

S. Hughes
5/12/17

**St Florence Community Council
Ordinary Meeting
held at the Village Hall, St Florence**

Tuesday 7th November 2017 at 7.30pm

Attendees: Councillors S Hughes (Chair), D Evans, R Hughes, Cllr P Kidney, Jeff Evans, R Ruff (Clerk)

Public Participation (limited to 15 minutes) Mr Stuart Roberts and Mrs Linda Allerton attending the meeting to discuss their concerns about the trees on the common land at the Ford. Both members of the public are feeling distressed about the trees, they shared concerns about falling branches in the past that have fallen close to their properties and the fact that they feel the remaining trees are unsafe. Mr Roberts paid last year at his own expense to have some branches felled and lopped. There seems to be some confusion, after he consulted with PCC as to who's responsibility the tree care belongs to. County Cllr Kidney agreed to meet Mr Roberts and Mrs Allerton on Thursday (9/11) down at the Ford to look at the trees and then take advice from Pembrokeshire County Council as to the way forward.

A resident from Ridgeway View attending to listen to feedback from Cllr Kidney, after a meeting at Ridgeway View, with regards to the state of the road, parking and pavements leading into Ridgeway View. Cllr Kidney shared that the main problem is the road remains unadopted and the houses on Ridgeway View are a mixture of council and privately-owned homes, so PCC will only take action on the Council properties, the other residents would have to 'chip in' themselves to get the whole road sorted with drop pavements. Cllr Kidney has emailed Mr Mark Owen at PCC he is in charge of 'street care' for the area, to see if he can help. Otherwise the matter will be taken up with our local MP Mrs Angela Burns. The matter has Health & Safety implications, currently, emergency vehicles cannot gain access down the road because of the parked cars.

New Council Member – Mr Hugh Morgan has very kindly volunteered and was co-opted as a new council member.

1. Apologies: None

2. Declarations of Interest
None declared.

3. Signing of Minutes of Last Meeting held 3rd October 2017
Minutes approved by Council, signed by Chair.

4. Matters Arising (for information only)

- 4.1. Bonfire Night Event Bonfire night was received very well, comments that the Fireworks were the best so far. It was felt that not as many people attending as last year, reasons for this was because it was the end of half term and also lots of displays in the area had their event before St Florence.
- 4.2. Village Hall Roof update and Car Park fencing the roof and fence works are all now complete. A gate was added in addition to the fencing works.
- 4.3. Car Park and Hall lighting update All hall lights inside and outside have now been fixed and bulbs replaced.

Steve Hughes
5/12/17

4.4. School Governor 2017/18 term Cllr D Evans has been contacted by PCC and has signed up as Governor for another year at St Florence Primary School.

4.5. Jewson's signature to account A change has been made to the Jewson account in Tenby. Only signatures now to account are S.Hughes, R.Hughes and R Ruff.

5. To receive and consider the Planning Applications/Notifications below:

5.1 Proposed alterations at Y Preseb, East Williamston. APPROVED

5.2 Pre-Planning Application at New Minerton Leisure Park, St Florence for an additional 30 static caravans – the Council have concerns with regards to development into open countryside, occupancy levels and increased traffic on a single-track road. This is pre-planning advice; the Community Council will await the report from Planning and PCC and will formally respond to that in due course.

6. Village Hall and Village Hall Matter – to receive and consider the following:

6.1. Christmas decorations for Village Hall Cllr's S Hughes and D Evans have kindly volunteered again to put up the Christmas decorations in the Hall.

6.2. Christmas Meal A meal will be organised for members of the Community Council, this will be arranged at the Parsonage Inn, Clerk to attend to arrangements.

6.3. PRIDE funding for play equipment A letter has been forward to PRIDE at PCC requesting possible funds for new equipment at St Florence play park. We understand from Cllr Kidney that a decision as to how money will be split within Pembrokeshire will be made in January 2018.

6.4. Church of Wales Funding for help with repairs cost to Village Hall Roof the Clerk will send off the necessary completed form to PCC along with invoices from Cowley Builders for full cost of works. £1900 was allocation by finance at PCC to help towards this project.

7. Correspondence Received

- Dyfed Alarms – Call out request – Clerk to contact with best time to gain access to hall.
- Graham Walker – Commissioning report – Completion of service to Hall boiler.
- SSE – Metre Reading – Meter reading was taken on 7/11, Clerk to forward to SSE.
- The Pensions Regulator – Letter confirming compliance with government policy – no action required.
- PCC – Traffic Regulation Order – for information only, no action required.
- Grant Thornton – Audit finalisation – Audit complete, awaiting invoice, no action required.

Star Hughes
5/12/17

8. Accounts and Finances

8.1. Bank Reconciliations as at 13th October 2017 – These were presented to be signed off.

8.2. Checking of Bank Reconciliation by non-signatory member – Cllr R Hughes checked and signed off reconciliations.

8.3. Invoices for Payment – Cheques written out to:

- Rachel Ruff – Clerk salary payment
- M Stroud – Cleaner wages payment
- A Brace – Window Cleaner
- British Legion – Poppy Wreath
- Glen Bowen – Lights Village Hall
- Pembrokeshire Fencing – New fencing in car park
- Pains Fireworks – Fireworks for bonfire night
- G Walker – Boiler service

9. Items for December 2017 Meeting and Year Planner

No items.

10. County Councillors Report

Cllr Kidney reported on:

- Ridgeway View – as noted earlier in Minutes under Public Participation
- Care and Wellbeing Plan being sent out from PCC in coming weeks
- Trees at the Ford – as noted earlier in Minutes under Public Participation
- Boundary Commission – PCC Representation for each area; no change for our area

Meeting closed at 2100 hours.