**PUNCHESTON COMMUNITY COUNCIL**

A meeting of Puncheston Community Council was held on Wednesday 25h October 2017 at Puncheston School at 7.30 pm.

Present were: Mr. Dewi Lewis (Chairman), Messrs. Gareth Howells, Wyn Williams, Mrs. Alison Evans and the Clerk.

1. Apologies

Received from Cllr Bob Kilmister, Mrs. Anne Thomas

2. Minutes of the Last Meeting.

Copies of the minutes of the last meeting had been distributed to members. The minutes were agreed as being a true record and were signed.

3. Matters arising from the minutes

1. Barclays Bank PLC – Clerk had been into the Haverfordwest Branch to sort out change of contact details. The assistant when checking the signatories listed noted there were not any signatories listed. The Clerk will order a mandate form to be signed at the next meeting.
2. The clerk had reported the highway issues reported at the last meeting and responses received:
3. Road leading to Llysydefaid and Garndeifog- This has been passed to the Engineering Department.
4. Pothole bottom of Essex Hill – Will be checked to see if it requires immediate attention.
5. Himalayan Balsam – PCC does not have a policy regarding the removal/treatment of Himalayan Balsam.
6. Alison Evans noted that Little Newcastle is still waiting the return of their post box.
7. Tennis Club - Dewi Lewis attended a meeting on 12th October where only 3 people turned up. Alison Evans said there was a discussion in Parents and Friends Group who are considering the option to work with the community council. The school could possibly create a new access from the school to the tennis court to provide a safe enclosed area for the children to use during play time, and the existing access would be closed off during school hours.

4. Highway matters

1. Alison Evans reported pot hole at Cross Fach junction for Spittal (Maesyrafon) Little Newcastle side of the junction.
2. Gareth Howells reported two street lights that are not working at Castleblythe – Numbers 804972 and 804971.
3. Gareth Howells reported that the new manhole opposite Castleblythe Farm is not draining the surface water away as it protrudes and not catching the water as it runs to the trench. It needs checking, fixing or another manhole nearby.

5.Planning

There was one item for consideration - 17/0666/PA – Conversion and alteration of existing traditional barns to two residential units – Barns at Tufton Arms, Tufton, Clarbeston Road. It was agreed to support the application.

6. Correspondence

1. Wales Audit Invoice - £198.00 for the annual audit carried out by Grant Thornton. Cheque written, signed by Wyn Williams and Alison Evans.
2. Western Power – Christmas Light connections x 2 – Gareth Howells took the forms and will ask Robert Griffiths, Electrician to complete.
3. Request for donation – Marie Curie nurses in Pembrokeshire – it was agreed to consider later with the other requests in file.
4. Planning Aid Wales – free planning training being held at County Hall, Haverfordwest on Friday 10th November 2017 – no interest.
5. Consultation - Give your views on council well-being and budget objectives – no interest.
6. Speed Limit Traffic Regulation Order – for information only.
7. Get involved - Review of the Community and Town Council Sector – it was agreed to send a response. Clerk to send an email response.

8. Any Other Business

Alison Evans requested a donation of £20.00 for a wreath for Little Newcastle annual Remembrance Sunday service on 12.11.17. Cheque made out to Royal British Legion, signed by Wyn Williams and Alison Evans. Receipt to follow.

The meeting finished at 8.20 p m.

Date of next meeting agreed as Wednesday 29th November 2017 at 7.30 pm at Puncheston School.