

**MINUTES OF A MEETING OF EAST WILLIAMSTON COMMUNITY COUNCIL HELD ON THURSDAY 2<sup>ND</sup> NOVEMBER 2017 AT EAST WILLIAMSTON COMMUNITY HALL AT 7.00PM.**

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**PRESENT:** Cllr T Ensom  
Cllr R Day  
Cllr R Morgan  
Cllr A Ratcliffe  
Cllr P Shread  
Cllr G Soar  
Cllr J Williams

**APOLOGIES:** Cllr C Hopkinson

**124/17**      **DECLARATIONS OF INTEREST**

None received.

**125/17**      **MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 5<sup>th</sup> October 2017 were proposed and seconded. They were agreed as a true record.

**126/17**      **MATTERS ARISING**

The following points were raised:

- a) Minute 116/17b) The grit bin on Clayford Road has been cleared by the contractor. The clerk was asked to find out if Dan Badham has cut the trees back at Jubilee Park.
- b) Minute 116 c) The structure is replacing a home that is to be demolished so planning permission is not required as per an Email received from a planning officer.
- c) Cllrs Ratcliffe and Morgan agreed to attend the free Planning Workshop at County Hall.
- d) Minute 123/17c) The meeting with the Hall Association regarding budgets will be held early in Dec. It was agreed that due to a conflict of interest Cllr Tony Ensom may take part in this meeting but not vote due to his being chair of the hall association.
- e) Minute 123/17 d) An inspection of the playparks will be required before the budget is set and this will be on Tuesday 7<sup>th</sup> November at 10.00am. Members to meet at the Common.
- f) The clerk was asked to remind PCC about the repairs to the Station Road signs and the sign on Clayford Road junction – ‘unsuitable for heavy vehicles’ needs rotating slightly to be visible for those turning left into Clayford Road from the A478.

**127/17**      **PLANNING APPLICATIONS**

None received.

128/17

**UPDATE ON ACCOUNTS TO 31<sup>ST</sup> OCTOBER 2017**

The following financial information was circulated:

- a) The Bank Account Reconciliations Summary showing a balance of £19,891.45 in the Current Acct, £3,088.12 in the Deposit Acct and £16,051.42 in the Park account.
- b) The Financial Statement – Cashbook showing income of £16,979.74 (net) and expenditure of £14,693.71 (gross).
- c) The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

Ian Wilkinson advised that he will complete the emptying of the container at Donald Beynon's at which time we will receive a cheque for £1,000 for the purchase of the container.

There was an over spend on insurance and contingency due to the purchase of the two storage containers. Cllr Ensom advised that he has been unable to obtain two quotes for the replacement of the gates at the container compound and it was agreed that Dan Badham and Chris John be asked to phone Cllr Ensom regarding quoting for this work.

**RESOLVED: That the above financial information be accepted.**

129/17

**ACCOUNTS FOR PAYMENT**

The following accounts were approved for payment:

a) Mrs J Clark – October salary	£194.86
b) PAYE for October	£48.60
c) Wales Audit Office – fee for audit 2016-2017	£231.75
d) Cutting Hedge – grass cutting and repairs at EW park	£737.00
e) I Wilkinson – fuel for hand tools	£11.00

130/17

**REPORT ON PLAYPARKS**

**East Williamston:** The clerk advised that all high risk items have been repaired.

**Pentlepoir:** All repairs have been carried out. However the surface of the layby outside the play park is sinking. This matter to be reported to PCC.

**Broadmoor:** All works have been carried out here and the park will be checked by Cllr Rob Day tomorrow.

131/17

**CONSULTATION ON GUIDANCE FOR PRINCIPAL COUNCILS ON THE REVIEW OF COMMUNITIES**

The clerk explained that several events were to be held throughout Wales to assist with answering the call for evidence from the Review Panel for Wales.

Cllrs Tony Ensom and Anthony Ratcliffe offered to attend OVW meeting at St Clears on Council's behalf.

**RESOLVED:**                               **That Cllr Ensom and Ratcliffe attend the OVW meeting relating to the review of town and community councils.**

**132/17**                               **INDEPENDENT REMUNERATION PANEL**

The report of the above panel had been received which outlined the determinations relating to payments made to councillors. Councils have been banded according to budget and this Council falls into group C. Determination 44 related to a payment to councillors £150 for costs incurred. Councillors were able to forgo part or all of any payments and the clerk was asked to draw up a letter for councillors to sign in order to forgo the payment of £150 each year for expenses.

