

# SAUNDERSFOOT COMMUNITY COUNCIL

Minutes of the meeting held on Thursday 1<sup>st</sup> February 2018 at the  
The Regency Hall, Saundersfoot.



**Present:** Cllrs A Mattick (Chair), P Baker (County Councillor) B Cleevely, R Hayes MBE, S Boughton-Thomas, T Pearson, S John, P Beedles, N Sefton, D Ludlow and A Upham

## **Visit from a representatives of Grace Church, Narberth**

Cllr Mattick introduced Mr Paul Dando and Ms Lesley Bartholomew from the Grace Church in Narberth, who presented information regarding a free booklet they produce for Narberth namely the Narberth Breeze. Their proposal is to produce such a booklet for Saundersfoot.

The booklet is produced bi-monthly and is free. It is made up of 50% adverts, paid for by local businesses and 50% of editorials or news items appertaining to the area.

The booklets are distributed through the community by 12 volunteers and taken by leaflet distributing contractors to various prearranged outlets in the area eg Tesco, Mc Donald's. These distributors could potentially deliver the proposed Saundersfoot booklet to Carmarthenshire or Ceredigion.

The booklet would be self-sufficient with adverts paying for the publication after the first publication. The Church would be willing to fund the cost of the first publication if it is agreed upon.

The Councillors discussed several scenarios with Paul and Lesley ultimately advising them that the Chamber for Tourism should be contacted as they would have more information regarding potential business support within the village that would be prepared to assist with advertising within the booklet. The Council are in full support of the proposed booklet and feel that the potential area that the booklet could cover could stretch from Amroth to New Hedges. One thought the Council did have, if the booklet was to be adopted by the village was to use the name Saundersfoot Bay Breeze - to promote the fact that Saundersfoot is part of a larger coastal community of villages within the voting ward and beyond.

**1. Apologies for Absence:** M Williams BEM (Vice Chair)

**2. Chairman's Report**

Councillor Mattick reported that January had been a quiet month although the Saundersfoot Community Council's Annual Dinner was a success and enjoyed by all.

**3. Declaration of Interest – To disclose any personal interests in items of business listed below. Members are requested to identify the nature of the interest and indicate whether it is personal or prejudicial.**

Councillors will declare any interests as and when required to do so.

**4. To Receive the Minutes of the Meeting Held on the 11<sup>th</sup> January 2018**

## **Amendment to the Minutes –**

**Land Opposite the Sands Night Club (4a)** – The meeting took place with representatives from Pembrokeshire County Council not Pembrokeshire Coast National Parks Planning Authority.

It was proposed by Cllr John that these Minutes be a true and accurate record of the meeting of Saundersfoot Community Council held upon the 11<sup>th</sup> January 2018; Cllr Ludlow seconded the proposal with all Council in agreement.

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## **5. Matters Arising from the Minutes – Information Only**

Cllr Baker declared a prejudicial interest in all matters arising regarding the harbour and left the room.

Cllr Cleevely wished it to be noted that the Council have not given any response either in the supporting of or objection to the proposed harbour plans. Councillors were requested to forward any questions they may have in relation to the proposed planning application to the Clerk who will then forward them to the Harbour Commissioners.

### **a) Land Opposite the Sands Night Club (4a)**

Cllr Baker continues to liaise with the Developers and Pembrokeshire County Officers in relation to possible housing options for the site.

### **b) Letter Received from Price and Kelway Solicitors (8b)**

Cllr Cleevely advised the Council that he had recently received correspondence from Price and Kelway relating to property now owned by the Harbour, he has passed all correspondence onto the appropriate persons and advised Price and Kelway Solicitors accordingly.

### **c) Emails received from The Chamber for Tourism and The Saundersfoot Harbour (8c)**

The Clerk to write to Mr David Lewis showing the Council's support for any additional parking areas to be made available in the Saundersfoot area, especially on key dates when popular large events are being held.

Following further discussion regarding car parking for large events within Saundersfoot Cllr Mattick suggested that Mr Marc Owen from Pembrokeshire County Council attends a meeting to answer any questions raised by Councillors and advise the Council how Pembrokeshire County Council could assist in this heading.

The Clerk will liaise with Cllr Baker to arrange a meeting.

### **Cllr Cleevely's January's Report on behalf of Saundersfoot Neighbourhood Policing Forum**

The Clerk to arrange Mr Ian Davies from the Fisheries Commission to attend our April meeting along with representatives from St Mary Out Liberty Community Council, Fishermen, local angling clubs etc

### **d) Cllr Hayes MBE - Report on behalf of Saundersfoot in Bloom**

It has been diarised for March to complete the paperwork to enter Saundersfoot into Wales in Bloom.

