

MINUTES

Letterston Community Council Meeting 7.30 p.m. Monday 16 October 2017 at Letterston Memorial Hall

Present: Cllrs B Homer (BH) (Chair), D Gale (DG), J Gwilt (JG), R Davies (RD), B Johnson (BJ), L Williams (LW), G Humphrey (GH)

In attendance: S Jones (SJ) (Clerk), Cllr M Bateman (MB) PCC

Apologies: B Morgan, G Thomas, J Williams

17/19 Minutes

The minutes of the previous meeting - 17th September 2017 were read and agreed as a true record. **P RD S JG**

Matters Arising

- **17/01 Play Equipment:** It was confirmed that the school had been contacted. LW had also approached the Youth Club. Agreed that a note needs to be printed for each family at the school (*approx 130*) with questions as to what they would like to see and ask GT to collect the returns. MB will consider inclusion on Facebook and in the local 'Buzz' magazine. Action: LW / MB / SJ to formulate questions for leaflets and magazine.
- **17/03 John Luke's Yard:** SJ has spoken to Matthew Raggett at Eaton, Evans & Morris who has a copy of the original Enclosure Act map. He will correspond with the prospective purchaser. A retainer fee will need to be paid along with proof of identity by the Chair and Clerk. BH / SJ to provide proof of ID to solicitors.
- **17/04 CCTV Quote:** Agreed that this will not be proceeded with. SJ to inform Gem Services.
- **17/06 Declaration of Office forms:** These have been duly signed. [CLOSED]
- **17/11 Electoral Boundaries:** Following a discussion SJ to contact 3 properties to see whether they would wish to change wards.
- **17/12 Welsh Language Standards:** LW offered to translate minutes for posting on the website on a pro bono basis and on the understanding that it would be 'best endeavours' with no liability for errors.
- **17/14 Jubilee Close sign:** SJ reported that he has had a reply from PCC that the convention is for signs to be placed at the first point that they are encountered from the main road. SJ to obtain costs for an additional sign.
- **17/15 Seren Thorne:** SJ confirmed that the letter had sent. A discussion took place as to whether a 'Hall of Fame' could be started at the Memorial Hall. SJ to contact Hall Committee in the first instance.

- **17/17 Remembrance Parade:** SJ reported he had emailed the Head and not heard back. Contact to be made with school admin. BJ will provide number for the wreath provider.

17/20 Declaration of Interest:

None

17/21 Finance:

- £250 to Eaton Evans & Morris re 17/03 (cheque 703)
- £600 for computer re 17/18 (cheque 704)
- £520.80 PCC invoice for toilets (cheque 702)

17/22 PCC Report:

- MB reported that the final Have Your Say public meeting was being held at Fishguard Town Hall 7pm on Thursday 26th October on waste collections and front facing services.
- There were two ongoing consultations, one for direct fees and charges and the second on Welsh for adults learning opportunities.
- MB attended the 'End Loneliness' campaign launch at Letterston Memorial Hall which she found to be informative and hoped that good things would follow.
- MB would be attending a Planned waste and recycling event at Letterston Memorial Hall.
- MB had attended an emergency planning seminar which she found to be useful and suggested that a database of emergency contacts should be compiled.
- MB had attended a WLGA event where Mark Drayford had outlined possible changes to voting / elections along with expected further public service funding cuts.
- Jill Gwilt had produced a 'Buzz' newsletter for the Community Cafe, which it was hoped would come out quarterly. This would be a good way of publicising events.

17/23 Correspondence:

- Road works at junctions on the A40 Letterston - Sceddau from 9 November for three weeks.

Any Other Business

17/24 Public toilets: SJ to pass on to Danfo a report that the toilets had been found to be in a poor state at lunchtime on Monday 16th October

17/25 Fireworks Saturday 4th November: RD stated that arrangements were in hand. Football Club to be invited to provide burgers. Volunteers required for the collection buckets.

17/26 Commons: JG expressed concerns about potholes on the drive through at the commons. Alan Owens to be asked to attend **Action:** SJ to pursue

17/27 Dog Mess: BH expressed concerns about the amount of mess on roads / pavements throughout the village. SJ to contact Dog Wardens.

Date of Next Meeting:

Monday 20th November at 7:30pm

Items for the next Agenda:

- **17/01** Play Equipment
- **17/03** John Luke's Yard
- **17/04** CCTV Quote
- **17/11** Electoral Boundaries
- **17/12** Welsh Language Standards
- **17/14** Jubilee Close sign
- **17/15** Hall of Fame
- **17/17** Remembrance ceremony
- **17/24** Public Toilets
- **17/25** Fireworks
- **17/26** Commons
- **17/27** Dog Mess