THE HAVENS COMMUNITY COUNCIL

CYNGOR CYMUNED THE HAVENS

(Clerk/RFO Christine Lewis, The Farmhouse, Broadway, Broad Haven, SA62 3HX)

Tel/Fax 01437 781418 / 07970093217 Email/ebost Christine@havenscommunities.org.uk

http://www.pembstcc.co.uk/the-havens-community-council

**THE MINUTES OF THE MEETING HELD AT BOWEN MEMORIAL HALL, LITTLE HAVEN, 6 MARCH 2018, AT 7 PM**

**PRESENT**

Cllrs Charlotte Alexander, Mark Burch( Chair), Will Griffiths, Peter Morgan (County Cllr), Joan Phillips, Susan Reynolds, Carys Spence, Connie Stephens,), Christine Lewis (Clerk/RFO).

**MEMBERS OF THE PUBLIC**

Rod Thomas, Ross Grisbrook, Natural Resources Wales, Nathan Miles, PCC.

**APOLOGIES**

Cllrs Dai Faulkner, Matthew Ford, Ian Whitby, Katie Millar (Youth Representative)

**ADOPT MINUTES FROM PREVIOUS MEETING**

The minutes were signed by Cllr Mark Burch (Chair), as a true record of the meeting held on the 6 February 2018.

**DECLARATION OF INTEREST**

Cllr Carys Spence declared an interest in Planning Application NP/18/0085/FUL

**MATTERS ARISING**

The Clerk advised that she had been in contact with PCC to confirm the Council wished to go ahead with the newly proposed lease. She has contacted Price & Son with a view to arranging an appointment to discuss the terms and conditions agreed. Cllr Mark Burch will accompany Christine to the meeting.

**Bus Shelter, Rosehill Collection Point**

The Clerk advised that a letter has been sent to Tiers Cross Community Council pointing out the problems reported by parents at the Rosehill Bus Collection Point and asking them to work together with us to find a solution. Tiers Cross Clerk confirmed that they will add this to the Agenda for their March meeting.

**AGENDA ITEMS**

**Visit from Natural Resources Wales Representatives**

Rod Thomas and Ross Grisbrook from Natural Resources Wales, together with Nathan Miles from PCC joined the meeting to discuss the problem of losing the Blue Flag for Broad Haven Beach in 2018/2019.

They explained that EU laws now took at the average figures for four years in order to calculate water quality and although our last couple of year's figures are good due to applying the Predict and Protect Model the figures for four years ago were so poor they have construed the calculations. Rod provided us with the statistics for the years in questions and confirmed that should we continue with the Predict and Protect Model we will have the Blue Flag status back again next year and in the meantime they have applied for the Sea Side Award for 2018/2019.

The Clerk will contact the organisations participating in the Predict and Protect Model to explain the situation and get confirmation that they do wish to continue with the system which will commence again mid May.

**Pembrokeshire County Council Parking Fees**

PCC have reviewed parking fees in the majority of the car parks with a result that fees are being brought in earlier and are costing more. In view of this and the problems residents often experience with people parking in the residential roads around the area enquiries were made regarding the system and cost of parking permits. This information will be sent to the Resident Email Group and available on request from other interested persons.

**Review of Internal Audit Terms of Reference**

The Clerk circulated copies of the Internal Audit Terms of Reference and requested Councillors to let her have any comments or changes they would like to put forward before the end of the financial year after which time she will be sending this to the Internal Auditor.

**End of Year Budget Reconciliation**

The Budget Reconciliation was distributed to all Councillors. The end of year balance will be higher than predicted as some jobs have had to be carried over to the following financial year due to poor weather conditions.

**2018/2019 Budget**

Councillors were advised that adjustments need to be made to the 2018/2019 budget proposal in order to reflect the carrying over of planned work from this financial year and show provision for the requirements of the IRP. A copy of the amended budget will be circulated for approval before the end of the financial year.

