**Cyngor Cymuned Spittal/Spittal Community Council**

**Clerk & Treasurer**

Christine Williams

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**Minutes of the meeting of the Community Council held on Tuesday 13th March 2018**

**Minutes No 344**

1. **Present:**

Councillors: W Oriel, E Whitby, R Elston, D Rees, D Williams

Clerk & Treasurer: C Williams

County Councillor: D Howlett

1. **Apologies:**

A Jones

1. **Minutes:**

* The minutes (343) of the previous meeting held on 5th February 2018 were read, approved and signed as a true record by W Oriel (Chairperson).

1. **Matters Arising:**

* Old Police House - The clerk had emailed Mrs Morgan following the meeting and requested evidence of her claim. Mrs Morgan replied and stated that she would inform her solicitor. Nothing has been received to date. The clerk informed the meeting that work would start on the new playground soon and the matter of access would need to be discussed again.
* Road to Salem Chapel – No repair work had been carried out to date. Cllr Howlett to contact Mr Sean Tilling (PCC).
* Spittal Playground – Cllr Howlett informed the meeting that the padlock could be released by using a code. After some discussion it was agreed not to publish the code immediately but to consider the matter again at the next meeting.
* Lamp posts not working in Castle Rise – Mrs Oriel had reported both although no repairs to date.
* Drains outside Spittal School – Cllr Howlett had reported this problem and informed the meeting that they had been cleared at the end of February and one drain had recently been embedded. Cllr Howlett to follow up.
* Pavement outside Spittal School – Cllr Howlett informed the meeting that the moss had been cleared.
* Speed bumps outside Spittal School – Cllr Howlett had queried the loose bolts but had been informed that although loose they were secure.

1. **Spittal Playground**

Cllr Howlett and the clerk gave an update on the progress of the new playground. The money was in place and the order for equipment had been placed through PCC. The work was due to start in May/June. There was discussion about the condition of the Village Green outside the Old Police House and it was agreed that the clerk would liaise with PCC to look at options for re-surfacing this area. It was unanimously agreed to support the work being done on the new playground.

1. **Correspondence**

**Emails** –

* PCC – Head of Public Protection – opinions sought on dog fouling in this area. Clerk to respond.
* PCC – Legal Clerk – consultation on draft bye-laws in respect of horse-drawn omnibuses. Clerk to respond.
* PCC – Marc Owen – Notice of variation of off-street parking charges. Clerk to email to Community Councillors for their information.
* Review of Community & Town sector – newsletter received. Clerk to email.
* Local Democracy & Boundary Commission for Wales – Conduct of Community Reviews to provide greater consistency. Consultation. Clerk to email.
* IRP for Wales – Annual Report. Clerk to email.
* Welsh Government – Local Government Partnerships – letter and guidance received for setting up joint arrangements. For information only.

**Hardcopy** –

* Membership of One Voice Wales – not at this time.
* Clerks & Councils Direct – magazine. Chair.

1. **Finance**

* Budget update – no expenditure since the last meeting. Final accounts would be presented at the April meeting. It was agreed that surplus monies would be transferred to NS&I Account.
* PCC Precept – Confirmation of Council Tax Base at £2,425 received from PCC.
* Clerk expenses claim for £546 received and agreed. Cheque issued.
* Outstanding bills – solicitor’s bill requested but not received to date.
* Review of risk assessment – the risk assessment was presented and discussed in detail. There were no changes and the document was signed by the Chairperson.

1. **Planning**

* Wood End, Spittal – renovation & extensions to existing dwelling. No comment.

1. **Appeals**

* Cruse Bereavement Care, Pembrokeshire - £25. Clerk to arrange.
* Paul Sartori. £25. Clerk to arrange.
* Kidney Research, Wales – not at this time.

1. **Any Other Business**

* The kiosk – clerk to make enquiries about its removal.

1. **Date of next meeting**

Tuesday 3rd April 2018

Tuesday 1st May 2018 – AGM at 7.00pm.

Signed……………………………………………………………………………………………………………………………

Date………………………………………………………………………………………………………………………………