### **e) Christmas Tree Dismantle**

The Clerk to request a final figure from Pembrokeshire Engineering to remove the bottom hoop and the stays from the Christmas Tree.

The question was raised that could the Council remove the hoop and stays themselves? Following discussion, it was agreed that – due to insurance and health and safety matters this type of work should be left to professional persons trained for the task.

### **f) Water Pooling/flooding within the Tunnels**

Cllr Baker reported that Pembrokeshire County Council has carried out remedial works to assist the water to drain away in this area. Further works will be carried out in 3 to 4 weeks time.

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**g) Future use of SCC land - Green area known as the, 'Putting Green' and the third tennis court**

The proposed meeting of the Grounds Committee was postponed until it has been clarified which Councillors are representatives on which Sub Committee.

**6. Account(s) for Payment and Presentation of Monthly Balance Sheet**

Accounts payable for February were presented to the Council. Cllr Hayes MBE proposed that these accounts be paid in full; Cllr Cleevely seconded the proposal with all Council in full agreement.

Copies of January's balance sheet, precept spending and cheques paid were circulated amongst the Council for their perusal. Cllr Boughton-Thomas proposed that this is a true record of the accounts; Cllr Baker seconded the proposal with all the Council in full agreement.

**7. Planning Application(s) Received – None as of 29<sup>th</sup> January 2018**

The Clerk has contacted Pembrokeshire National Parks Planning Authority and Pembrokeshire County Council who both confirmed that due to the Christmas Holidays no further planning applications have been processed for January 2018.

**8. Licensing Application(s) Received**

None

**9. Consideration of Correspondence Received**

- a) **Letter received from The Trefoil Guild** – Invitation for all Councillors to attend the 70<sup>th</sup> Annual General meeting of the Trefoil Guild to be held at the Regency Hall on April 22<sup>nd</sup>. The Clerk to respond in the affirmative.
- b) **Email received from Grave Owner** – Requesting the removal of a large conifer tree that was planted upon her mother's grave but has grown too large. The Clerk to arrange the removal of the tree.

**10. Reports from Committees Including County Councillor's Report**

**a) County Councillor Baker's Report**

**County Matters**

The Council Tax consultation has completed its round of presentations to Overview and Scrutiny Committees and a recommendation will go to Cabinet on 12<sup>th</sup> February. The options of 5, 8 and 12.5% will be discussed, the 12.5% rise would see an increase of £110 per annum on a Band D property. The 5% efficiencies would still be required but the budget would then balance, a 5% rise in Council tax would leave and additional £3.6 million to be found.

County Council LDP – Following the start of the 4 year process the Cabinet Secretary at Welsh Government has invited Pembrokeshire County Council to produce a joint LDP with Carmarthenshire and Ceredigion. The matter will be discussed at cabinet on 12<sup>th</sup> February.

Welsh Government has provided additional funding for road repairs.

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## **Ward Matters**

Footway – Cwm Gwennol to Rhodewood – Evan Pritchard Contractors are to be commended in the manner in which they are progressing this project and are working to a mid-March completion date. Additional funding has been secured to provide additional drop kerbs at crossing points and also funding to provide a footway and visibility improvement at the top of The Glen, a vote of thanks to St Brides Spa Hotel who have dedicated the land to allow this work to proceed in a timely manner.

Short Tunnel – An element of maintenance work has been undertaken and the survey of the existing surfacing is imminent.

Long Tunnel – there has been a substantial external rock fall near the Wisemans Bridge end of the tunnel, County Officers will carry out survey and monitoring work.

The Incline footpath – there have been a number of factors which has caused extremely wet and muddy conditions, there has been flooding following a blockage in the culvert, the Welsh Water pumping main burst repair has been undertaken but the ground is extremely wet. The County improvement works will be carried out by the end of March – this will include some tree thinning to assist with providing sunlight to help dry the surface.

Pembrokeshire Coast National Park Authority LDP – The draft plan will be published for consultation on 28<sup>th</sup> March 2018.

Traffic Orders – The two orders relating to the possible painting of yellow lines along the Ridgeway received objections, the Order at the entrance to North Close has been reconsidered and will not proceed, the entrance to Ridgeway Close will proceed.

The Strand – The rock protection works to the privately-owned cliff is underway.

## **11. Agenda Items:**

### **a) Proposed Sub Committees and Appointed Bodies to be formed**

Cllr Mattick displayed a pre-prepared table showing the proposed Sub Committees and the Councillors who have shown an interest to be a part of a certain Sub Committee.

Discussions took place with Councillors being reminded that there are no Powers being transferred to these Sub Committees and that all decisions will be made via a report being presented at a full Council meeting and a vote taking place.

It was agreed that the Planning Sub Committee meeting should be called prior to the Pembrokeshire Coast National Parks Planning Authority's Full meeting to allow any observations or concerns to be acknowledged by the Planning Authority prior to their full meeting. Cllr Baker will advise the Clerk of these dates.