**Email Addresses**

Councillors' domain name email addresses were issued together with instructions on how to access their mailbox and the settings for their mart phones.

The clerk offered to give some instruction at the next meeting should any councillors experience problems accessing their mail box. The Clerk will continue to use existing email addresses until such time as everyone has moved over to the new ones.

**Broadwalk Sink Hole/Spring**

The hole that appeared by the picnic area has now been inspected by the PCC Engineer and we have been told that it is the result of a nearby spring. It has been recommended that a french drain is installed and the engineer has met with Down to Earth Landscaping regarding the required specification. County Councillor Peter Morgan suggested that we contact the Coal Board also.

**Notice Board**

Due to continued problems with the Notice Board on Enfield Road the Clerk suggested that a Notice Board should be installed on the Village Hall wall. This would then cater for those residents who do not have regular access to the internet. Councillors Sue Reynolds and Charlie Alexander suggested that we contact Broad Haven Baptist Church as they were also considering a notice board for this location and perhaps we could share a single board. The Clerk agreed to contact the church with this suggestion.

**Welsh Government Funding Support - community engagement, increasing citizen participation, engagement in local democracy, and clustering.**

Funding grants available for specific themes were circulated and Councillors were asked to give some thought to possible future projects.

**Financial Management and Governance Report**

Councillors were advised that the Financial Management and Governance Report for 2016/2017 has now been published and a copy distributed by email. This report shows a big improvement on the 2015 Report.

**Support the Boardwalk**

Linda Roehorn, on behalf of the Support the Boardwalk Group thanked the Council for their continued support and provided details of their plans for 20185/2019.

**Planning Applications**

|  |  |  |
| --- | --- | --- |
| **NP/18/0085/FUL** | Replacement domestic outbuilding comprising detached annexe for use as home office and playroom. Land adjacent to 7 Walton Hill, Little Haven, SA62 3LA | Support |
| **NP/18/0097/FUL** | Replacement dwelling, Lower Hill Cottage, Haroldston Hill, Broad Haven, SA62 3JP | No Support  NB1 |
| **NP/18/0114/FUL** | Sun lounge conservatory to side elevation Haroldston Lodge, Haroldston Hill Broad Haven, SA62 3JP | Support |
| **NP/18/0087/TCA** | Horse Chestnut - side prune away from Service cable, 20/30%. Whitehurst, 9 Wesley Road, Little Haven, SA62 3UJ. | Support |
| **NP/17/0395/FUL** | Appeal has been made against Planning Condition 9 of the approved planning permission.- scheme of intrusive site investigations required | Info Only |
| **NP/17/0591/FUL** | Retrospective permission for rabbit enclosure, 3 catteries, static caravan for office, new stables, relation of dog kennels to building A, Ebbs Acres, Talbenny, Haverfordwest, SA62 3XA | PERMISSION  GRANTED |

**NB1 : NP/18/0097/FUL**

Councillors consider the proposed development to be an over development of the site and not in character with the properties in the area.

**Finance Expenditure**

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| --- | --- | --- |
| Broad Haven Village Hall Standing Order | 250.00 |  |
| Little Haven Hall Standing Order | 250.00 |  |
| Clerk’s salary £316.20 plus expenses | 351.20 |  |
| Holiday Pay (unused holiday allocation) | 218.00 |  |
| Cleddau Press January Issue | 247.00 |  |
| Down to Earth | 114.00 |  |
| G D Harries TT Car Park Plannings | 96.00 |  |
| Peasey Park Lease | 660.00 |  |
| One Voice Wales Subscription | 230.00 |  |
| **TOTAL** | **2416.20** | **2416.20** |

Payments authorised by Cllrs Phillips and RFO C Lewis

**END OF MEETING**

There being no further business to discuss the meeting closed at 9.15 pm.

**THESE MINUTES ARE SUBJECT TO CONFIRMATION AT THE MEETING TO BE HELD ON 3 APRIL IN BROAD HAVEN VILLAGE HALL.**