

**MINUTES OF A MEETING OF LLANSTADWELL COMMUNITY COUNCIL HELD ON TUESDAY
12TH DECEMBER 2017 AT NEWTON HALL, WATERSTON AT 7.00PM.**

PRESENT: Cllr B Brown (Dep Chair)
Cllr Brinely Evans
Cllr Mrs J Howell
Cllr P Roberts
Cllr Mrs A Richards
Cllr Mrs J Wilson
Cllr G Wilson

APOLOGIES: Cllr M Howells (Chair)
Cllr Mrs H John

The clerk was in attendance (Mrs J Clark)

95/17 DECLARATIONS OF INTEREST

None received.

96/17 CHAIRMAN'S ANNOUNCEMENTS

In the absence of the chair, the Deputy Chair, Cllr B Brown advised that he had recently attended the PAVS AGM and Funding Fair which had been worth attending if only for the funding element. By invitation, he had also attended a meeting of the Friendship Group in Hazelbeach which was also a worthwhile exercise. The group raised various issues such as putting minutes on our website sooner, overhanging trees on the carriageway, conifers on Waterston Road, cleaning of The Rock and Japanese Knotweed. They also complained about the lack of involvement in the area by County Councillor Paul Miller.

They also raised traffic speed measures, indicating that a 20mph limit would be welcome where possible and improved communication between this Council and community groups. The production of a glossy flier with councillors' details and a list of dates of meetings were also suggested. It was agreed that 'Communication' be included on the January agenda.

Cllr Brown had also attended the OVW NEC meeting at Built Wells recently and the OVW review of Town & community Councils briefing at St Clears. He referred to the four questions that we need to answer and the email received today which advised of the next steps which will be that a draft composite response from the sector to the panel will be distributed to all member councils at the end of January/early February. However all councils are urged to respond separately.

Cllrs Judith and Geoff Wilson attended the PCC meeting regarding the LDP2 which despite being poorly attended had been very informative. The Egnedol

Planning application was discussed and there are unlikely to be any s106 agreements although they may have community funding available. It was agreed to contact Egnedol directly regarding this and Cllr Brown agreed to draft a suitable letter to the Planning Inspectorate.

97/17 **MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 14th November 2017 were proposed and seconded. They were agreed as a true record apart from an amendment to minute 93/17a) as previously advised by Cllr B Brown.

98/17 **MATTERS ARISING**

The following matters were raised:

- a) The clerk confirmed that she had written to Canon Rev Chadwick.
- b) Cllr Roberts was thanked for his work in putting up the Christmas trees and installing the lights.
- c) Minute 93/17b) No action had been taken regarding 75 Church Road. The clerk agreed to contact Cty Cllr Miller regarding this.
- d) Minute 93/17f) The clerk would follow up the training on the defibrillator.
- e) It was suggested that signs indicating the location of the defibrillator be placed in the notice boards and that we should purchase large bespoke signage indicating the location of the defibrillator to be located in Mastlebridge and in Church Lakes. The clerk agreed to source such signs online and to ask the PCC sign factory and Sigma for quotes.
- f) The clerk would arrange a photograph of some councillors with the defibrillator for the press.
- g) Minute 93/17 e) The bus stop in Waterston had been moved to the new location, however no road signage was present and the bus timetable needed to be moved nearer to the bus shelter. The bench near the old bus stop had been relocated further back where the bus shelter had previously been sited. The clerk was requested to get PCC to paint over the road signage.

99/17 **UPDATE ON BANK BALANCES TO 30TH NOVEMBER 2017**

The following documents were circulated:

- a) The Bank Acct Reconciliation Summary with a current account balance of £219.44, the Saver Acct as £12,420.62 and the United Trust Acct of £10,000.
- b) Financial Statement – Cashbook showing income of £10,365.79 and expenditure of £ 9,821.28 (gross).
- c) The Financial Statement – Budget Comparison showing the budget, actual income and expenditure and the balance remaining under each budget heading.

RESOLVED: **That the financial information provided above be approved and accepted.**

100/17

DRAFT BUDGET FOR 2018-2019

The County Council had advised that the Council Tax base for the year 2018-2019 would be 396.57. It was agreed to add two new budget sub headings for heading 5 ie Cllrs Expenses and Cllrs Training with a budget of £250.00 for expenses and £1,000 for training plus a new budget heading called 'Community Improvements' with a budget of £250.00. The clerk and Members then drew up a draft budget with a total income of £ 17,319.66 including £2,000 in reclaimed VAT and £250 in boat club rent; and expenditure of £17,340 as per Appendix 1.

