

SAUNDERSFOOT COMMUNITY COUNCIL



Prior to January 2018 General Meeting of Saundersfoot Community Council, all Councillors were invited to attend a presentation given by the Saundersfoot Harbour Commissioners at the St Brides Hotel where the future proposed plans for Saundersfoot Harbour and surrounding buildings owned by the Harbour were presented.

Councillors present: Cllrs Mattick, Williams BEM, Hayes MBE, John, Cleevely, Sefton, Ludlow and Pearson.

Also present on behalf of Saundersfoot Community Council: The Clerk

Apologies for Absence: Cllrs Boughton-Thomas, Upham and Beedles.
Cllr Baker did not attend as he had declared a prejudicial interest.

The presentation was given by Mr Michael Davies and Mr Philip Evans.

Major points raised in the presentation were:-

- The development is still within its pre-application stage, with all funding for phase 2 in place.
- Phase 3 has been pushed back until all funding is in place.
- Tenders for phase 2 works will be requested throughout March 2018 and if the planning application is approved, work to commence soon after.
- The Harbour Commissioners have sought professional advice regarding the Memorial Trees and it is proposed (if the planning application is approved and works commence) that their growth is stunted, they are left untouched or removed and re-planted elsewhere.
- It is aimed that all construction works are completed by 2020, every endeavour will be afforded to avoiding major upheaval to Saundersfoot village during the summer trading period.
- The harbour's CCTV cameras are currently positioned upon the old ticket office. Saundersfoot Community Council are, at present, in discussions with Dyfed-Powys Police regarding the village CCTV system which is located on the harbour's green area. Any future discussions will take a collaborative form involving the Commissioners, Community Council and Dyfed-Powys Police.
- The proposed transformation of Saundersfoot Harbour and its surroundings will create many new jobs and offer many trades persons the opportunity of work.

The presentation ended with Councillor Mattick thanking both Mr Davies and Mr Evans for a very informative presentation and for their continued updating of the Council with regards to their proposed plans.

Minutes of the meeting held on Thursday 11th January 2108 at the
St Brides Hotel, Saundersfoot.

Present: Cllrs A Mattick (Chair), M Williams BEM (Vice Chair), P Baker (County Councillor)
B Cleevely, R Hayes MBE, T Pearson, S John, N Sefton, D Ludlow

Also in attendance: The Clerk

1. **Apologies for Absence:** Cllrs S Boughton-Thomas, P Beedles and A Upham
2. **Chairman's Report:**

Councillor Mattick reported that it had been a very busy December with all the differing festive celebrations taking place around the village and the major clear up alongside the Bowling Club and Council's old ticket office within the Community Car park area, thanks were extended to all the Bowling Club members and their friends who helped.

A full report is available upon request.

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3. To Receive the Minutes of the Meeting Held on the 7th December 2017

It was proposed by Cllr Baker that these Minutes be a true and accurate record of the meeting of Saundersfoot Community Council held upon the 7th December 2017; Cllr Cleevely seconded the proposal with all Council in agreement.

4. Matters Arising from the Minutes – Information Only

a) Land Opposite the Sands Night Club (13 g)

Cllr Baker reported that Pembrokeshire County Council have a formal meeting with the developer in February and Cllr Baker will Report back to the Council following the meeting.

5. Account(s) for Payment and Presentation of Monthly Balance Sheet

Copies of December's balance sheet, precept spending and cheques paid/payable were circulated amongst the Council for their perusal. Cllr Baker proposed that this is a true record of the accounts and that the payments should be made; Cllr John seconded the proposal with all the Council in agreement.

6. Planning Application(s) Received

1	NP/17/0574/FUL	Velfrey Cottage	Following Discussion with Mr Andrew Richards Planning Officer
2	NP/18/0002/FUL	12 Gorse Hill, Saundersfoot	Single story orangery Style extension to rear elevation
3	NP/17/0725/TPO	Saundersfoot Plantation	Works to trees in the Plantation
4	NP/18/0012/FUL	10 Bevelin Hall	Proposed demolition of flat roof garage and porch and replace with single storey font and side extension
5	NP/17/0728/FUL	St Brides Cottage, St Brides Lane	Single story side extension, roof lights to South elevation, removal of chimney to be replaced with flue.
6	NP/17/0733/FUL	Oak House, Frances Lane	Proposed front, side and rear extensions

Cllrs Sefton and Williams BEM declared a personal interest in application 2

Cllrs Sefton and Ludlow declared a personal interest in application 3

Application 1 – The Council still have concerns regarding this planning application and will advise Pembrokeshire Coast National Parks Planning Authority of their object and concerns.

