

## **WISTON COMMUNITY COUNCIL**

Minutes of the Community Council meeting held on Monday 20<sup>th</sup> November 2017 in the Memorial Hall, Clarbeston Road at 20:00hrs.

**Present:**

Phil Davies (Chairman)	Peter Lewis
Yvette Bevan	Alan Vaughan
David Howlett (Community Councillor)	

**1. Chairman's Remarks**

The Chairman welcomed everyone to the meeting.

**2. Apologies for Absence**

Apologies were received to from Thomas Bevan.

**3. Confirmation of Minutes of the Last Meeting**

The minutes were read, and it was necessary to amend item 4(8g) and 4(6c), after this the minutes were confirmed as a true record.

Proposed by Yvette Bevan and Seconded by Peter Lewis.

**4. Matters Arising There From**

(4(6c)) St Aidan's VA School, Wiston – were now able to offer preschool facilities in their Busy Beehive – for children aged between 2 to 3 years from 08:15hrs to 13:00hrs, Monday to Friday term time only.

(4(8g)) Playground Clarbeston Road – with regards to the fencing; Anthony James had advised that he would start the work as soon as his current project was complete. All relevant documentation had been forwarded to the Pride Grant administrator to accept their generous offer. Neil McCarthy of Pembrokeshire County Council has confirmed that they hold £2354.64 in their playground fund for improvements to be carried out on the Clarbeston Road playground. It was agreed that councillors will need to arrange a date in the new year to carry out maintenance on the playground, this would be discussed at the next meeting. It was also agreed to gift a voucher for the Cross Inn (for a meal) to the gentleman that cuts the grass to show our appreciation. The clerk would organise this.

(9a) The drain at the entrance to the Haverfordwest side of the railway station is still blocked.

**5. Finance**

a. Welsh Audit Office – Invoice for Audit of Accounts 2016/17 – it was agreed to pay the invoice of £209.25.

b. Account Balances as at the 31<sup>st</sup> October 2017: -

Business Current Account - £4194.91

Business Saver Account - £3098.60

c. Budget to Actual Spend comparison and Precept Request for 2018/19 – it was agreed to keep the precept request for 2018/19 at £4000. The following items were discussed: -

(i) As the community council had successfully secured the Pride Grant for the playground, and there was also money held by PCC for this it would enable necessary works to be carried without having to increase the precept for this reason.

(ii) There may be a need to repair the bus shelter in Walton East in next financial year, but at this time it was felt there was sufficient funds held.

(iii) Pembrokeshire Association of Local Councils (PALC) had decided to amalgamate with One Voice Wales, but at present they were unable to advise what their annual membership fee would be. Therefore, until the council were informed of what this fee would be it was agreed to keep the budget the same.

<u>BUDGET FORECAST/PRECEPT REQUEST for 2018/19</u>		<u>BUDGET</u>
<b><u>INCOME</u></b>		
Precept	£4,000	
Other Income	£0	
<b><u>TOTAL</u></b>	<b>£4,000</b>	
<b><u>EXPENDITURE</u></b>		
Clerk's Salary	£1,800	
Clerk's Expenses (Estimated)	£100	
BDO Audit Fees (Estimated)	£250	
Insurance	£650	
Memorial Hall Rent	£120	
PALC Annual Membership	£65	
Donations	£350	
Playground Maintenance	£500	
Salt for Salt Bins in Walton, Wiston, Cucumber Hill	£170	

<b><u>TOTAL</u></b>	<b>£4,005</b>
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## 6. Correspondence