The Clerk to circulate an amended list of which sub Committees each Councillor is a part of to all Councillors.

### **b) Continued maintenance of the Sensory Garden and possible submission for tender**

Cllr Mattick Put forward to the Council three options namely:

- I. To roll over the existing contract and continue with the two gardeners the Council are currently using.
- II. To re-tender for gardeners to work within the Sensory Garden under a new contract.

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- III. Following a written and tabled proposal by Councillor Williams BEM ~ For Cllr Williams BEM (who has kindly offered his time free of charge) to work alongside the Council's handyman Mr A Lewis for one morning a week to maintain the Sensory Garden.

All three options were considered.

Cllr Hayes MBE proposed that Cllr Williams BEM works alongside Mr Lewis one morning a week for a trial period; Cllr Cleevely seconded the proposal. This proposal was accepted with a majority vote.

Discussion also took place regarding the larger works required including the remodelling and repair of borders within the Sensory Garden. Cllr Pearson presented a list of works required and the Clerk is to prepare a Schedule of Works and present this to the Council at the March meeting for approval following which quotations can be sought and work to commence mid March.

**c) St Issells Church. (Discussion of information sent via Email)**

The Email regarding the grouping of Churches within Pembrokeshire and the serving thereof of shared clergy was discussed. Cllr Cleevely stated that the Methodist Chapels have been carrying out this practice for a number of years with favourable results.

**d) PLANED – Community projects/funding update**

Nothing to report on this heading.

**e) The Clerk's update**

- **Meeting with Ranger Garlick** – Clearing and tidying works to commence within St Issells Old Cemetery week commencing 11<sup>th</sup> February. The skip will not be delivered before the 18<sup>th</sup> February when the service for the Laying-up of RMA Saundersfoot Standard will be held.
- **Removal of waste from the Sensory Garden** – Garden waste has been removed to the third tennis court for stockpiling to either be burnt or put in the skip at the old cemetery. (No waste is to be stockpiled in the corner by the ticket machine adjacent to the Sensory Garden).
- **Sensory Garden Benches** – Two benches have been repainted and ready to be replaced in the Garden.
- **Mr A Lewis planned works** – Mr Lewis will be carrying out certain works within the new Cemetery for the next few months to establish boundaries, cleaning of paths, removal of broken pots and vases, and clearing of overgrown graves. This is to ensure that Mr Viggars will have established boundaries to cut to when he commences the grass cutting in March and to reinstate the lawned status (as per the Terms and Conditions) of the cemetery.
- **Overhanging Boughs** - behind the left side boundary in the new cemetery certain tree works have been carried out leaving trees on the boundary exposed to winds and possible damage. Contact has been made with the landowner who has agreed to make safe these trees. A meeting to be arranged to discuss which trees require attention. (The trees at the entrance to the new cemetery (minuted October/November 2016) will be discussed also.
- **Disposal of DATA sensitive waste** – Terminal DATA Destruction (Pembroke Dock) have been contracted to collect, shred and dispose of DATA sensitive waste belonging to the Council. A certificate of destruction has been issued.

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- **MUGA** – Mr A Lewis has reported that on several occasions the stones from the drainage area outside the MUGA have been found within the MUGA area, presumably thrown on there by persons unknown. Mr Lewis and The Clerk will monitor this over the next few weeks.
- **New Shredder** – Request for a new shredder as the one being used at present is no longer working with smoke coming from it. Request confirmed.

**f) The Regency Hall Car Park – Pembrokeshire Coast National Park**

Cllr Hayes MBE enquired if directional arrows will be painted within the Regency Hall Car park

It was advised that this car park is the property of Pembrokeshire Coast National Parks and it has been reported as finished, therefore in conclusion, no directional arrows are to be painted.

**g) Oak Tree adjacent to the former Sands Night Club/entrance to the Regency Hall Car park**

Cllr Hayes MBE stated that 2 years ago she reported the damaged Oak Tree to the Council and although communication has been made with the tree owners and site meetings have been held the trees have not been cut down or trimmed in any form.

Cllr Baker advised the Council that this matter is not a Community Council matter now that ownership of the offending trees has been confirmed and that the owners and Mr Mike Higgins are in correspondence regarding this matter.

The Clerk to talk with Mr Mike Higgins and request an update

**h) 3 Monkstone View**

Cllr Hayes MBE advised the Council that she had been questioned regarding a building that has appeared in the garden of 3 Monkstone View. The Clerk to contact Pembrokeshire Coast National Parks Planning Authority to request further information.

**Date for the next meeting** – 1<sup>st</sup> March 2018 at the Regency Hall, Saundersfoot.

**Meeting closed at 9.10pm**