**CYNGOR CYMUNED CILGERRAN COMMUNITY COUNCIL**

**MINUTES OF THE MEETING HELD ON**

**MONDAY 27TH NOVEMBER 2017**

Present: Cllrs H Bellamy, J Wimhurst, K Griffiths, L Williams, E Thomas, G Evans, K McEneany, N Evans

Apologies: Cllrs J Davies, P Bottom, M Clarke; Clerk Mrs V Varney

 Cllr J Wimhurst took the minutes.

383 Minutes of the meeting held on 23rd October 2017. Cllr Wimhurst noted that Whittington Castle (375) is spelt with an ‘h’. Minutes proposed as correct by Cllr Williams and seconded by Cllr McEneany.

**384 Matters Arising.**

384.1 Community Management of Cilgerran Castle - It was noted that Adam Dawson was no longer working at the castle but is still willing to be involved. It was decided to leave the Chairman’s report as it is in the Corwg, asking interested members of the community to get in touch to reinstate the Community Forum with a view to taking the suggestion forward. Cllr Williams said that she and Cllr Clarke had already agreed to meet with other community group members, and suggested a letter be sent to Emyr Phillips, Mark Dellar and Adam Dawson inviting them to a meeting on Wednesday 6th December at 7.30pm in Cllr Williams’ house.

384.2 Playground - Still no reply from the Church authorities regarding permission to site a soakaway in the field. Cllr Wimhurst suggested another letter should be sent to them, to the effect that if the Clerk had not had a reply within a month, we would assume they are agreeable to this work being carried out.

384.3 Village Caretaker - Cllr Griffiths had produced a draft document detailing the requirements of the Council from a contractor. A lengthy discussion ensued. Cllr Wimhurst questioned the absence of housing estates and side roads, Church Street and the Cwm from the document as regards litter picking. Cllr Griffiths considered that unadopted estates, and roads that the County Council should be looking after did not need to be included. Cllr Wimhurst questioned why the document was not split into two jobs, considering the minutes of the September meeting (369.2). The response was that in the October meeting only contractors were discussed, hence the resulting document. It was agreed that the estates and side roads would be included for litter picking, and that the Council Notice in the Corwg (to be printed the following day) would ask for one contractor to undertake all the duties.

384.4 Pedestrian Crossing - Cllr Davies had advised in his report that the School Patrol position was being advertised. (He has mentioned it in his report for the Corwg).

384.5 Pavements at Castell Corwg - A reply had been received from Mr T I Davies the developer, who had agreed to meet Cllr Davies in January.

384.6 Tree Climbing Inspection - The Clerk had had confirmation from Cllr Davies that the trees form part of a lease vested in the Community Council, which is therefore responsible for them. ATG have quoted £60 for an inspection of the two oak trees in the playground. Cllr Griffiths proposed that an inspection take place now and any required work to be done promptly to maintain the Council’s duty of care. Also for an annual inspection to be carried out in following years. All agreed.

384.7 Parc Y Pwmp - Cllr McEneany reported that the bench was still at the far end of Parc y Pwmp and had obviously been used near a camp fire. Cllr Williams offered that she and her husband would move the bench back to its place near the front of the park as soon as the weather was suitable.

384.8 Parc Y Dre - Cllr Thomas had costed a new wider field gate at £55, and new posts would be £12 each if the old ones were unusable. Cllr Griffiths proposed he replaced the gate (and posts if necessary), Cllr Williams seconded. All in favour.

384.9 Village Parking - Cllr Davies had reported that some of the pavements in the High Street were privately owned, a situation dating back quite a number of years. Cllr Griffiths still wanted to know who had the right to use the pavements - as they were maintained by the County Council: residents for parking, or pedestrians.

384.10 - Renewal of McAfee Protection for laptop - Cllr Williams proposed the renewal, which would cost £69.99. All in favour.

**385 Correspondence.**

385.1 Letter for financial support from Gruff Green - Cllr Davies had advised against support for individuals as that would set a precedent. Several of the Councillors were uncomfortable about the request, but Cllr Williams remembered that the Council had already supported a local teenager two years ago. After further discussion it was decided that the Council would be prepared to support an individual from the community competing at national or international level to the tune of £100. This decision would be reviewed annually. Proposed Cllr N Evans, seconded Cllr Williams.

385.2 Pembs C/C – Playground Inspectors have received several requests to have target boxes painted on the backboards on the basket hoops in the MUGA.

 Cllr Griffiths proposed that next time the boards need replacing the target boxes would be painted on. All in favour.

385.3 Pembrokeshire County Council – Syrian Vulnerable Persons Resettlement Scheme (SVPRS). Rental properties wanted. Seen and noted.

385.4 Welsh Government – Views required on proposed amendments to the Local Authorities (Capital Finance & Accounting) (Wales) Regulations 2003. A copy of the consultation can be viewed on the website. Seen and noted.

385.5 Welsh Government – Scheme to promote closer working with local government can be viewed on the website. Seen and noted.

385.6 Ombudsman Wales – The latest edition of The Ombudsman’s Casebook is available on the website. Seen and noted.

385.7 Welsh Government – 21st Century Schools and Education Program. Seen and noted.

385.8 Pembs C/C - Christmas & New Year Waste & Recycling Arrangements. Seen and noted.

385.9 Pembs C/C – Have your say on proposed changes to household waste & recycling collections. Seen and noted.

385.10 Pembs C/C - Local Development Plan Consultation. Seen and noted.

385.11 NHS Wales Collaborative – Survey to be completed. Seen and noted.

**386 Development Control.**

 **Planning Applications: NIL**

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**387 Finance**

 Balance as at close of meeting 23/10/2017 Current Account £9,324.05

 Reserve Account £6,290.25

 Total £15,614.30

 **Payments**

387.1 Valeria Varney (October Salary) £282.07

387.2 Grant Thornton (Auditors) £208.50

387.3 Marie Curie (Donation) £100.00

387.4 Citizens Advice (Donation) £100.00

 Total Payments £690.57

**Income**

387.5 Bank Interest 0.06

387.6 MUGA & Toilet Tokens £15.00

Total Income £15.06

 Balance as at close of meeting 27/11/2017 Current Account £8,648.48

 Reserve Account £6,290.31

 Total £14,938.79

387.7 Payments were proposed as correct by Cllr Griffiths, seconded Cllr McEneany. All in favour.

387.8 Projected Income and Expenditure from April 2018 to March 2019 for precept.

 Councillors could see that the annual expenditure may slightly exceed annual income, but given that savings could be made and there was a reasonable reserve, all agreed that the precept should remain at the same level as at present.

**388 County Councillor’s Report**

388.1 Cllr Davies was not at the meeting, but apart from items noted elsewhere, reported that the Church litter bin will be in place by 10th December, and that Highways are considering flood alleviation work to the highway at Penllyn, Cilgerran.

**389 Any Other Business.**

389.1 Cllr McEneany reported that the stone over the Millennium Casket was broken. As the area is maintained by the County Council, councillors requested that a letter be written to them asking about it.

389.2 Cllr N Evans reported that (a) two street lights were off in the Cwm, and (b) that the road drains near Penrallt Teifi, Rhoshill Road were blocked. Both of these had been reported to the County Council but nothing had been done.

 Meeting closed 9.20 pm

 Date of next meeting: 22nd January 2018

 Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Chairman

 Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Clerk to Cilgerran Community Council