance of fireworks - cheque 695
- £50 to HJ for purchase of Endeavour Award token - Cheque 696
- £237.54 to Earth Anchors for Dog Waste bin (17/05) - cheque 697

17/09 PCC Report:

- MB reported that the Summer recess had been quiet but she had attended two extraordinary meetings. At one of these an MOU with Pembrokeshire College had been narrowly passed.
- There were two ongoing consultations, one for direct fees and charges and the second on Welsh for adults learning opportunities.
- A series of Have Your Say meetings regarding waste and recycling and face to face services from council buildings was starting on 9th October at County Hall and finishing 26th October at Fishguard Town Hall.
- On 29th September there is a meeting at Letterston Memorial Hall to launch an 'End Loneliness' campaign which is supported by Lottery funding. MB will be attending.

- MB is also running the Letterston Community Facebook page and welcomed any suggested content.

17/10 Correspondence:

- Review of Electoral arrangements - for discussion at next meeting. **(17/11)**
- List of documents held in Pembrokeshire Archives.
- Public notice closure of Letterston - Castlemorris road at Railway bridge overnight on 21st September.
- Return of Audit report & Certificate.
- Councillors Code of Conduct Training 21st September at Saundersfoot.

Other items

17/12 - Welsh Language Standards - for discussion at the next meeting

17/13 - Councillors were canvassed for preferences for agendas, minutes etc to be posted or emailed

17/14 - A request had been made to ask PCC whether the sign for Jubilee Close could be repositioned to make it more visible for traffic coming from Letterston Square.

Action: SJ to pursue

17/15 - HJ highlighted that Seren Thorne from the village had been selected to represent Wales in shooting and it is customary to write a letter of congratulations.

Action: SJ to write.

17/16 - RD highlighted that a previous resolution to reinstate a hedgebank at the commons has not been progressed and cannot be done during the winter.

17/17 - HJ stated that Geoff Eynon was keen to have the school represented at the Remembrance Day ceremony. **Action:** SJ to write to school

17/18 - SJ stated that the two laptops owned by Letterston CC were old and not practical to use. P J Gwillt, S R Davies that a new computer be purchased. The old laptops may be serviceable to donate to the Computer Room at the Memorial Hall as the College have removed most of the equipment.. **Action:** SJ to proceed

Items for the next Agenda:

- **17/01** Play Equipment
- **17/03** John Luke's Yard
- **17/04** CCTV Quote
- **17/06** Declaration of Office forms
- **17/11** Review of Electoral Arrangements
- **17/12** Welsh Language Standards
- **17/14** Jubilee Close sign
- **17/15** Seren Thorne letter
- **17/17** Remembrance ceremony