Determination 47 related to payments for travel costs and it was agreed to pay mileage for councillors who attended events and meetings out of the area. Determinations 45, 46, 48, 49, 50, 51 and 52 will be paid at council's discretion.

**RESOLVED:**                               **That determination 44 be paid at council's discretion, that determination 45 be paid as required and that all other determinations be paid at Council's discretion.**

**That the clerk to draft a letter which may be signed by councillors to indicate their wish to forgo the annual payment of £150.00.**

**133/17**                               **PROPOSED AMENDMENTS TO AUDIT FINANCE REGULATIONS**

A consultation document had been received from Welsh Govt regarding the above and comments were requested by 12<sup>th</sup> January 2018. It was agreed not to respond as none of these amendments were relevant to this council.

**RESOLVED:**                               **That the amendments be noted and that no action is required.**

**134/17**                               **CORRESPONDENCE**

The following correspondence had been received:

- a) PCC Community Cllr representative on the Appointments Panel-no action
- b) Welsh Govt: Scheme to promote closer working with local government-noted.
- c) OVW October Newsletter – noted.
- d) Welsh Govt: Burial Charges for children – noted.
- e) PCC Syrian Vulnerable Persons resettlement Scheme – none known of.

- f) Boundary Commission for Wales – 2018 Review of Parliamentary Constituencies in Wales Revised Proposals – noted.
- g) PCC St Florence VC School – proposal to extend age range – no action.
- h) Pembs Community Forum Network event – ‘Fit for the Future’ – noted.
- i) PCC Free Planning Training – 10<sup>th</sup> Nov at County Hall
- j) Welsh Govt: Town & Village Greens Consultation - no comment.
- k) Pembs PSB Draft Well-being Plan Consultation – noted.
- l) PCC – Give your views on council well-being & budget objectives – ‘Council Tax & Well-Being Objectives’ – no action.
- m) OVW Consultation Event on Review of T & CC sector at St Clears – Cllr A Ratcliffe to attend.

135/17

**REPORT OF COUNTY CLR JACOB WILLIAMS**

Cllr Williams referred to complaints regarding vehicles for sale on Kingsmoor Common. A response he had received from the Commons registration officer referred to byelaws set up in 1915 which needed to be brought up to date. The legislation read that ‘No person shall draw up on the common any vehicle and offenders will be fined in shillings.’ He advised that this will be reviewed to include an up to date sum and that provision for erection of signage be made which would be a meaningful deterrent.

136/17

**ANY OTHER BUSINESS**

- a) Members were advised that Lindsey Moran would like to give a presentation on Community Health Council in January next year.
- b) There is a pothole this end of Templebar Road near Cold Inn at Bushpond which needs to be reported to PCC.
- c) The infill to the subsidence on the road to Cold Inn may be subsiding and should be reported to PCC.
- d) Members were advised of a problem at Lyndhurst Avenue. Children are getting off the school bus and have to cross over to a bungalow on the opposite side and walk down the road. Visibility is not good and there is no footpath. Pedestrians cannot see anything coming towards them and it is suggested that a footpath is required from Lyndhurst Avenue to the entrance to Pinewood bungalow on the road from Broadmoor crossroads to Jeffreyston about 50metres long. Cutting the hedge down to 2 or 3 ft. would improve vision. It was proposed by Cllr P Shread that we support this lady’s request and write to PCC. Cllr Anthony Ratcliffe will draft a letter and diagram to send to PCC and he will act as contact for any queries. The clerk was asked to write to Mrs de Graaf’s daughter to confirm what action was being taken.
- e) Cllr P Shread went to a Community meeting in Narberth about PCC’s plans to change recycling. He reported that a 3 weekly black bag collection was to be introduced and new recycling bins provided in order to reduce black bag waste.
- f) Cllr T Ensom reported that there had been fly tipping on our Common. It was suggested that putting up notices may be a deterrent.
- g) Planning consent for the new field to be added to Jubilee Park where containers are now located. The Council agreed to pay the planning fee for

change of use, however two of the conditions need further information to be supplied to PCC and this will cost a further £47.50. It was agreed that this be paid.

137/17

**DATE OF NEXT MEETING**

The next meeting will be held on Thursday 7<sup>TH</sup> December 2017 at 7.00pm.

Meeting closed at 9.10pm.

Signed.....Chair.....Date

Signed.....Clerk