Applications 2 – 6 The Council does not have any objections or concerns regarding these applications

The Clerk to advise the Pembrokeshire Coast National Parks Planning Authority accordingly.

7. Licensing Application(s) Received

None

8. Consideration of Correspondence Received

- a) Letter received from Martyn Williams BEM Chairman of Saundersfoot New Years Day Swim Ltd** – Thanking the Council for their continued financial support and also thanking the Councillors who handed out the medals to 2018 swimmers, of which there was in excess of 2000.

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- b) **Letter Received from Price and Kelway Solicitors** – Enquiring as to when the Council will be in a position to move forward with the Registration of Council Land and the forming of an Asset Register. – The Clerk to advise Mr Harvey Thomas accordingly.
- c) **Emails received from The Chamber for Tourism and The Saundersfoot Harbour** – Suggesting that a 'Large Event Parking Procedure/Plan' be created following the acknowledgement of the lack of parking spaces around and within Saundersfoot Village during major events. – A sub committee to be formed to include representatives from the Chamber for Tourism and the Harbour to discuss this further. Cllr Mattick added that Mr Lewis from Hean Castle Estate has also expressed his wishes to assist in any way he can.

9. Reports from Committees Including County Councillor's Report

a) County Councillor Baker's Report

Cllr Cleevely - Report on behalf of Saundersfoot Neighbourhood Policing Forum

December 11th - Officers present – Chief Inspector Mark McSweeney, PCSO Moffatt, PCSO Kendall, and 24 members of the public.

Two members of the public have been successfully prosecuted following the collection of a large amount of cockles from Saundersfoot beaches.

Concerns were raised regarding persons parking on the pavement outside Frosts.

Priorities for December:

The care of vulnerable persons

Children riding bikes in the dark without the use of lights.

January 8th – Officers present – Inspector Davies, PCSO Moffatt, PCSO Kendall and 23 members of the public.

The meeting started with a presentation of £1,130 to the First Responders to purchase another Defibrillator. This money was raised by PCOS's Moffatt and Kendall sponsored cycle ride.

Priorities for January:

Blue Badge holders abusing their use.

The purchase of lighter fuel and using it as a flamethrower near gas cylinders.

b) Cllr Hayes MBE - Report on behalf of Saundersfoot in Bloom

Cllr Hayes MBE reported that a group of members have emptied and cleaned the flower troughs in preparation of this year's planning, unfortunately certain persons are using these flower troughs as rubbish bins, items found within them included broken glass and beer bottles. Cllr Hayes MBE commented that it is not very pleasant for the volunteers while cleaning out the troughs to find dangerous rubbish discarded within them. The Council thanked Cllr Hayes for the continued hard work undertaken by the Saundersfoot in Bloom volunteers.

c) Cllr Mattick - Report on behalf of Saundersfoot Community Council Grounds Committee

Cllr Mattick enquired if the submersible pump, alongside the container which runs 24hrs a day to pump out the water drained from the putting green, really needed to run for such a long period and could something be done to cut its working time down. It was agreed that The Clerk would talk with Mr D Poole to seek his knowledge and advice regarding the pump.

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10. Agenda Items:

a) Precept Review

The Council agreed that 2018/19 is going to be another busy year with more projects within the village receiving assistance from the Community Council therefore the Precept for 2018/19 portrays the ambitions of the Community Council. Following reflection of the figures Cllr Baker proposed that Saundersfoot Community Council submit a figure of £74,181 for the 2018/19 precept: Cllr Williams BEM seconded the proposal with all Council in agreement.

The Clerk to advise Pembrokeshire County Council accordingly.

Cllr Mattick reiterated the option of the 2nd home grant scheme that the Pembrokeshire County Council are proposing and that this will potentially be another way in which the Community Council could fund community projects. Cllr Baker confirmed that further information regarding this scheme should be available very shortly.

Cllr John requested that the order of new flags, as agreed in the precept, be brought forward so that they are received in preparation for Easter. The Council agreed and Cllr John will liaise with Mr Flag (the company who the flags will be purchased from), as communication has been opened to obtain a quotation, and order the flags with payment coming from the 2018/19 precept.

b) Christmas Tree Dismantle

Cllr Williams BEM reported to the Council the figures quoted by Pembrokeshire Engineering to dismantle the Christmas Tree namely:-

- Option 1 – To remove all the hoops and stays and then put back in December 2018- £1,200
- Option 2 – Leave as is (no lights on it)– No cost
- Option 3 – Remove all hoops but fold the stays up and secure and then put back in December 2018 - £360
- Option 4 – Remove the bottom hoop but fold the stays up and secure and then put back in December 2018 – (Circa £150 Price to be confirmed)

Discussions took place regarding these 4 options. Cllr John suggested that an appropriate maintenance programme be put into place to preserve the condition of the tree.

