**PUNCHESTON COMMUNITY COUNCIL**

A meeting of Puncheston Community Council was held on Wednesday 31st January 2018 at Puncheston School at 7.30 pm.

Present were: Mrs. Alison Evans (Vice Chair) Messrs. Gareth Howells, Wyn Williams, Peter Lilley, Cllr Bob Kilmister, and the Clerk.

1. Apologies Received from Mr. Dewi Lewis, Mrs. Anne Thomas

2. Minutes of the Last Meeting

Copies of the minutes of the last meeting had been distributed to members. There was one error for correction. The minutes were then agreed as being a true record and were signed.

3. Matters arising from the minutes

1. Barclays Bank PLC – Clerk has received the mandate form and has noticed that Dewi Lewis and Alison Evans are listed on the form as ‘Official’ which leads the Clerk to believe that she has been misinformed. Clerk will visit the Haverfordwest Branch to make further enquiries.
2. Gareth Howells said that the manhole issue opposite Castleblythe Farm is ongoing the surface water running down the road is creating potholes on the left hand side of the road going towards Penbanc. Cllr Kilmister asked Gareth to email him a photograph of the issue and will deal with it.
3. Alison Evans is still waiting for the receipt for the wreath for Little Newcastle’s annual Remembrance Sunday. She will chase it up and bring it to the next meeting.
4. The timetable board outside Puncheston Bus Shelter still hasn’t been fixed. The Clerk had contacted Richard Bros who advised her that it was not their responsibility but Pembrokeshire County Councils. The Clerk has reported this twice to PCC. Cllr Kilmister agreed to report this matter.
5. Alison Evans reported that streetlight (803397) opposite village board in Little Newcastle still wasn’t working. Clerk is to report matter again.
6. Alison Evans previously reported that a streetlight (8031888) outside Maesyrafon, Little Newcastle comes on and off at random times. Alison wasn’t sure if this had been fixed, will check and let the Clerk know.
7. Pothole outside Smyma Chapel Vestry, Puncheston still hasn’t been repaired. The Clerk is to report the matter again.
8. Telephone Kiosk at New Inn – The Clerk had contacted BT, who advised that whilst the kiosk was still in situ it may still be possible to adopt, however, it is on the list for removal and therefore BT could not guarantee its adoption as its removal was imminent. The Clerk had written to the Clerk of Maenclochog Community Council and Mr. Davies to update them of her communication with BT. BT sent a contract to the Clerk which was signed by Alison Evans and Gareth Howells, a cheque for £1.00 was signed by Peter Lilley and Wyn Williams.

Highway matters

1. Alison Evans noted that the street light in Little Newcastle still not working (803397).
2. Wyn Williams noted that the pothole outside Smyma Chapel Vestry, Puncheston still hasn’t been repaired.
3. Alison Evans reported potholes near the Cross Fach junction on the road between Puncheston and Little Newcastle.
4. Alison Evans reported a blocked culvert outside Lower Castleblythe Farm House, Puncheston which is causing debris to spill out onto the highway. Gareth Howells thought a collapsed drain could be the cause.
5. Alison Evans reported poor/reduced visibility to the north of the Castleblythe / Tufton Cross Roads due to an overgrown hedge.

The Clerk is to report these matters.

5. Planning

For info: The planning application that was considered at the last meeting – Barn conversions at Tufton Arms, Tufton has been refused.

9. Correspondence

1. PCC - Local Development Plan Review Important Update – Letter from Julie Kirk, Development Plans team with copy of PowerPoint presentation and Seminar Feedback attached. Following the recent seminars, a letter from Welsh Government Minister was received inviting Pembrokeshire County Council to consider preparing a joint Local Development Plan (LDP) with Ceredigion and Carmarthenshire. Progress on the LDP Plan will now be delayed whilst consideration is given to this invitation. A request was made to provide a Councilor name and email address as an additional contact during the LDP plan Review. Alison Evans agreed for her name and email address to be put forward as the lead contact.
2. Welsh Government – Section 137 Expenditure Limit for 2018 -19 - £7.86 per elector.
3. Pembrokeshire County Council – Budget Reductions and Medium Term Financial Plan – Notified all Town/Community Councils before the precepts were set for 2018-19, that from April 2018 all Town/Community Councils will be recharged for expenditure incurred by a Returning Officer in relation to the holding of an Election for a Town/Community Councilor.
* The Actual cost for both Puncheston and Henrys Moat if contested in May 2017 – N/A
* Average cost for Town/Community Council if contested in May 2017 - £5765.79 (approximate £3500.00 for this area)
* Cost per non-contested Town/Community Council election in May 2017 - £255.86

Cllr B Kilmister didn’t feel this would be an issue, and suggested that if there’s any funds left in the bank account at the end of the financial year to put aside as a reserve. Cllr Kilmister also suggested that the precept amount could be increased next year. Alison Evans suggested that this would be considered in March 2018.

1. Western Power Distribution – Certificates for temporary unmetered connections for festive lighting Christmas 2017/2018

**Information circulated:**

1. LDP Review - PowerPoint presentation and Seminar Feedback (by email after the meeting)
2. Clerks & Council direct newsletter
3. Paul Davies Advice Surgery Timetable - posters issued to Gareth Howells (Tufton) Alison Evans (Little Newcastle), Clerk (Puncheston) to display in local notice boards.

10. Any Other Business

There were no items to report.

The meeting finished at 8.30 pm.

Date of next meeting agreed as Wednesday 28th February 2018 at 7.30 pm at Puncheston School.