It was therefore suggested that there be an increase in the precept per household of £8.00 at £38.00 per household which would bring in a precept of £15,069.66. This figure to be finalised at the January meeting when additional financial information will be available.

RESOLVED: **That a draft precept be set of £38.00 per household which equates to an annual income of £15,069.66 plus other income, which will be finalised at the January meeting.**

101/17

QUARTERLY INSPECTIONS OF PLAYPARKS

The clerk had recently received the quarterly reports for both Hazelbank and Jordanston playparks which indicated several items of high risk at Jordanston and several lower risk items at Hazelbank. The clerk was asked to provide copies of the reports to Cllrs Roberts and Evans so that they could assess the work required.

RESOLVED: **That Cllrs Roberts and Evans be provided with copies of the reports so that they could assess the works required.**

102/17

ACCOUNTS FOR PAYMENT

The following accounts were approved for payment:

a) Mrs J Clark November salary	£150.25
b) PAYE for November	£37.40
c) PCC Recharge for toilets July – Sept	£407.06
d) Festive Lights – new lights for Christmas trees	£453.49
e) OVW training for Cllr B Brown on Code of conduct	£40.00
f) Cllr B Brown – travelling expenses Oct to Dec	£67.95

103/17

QUOTES FOR SAFETY FLOORING

Two quotes had been obtained for safety flooring for the public conveniences at Hazelbeach from K & O Carpets and County Contracts of Swansea in the region of £1,500 plus VAT. It was not possible to obtain a third quote as companies providing this type of flooring are limited. It was agreed to award

the contract to K & O Carpets provided that the gap under the urinals is filled and that information is sought on what type of product they are providing and what colours are available.

RESOLVED: **That the contract be awarded to K & O carpets and that information on the product be requested and the colours available.**

104/17 ADDITIONAL COMMUNITY GOVERNOR FOR COASTLANDS SCHOOL

As no nomination had been received from any of the relevant Community Councils, the Governing Body has suggested that Mr Mike Cottam, Clerk to St Ishmaels Community Council, who is currently a Community Governor on Coastlands Governing Body, be nominated to take up the Additional Community Governor vacancy. If this proposal is agreed by all councils he will resign as Community Governor and be reappointed as the Additional Community Governor for a four year term.

RESOLVED: **That this proposal be agreed.**

105/17 DRAFT CHARTER BETWEEN PCC AND TOWN AND COMMUNITY COUNCILS

Cllr B Brown advised that this matter would be considered by PCC's Cabinet members in February and the charter can be examined at that time.

RESOLVED: **That the charter be examined following its approval or otherwise by PCC's Cabinet Members in February.**

106/17 PROPOSED CHANGES TO PCC'S CAR PARKING CHARGES

It was agreed that no comment be made as no changes were proposed for car parks in this community.

RESOLVED: **That no comment be made.**

107/17 PLANNING APPLICATIONS

There were no planning applications to consider.

108/17 CORRESPONDENCE RECEIVED

The following correspondence had been received:

- a) Appointment of Members – community Health Councils – noted.
- b) Hazelbeach Boating Club – acceptance of rent increase – noted (Cllrs B Brown and B Evans declared a personal interest.)
- c) DP Police & Crime Commissioner – 2018-19 Police Precept Consultation – no comment.
- d) Ombudsman Code of Conduct Casebook – noted.

- e) PCC Christmas & New Year Refuse Collections – noted and posters displayed within community.
- f) NHS Wales Health Collaborative – Major Trauma Network for S & W Wales and S Powys - Drop-in Events – noted.
- g) The Ambulance Services Union – donation towards Christmas Hampers for Ambulance Staff working over Christmas & New Year and those suffering from PTSD – no donation to be made.
- h) Dyfed Powys Local Resilience Forum – Guidance for Practitioners as issued by the Home Office – noted.
- i) OVW Expert Panel on assembly Electoral Reform – Report publication.
- j) Urdd Eisteddfod 2018 – request for financial assistance – refused.

109/17

ANY OTHER INFORMATION

The following matters were raised:

- a) Cllr J Wilson advised that this council will need to register all land an open spaces with PCC Planning Dept for the LDP2. All playparks and open spaces to be included.
- b) Cllr Mrs A Richards referred to the parking bay on Church Road which was filled with workmen’s vans and local residents are unable to park. The clerk was asked to phone Ben Blake at PCC regarding this problem between 73 and 79 Church Road.

110/17

DATE OF NEXT MEETING

The next meeting will be held on Tuesday 9th January 2018 at Hazelbeach Mission Hall at 7.00pm.

There being no further business, the meeting closed at 9.30pm.

Signed.....Chair.....Date

Signed.....Clerk