

**MINUTES OF A MEETING OF EAST WILLIAMSTON COMMUNITY COUNCIL HELD ON THURSDAY 7<sup>TH</sup> SEPTEMBER 2017 AT THE EAST WILLIAMSTON COMMUNITY HALL AT 7.00PM**

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**PRESENT:** Cllr R Day\*  
Cllr T Ensom  
Cllr C Hopkinson  
Cllr R Morgan  
Cllr A Ratcliffe  
Cllr J Williams

\*Present for part of the meeting only.

**APOLOGIES:** Cllr G Soar

The clerk was in attendance (Mrs J Clark)

**102/17      DECLARATIONS OF INTEREST**

None received.

**103/17      MINUTES OF THE LAST MEETING**

The minutes of the last meeting were proposed and seconded. They were agreed as a true record.

**104/17      MATTERS ARISING**

The following matters were raised:

- a) Minute 95/17 The clerk was asked to follow up the issue of the repairs to the entrance gate at Broadmoor with PCC.
- b) Minute 100/17 g): Members were advised that the hedge had been cut back.
- c) Minute 100/17 h) and i) The clerk read out a letter from Darren Thomas of PCC regarding speed warning lights and speed watch on Templebar Road. The costs were prohibitive so no action at present.
- d) Minute 100/17 j) Members were advised that the tree had been cut down.
- e) Minute 100/17 k) The hedge has been cut back.
- f) Minute 100/17 l) PCC are investigating the request for a footpath.
- g) Minute 100/17 m) The hedge has been cut back.
- h) Minute 100/17 o) The manhole cover had been repaired.
- i) Minute 100/17 p) The sign has not been relocated.

\*Cllr R Day left the meeting at 7.15pm

**105/17**      **PLANNING APPLICATIONS**

The following planning application was considered: **17/0387/PA**: New 1.5 storey dwelling and new access at Summerhill, Pentlepoir: SUPPORT but concerns were expressed about the width of the splay at the entrance.

**106/17**      **PLAY AREAS**

**Jubilee Park:** The chair advised Members that the number of members of the 'Friends of Jubilee Park' were dwindling and it was anticipated that in a few years they may not be able to continue with the maintenance of the park. The 'Friends' need to put in place a long term maintenance plan to present to Council so that future expenditure can be planned for when setting the budget. The lease of the park states that the park must be kept in good repair, therefore the council, the EWC & HA and the 'Friends' need to come to some agreement about the future running of the park and a new lease would need to be drawn up with the agreement of all parties. The agreement regarding the entry paths around the common had been found but had expired. The maintenance of the common will be discussed at a future meeting.

**Broadmoor:** The quarterly inspection report had been received and there were three items of high risk ie the timber gate which was not our responsibility and should be referred back to PCC, rotting timber on the support of the flat swings and incomplete wet pour installation which was due to be completed shortly. It was agreed that the contractor to be asked to remedy the above as soon as possible.

**Pentlepoir:** There were several medium risk items mentioned in the quarterly inspection report mostly involving rotted timbers and loose bolts etc and it was again agreed that the contractor be asked to remedy these as soon as possible.

**East Williamston:** There were three items of high risk in the quarterly inspection report which were all regarding rotting timbers which should be repaired as the earliest opportunity.

**107/17**      **CORRESPONDENCE RECEIVED**

The following correspondence had been received:

- a) Older Peoples Commissioner for Wales 2017 Summer Newsletter – noted.
- b) Review of Electoral Arrangements for Pembrokeshire – no action.
- c) National Grid overhead line refurbishment – briefing meeting – noted.
- d) Mid & W Wales Fire & rescue Service – Defibrillators in Pembrokeshire – noted.
- e) Citizen's Advice Pembs – letter thanks for donation – noted.
- f) OVW – Seminar on using alternative delivery models to delivery public services.

g) PCC – Temp Road Closure – East Williamston Loop Road – noted.

35/17

h) OVW – Reform of Data Protection Legislation - noted.

i) WAO – Good Practice Exchange – forthcoming seminars and webinars – noted.

j) Paul Davies AM – Consultation on the proposed Autism (Wales) Bill – no action.

k) Welsh Govt: Nat Development Framework for Wales – noted.

l) Environment Cymru: Protecting the planet and people – noted.

m) Welsh Govt: Heritage Impact Statements in Wales – Reminder – noted.

n) PCC: Consultations on Horse Drawn Omnibuses and Council Tax – no action.

o) Environment Cymru: August Newsletter 2017 – noted.

p) PCC: Mid & WW Fire & rescue service - Draft Well-being Plan Priorities – Have your say – noted.

q) Hywel Dda UHB – ‘Big conversation’ workshop – noted.

r) PCC: Community Meetings for October 2017 – representative to attend.

s) PCC: Fountain Head & Temple Bar junctions A478, Pentlepoir – noted.

t) Ombudsman’s Casebook – Issue 29 – noted.

u) Welsh Water - Annual Review 2016/17 for England and Wales – noted.

v) Disabled Ramblers – BS5709 Gaps, Gates & Stiles – open for public comment.

w) OVW – News Bulletin July 2017 – noted.

x) Welsh Govt: Responses to consultation on use of plastic microbeads etc - noted.

y) PCC Local Dev Plan – 4<sup>th</sup> Annual Monitoring Report – noted.

**108/17**

**ANNUAL RETURN 2016-17**

The certified Annual Return had been received and the clerk was pleased to inform Members that there had been no matters to be drawn to our attention ie an unqualified report. Members thanked the clerk for her endeavours in maintaining good accounts practices.

**RESOLVED: That the unqualified report of the external auditor be accepted.**

**109/17**

**UPDATE ON ACCOUNTS TO END OF AUGUST 2017**

The following financial information was circulated:

a) The Bank Account Reconciliations Summary showing a balance of £22,422.89 in the Current Acct, £3,087.80 in the Deposit Acct and £16,054.34 in the Park account.

b) The Financial Statement – Cashbook showing income of £16,978.34 (net) and expenditure of £12,561.32 (net).

c) The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.



- d) The signage for long vehicles on Clayford Road needed to be relocated and a survey on the splay of the entrance was required by PCC– clerk to arrange.
- e) There were kerbstones jutting out into the road near Dorchester Cottage – clerk to report to PCC.
- f) The salt bin at Pentlepoir was full of litter and needed emptying and locking (local resident to hold key) – clerk to arrange.
- g) The clerk was asked to ascertain if PCC had a policy on street column cleaning as some columns were very green.

**113/17**

**DATE OF NEXT MEETING**

The next meeting will be held on 5<sup>th</sup> October 2017.

There being no further business to discuss, the meeting closed at 9.15pm.

Signed.....Chair.....Date

Signed.....Clerk