- a. Boundary Commission for Wales – The 2018 Review of Parliamentary Constituencies in Wales Revised Proposals – noted.
- b. Pembrokeshire County Council (PCC) – Local Development Plan 2 (LDP2) – Review Report and Delivery Agreement Consultation- noted.
- c. Welsh Government: Proposed amendments to the Local Authorities (Capital Finance and Accounting) (Wales) Regulation 2003 – tabled.
- d. Welsh Government: Consultation document – Town and Village Greens - tabled.
- e. Welsh Government: Scheme to promote closer working with Local Government – tabled.
- f. Clarbeston Road AFC – donation request: David Howlett (on the steering committee for Clarbeston Road AFC) and Yvette Bevan (her husband Hugh is the Junior Secretary for Clarbeston Road AFC) signed the Members Declaration of Interests Register. Due to the benefit that their proposed car parking and pedestrian access to the football pitches on the Wiston side of Clarbeston Road Peter Lewis proposed a donation of £250 this was seconded by Alan Vaughan.
- g. Pembrokeshire Association of Local Councils (PALC) amalgamation with One Voice Wales – at present no annual membership fee had been agreed, but they had confirmed that membership would be subsidised for the coming year.
- h. Welsh Hearts Charity 5<sup>th</sup> Birthday – Keep Wales Ticking Appeal – as Thomas Bevan and his wife Pippa were organising a Winter Carnival to raise funds for defibrillators in the outlying villages, it was decided not to make a donation at this time.
- i. Welsh Government: 21<sup>st</sup> Century Schools and Education Programme – tabled.

## 7. Planning

- a. Demolition of existing dwelling and proposed replacement dwelling and detached garage at Clover Hill Cottage, Crundale (17/0488/PA) – Conditionally Approved.
- b. Change of use of agricultural land for seasonal use as a football pitch (retrospective), alteration of existing vehicular access, creation of car parking area, new pedestrian access, resiting of storage container and provision of portable w/c facility – at Field

number SN0120 7845, Minor road near Brooklands Close (17/056/PA) – conditionally approved.

- c. Variation of Condition 2 of permission 16/1121/PA – Replacement of lawful residential dwelling with a new dwelling and construction of a new access at Cloverton, Lamborough Lane, Clarbeston Road (17/0760/PA) – no objections have been noted.

#### 8. Received After Posting

- a. The Pensions Regulator – Automatic enrolment duties: acknowledgement of declaration of compliance.
- b. Billy Voyle of the Hall Committee had advised that the hall had been booked on the 19<sup>th</sup> March 2018, and requested that we change the night of our meeting for March 2018. It was agreed that this would be acceptable, but discussed at the next meeting to confirm a date.
- c. NHS Wales Health Collaborative: A Major Trauma Network for South and West Wales and South Powys – noted.
- d. PCC: Haverfordwest Airspace Change Proposal (ACP) Process – tabled.

#### 9. Any Other Business

- a. David Howlett updated the meeting on the Community Speed Watch project – to date 18 people had been DBS checked, and 10 people attended a training session with police. David was very happy with the way the project was progressing.
- b. Peter Lewis again reported the bad state of the roads in the area, and questioned whether a spring was causing the flooding on the road between Dollaston and Lower Hill. David Howlett agreed to question this with highways at PCC.
- c. Phil Davies reported the need for the PCC workmen to remove the leaves / debris that they were clearing from verges and ditches, as during the next period of bad weather the leaves / debris are washed back into the drains. He reported a pot hole on the road opposite the entrance of Colby.
- d. Alan Vaughan had nothing to report.
- e. Yvette Bevan had nothing to report.
- f. The clerk asked if the councillors would like her to arrange a Christmas dinner for them. It was agreed if convenient with all councillors, that it be arranged for Friday 12<sup>th</sup> January 2018 at the Cross Inn, Clarbeston Road.

#### 10. Next Meeting

There would be no meeting in December, therefore the next meeting would be held on Monday 12<sup>th</sup> January 2018, at the Memorial Hall Clarbeston Road at 20:00hrs.

As there was no further business to discuss the meeting closed at 21:50hrs.

Signed Phil T Davies

Dated 15<sup>th</sup> January 2018

Chairman to Wiston Community Council

Signed S J Phillips-Harries  
Clerk to Wiston Community Council

Dated 15<sup>th</sup> January 2018