Cllr Mattick proposed that option 4 be requested of Pembrokeshire Engineering; Cllr John seconded the proposal with all Council in agreement.

c) The Purchase of Christmas Lights on Offer and Donations Received

Cllr Williams BEM advised the Council that over £900 has been given in donations towards the purchase of Christmas lights for use within the village and went on to report that MK Lighting is having a post Christmas sale. Cllr Baker proposed that a further order of lights be placed to the value of £488 (+ VAT); Cllr Ludlow seconded the proposal with all Council in agreement.

The Clerk to write thank you letters to all contributors.

d) Village Working Party Update

A report was given by Cllr Mattick on behalf of the Working Party.

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The main point of interest was the proposal of a 'Dotto Train' (a small engine pulling a series of carriages for persons to sit in) to run around the village on the public roadway.

Grant aid has been applied for (first application of a two-part application completed), but a refundable deposit of £5,000 would be required and the Council were requested to consider putting the deposit forward. The question was raised if other parties around the village were to be involved shouldn't the deposit be shared equally between all parties involved as the risk needs to be shared equally?

Cllr Baker proposed that a report be presented to the Council by the working party at the March meeting; Cllr Williams seconded the proposal with all Council in agreement.

This item has been diarised for March.

e) Nominations for Working Party Groups and their Tasks

Cllr Mattick explained to the Council the proposed roles that sub committees would be undertaking and that the forming of sub committees should help shorten the length of the monthly meetings of the full Council.

The Clerk confirmed that Cllrs Mattick, John and herself have drafted a provisional list of tasks to be considered by sub-committees. Cllr Mattick proposed that the list be distributed between Councillors, via Email, for their perusal and any comments thereof to be sent to the Clerk in preparation for the February Meeting.

This item has been diarised for February

f) The Sensory Garden and Major Works Required

Cllr Pearson reported that there were tasks to undertake within the Sensory Garden in preparation for the coming spring. Also that the tender process for the appointment of seasonal gardeners will be required to be put in place to enable the successful tender to commence works mid March.

It was agreed that a meeting of the existing Grounds Committee be called to discuss potential works and to construct a schedule of works to enable the Clerk to begin the tender process for the new gardeners.

This item has been diarised for February.

g) Cllrs Dispensation/s Update

The Clerk reported that if any Councillor requires the application of a Dispensation to be considered by Pembrokeshire County Council to enable them to take part in any matter that they may have an interest in, but were unsure of the process, they could talk with the Monitoring Office Mrs Claire Jones at Pembrokeshire County Council.

h) Water Pooling/flooding within the Tunnels

Cllr Hayes MBE reported that water is still pooling and flooding the tunnels and that due to the recent heavy rainfall the tunnel was virtually unusable.

Cllr Baker confirmed that Pembrokeshire County Council have been and are still considering options of how to eradicate this on-going problem. Cllr Baker confirmed that he would seek further information from Pembrokeshire County Council.

i) Parking Issues within the Village

This heading has been covered with Correspondence Received

Continued.....

j) Future use of SCC land - Green area known as the, 'Putting Green' and the third tennis court

Cllr Mattick requested from the Council that consideration be given regarding the potential use of the old putting green area and third tennis court as further pay and display car parking space.

Cllr Cleevely proposed that the Grounds Committee move this heading forward and present their report to full Council when they deem it necessary; Cllr John seconded this proposal with all Council in agreement.

k) CCTV Update Following December Meeting

Cllr Mattick reported that a further meeting is required and negotiations are still on-going. Cllr John suggested that following the presentation by the Harbour Commissioners and their proposed removal of the Old Ticket Office, where the CCTV camera is currently sited, that a site meeting might also be beneficial. This heading has been diarised for March for a further update.

l) Senior Citizens' Christmas Dinner

Cllr Pearson reported that the annual Christmas Dinner, held at the Regency Hall hosted by Saundersfoot Community Council and The Tenby and District Lions, is thoroughly enjoyed by all the senior citizens from Saundersfoot who attend and would the Saundersfoot Community Council consider supporting the 2018 Christmas Dinner.

Following discussions Cllr John proposed that Saundersfoot Community Council supports the 2018 Christmas Dinner to be held on 16th December 2018; Cllr Baker seconded the proposal and all Councillors eligible to vote, voted in favour.

Date for next meeting: Thursday February 1st at The Regency Hall Saundersfoot.

Meeting closed 9.30pm