

Minutes of the Meeting of
Uzmaston,Boulston and Slebech Community Council
Held at The Rhos Village Hall
On Thursday 5th October 2017 at 7:30 p.m.

Present Mrs D Campbell, Mrs S Evans, Mrs S Green , Miss B Thomas, Dr H Thomas .

In attendance Clerk to Community Council

1) Chair's Welcome

The Chair welcomed all the councillors to the meeting.

2) Apologies

Apologies were received from Mr R Hancock, Mrs M Williams.

3) Declaration of members` interests.

There were none.

4) Minutes of the meeting of 14th September 2017

Were ratified as a true and accurate record of the meeting and signed by the chair.

5) Matters Arising not on the agenda

Item 7 705 only one members interests form was outstanding and due to be handed to the Clerk in the next few days.

Item 7 709 Dr H Thomas and The Chair had pursued the matter of Super fast broadband rollout with B T and had been assured that it was still on track with an expected date of 17/12/17 for full installation in the community council area. Both councillors would monitor the situation.

Item 7 711 Tenby Daffodil bulbs. Dr Thomas had found a website that sold Tenby Daffodil bulbs in bulk. The daffodils would be planted in the bank near the Village Green at Uzmaston by Mr Elliott and his youth group.

Agreed that Mrs D Campbell purchase 500 bulbs at approximately £130.00 as soon as possible. Once she had paid, the clerk would then reimburse her for the expenditure.

Item 7 717 The Clerk reported that the invitation from the chair of Pembrokeshire County Council to meet on 1/11/17 could possibly be changed to 30/10/17. She was awaiting details from the Chairman of Pembrokeshire County Council`s office.

6) Planning

601 Planning notices, all had been previously circulated and no objections raised.

Signed

Date

7) Reports and items for discussion or comment

701 Registration of Uzmaston Village Green brought forward from 15/6/17

The Clerk reported that she had been contacted by Mr Jim Dunckley, common land officer from Pembrokeshire County Council, stating that the transfer of pockets of land in and around the Village Green would be going ahead , but that costs and who would pay the costs had not yet been finalised. Similarly the costs , frequency and insurance implications of Grass cutting on the Green had not been finalised by Pembrokeshire County Council. The Clerk had informed Mr Dunckley that as these possible costs would have an impact on budgets, precepts and precept requests it would be advisable for Mr Dunckley to ascertain details and address the next meeting on 9th November.

Agreed that the Clerk inform Mr Dunckley of the above invitation.

702 Speed Survey Di Clements brought forward from 15/6/17

Discussed and resolved at the meeting of 14th September 2017

703 Uzmaston Notice board repair brought forward from 15/6/17

The clerk had sent an e mail to Pembrokeshire County Council, maintenance dept to get an update. She had been informed that repair may not be possible but the workmen would visit the site again and come back with a decision/recommendation.

Agreed that the Clerk pursue the matter.

704 Co option of Community Councillor

It was agreed to advertise the casual vacancy in the Slebech ward for co option of a councillor.

Agreed that the Clerk draft an advertisement to appear on the website and in 3 notice boards as soon as possible, giving the required notice for interested parties to apply.

705 Defibrillators and insurance

Dr H Thomas reiterated that he considered any one of two types of defibrillators would be suitable for Uzmaston and The Rhos; that they could be situated inside or very close to the halls; they would be approximately £1500.00 each, plus installation costs. He would pursue the possibility of grants available and report back to the council.

All councillors agreed that C P R training would also be effective in medical emergencies, particularly if the incident happened some way from the defibrillators. Similarly they felt that first aid training/refresher courses should be available to residents.

The Clerk stated that she had contacted Zurich Insurance who had stated that defibrillators purchased would be covered by public liability but insurance against fire, vandalism etc could only be estimated once a replacement, including installation costs was known.

8) Other reports and correspondence to note

All reports had been circulated prior to the meeting and there were no comments.

Signed

Date

9) Accounts and audit

The Clerk stated the following:-

i) Bank Balance as at 4th October 2017 was £6248.64

ii) Budget/spending update as at 30th September 2017

Item	Budget amount	30/6/17	30/9/17	left
Insurance	255	259	259	- 4
Clerk`s salary	1800	450	900	900
External Auditor	250			250
Internal auditor	150	15		135
Facilities/hall hire	240			240
Stationery	65	38		27
Subscriptions	60	60		nil
Code of conduct	30			30
Clerk training	120			120
Notice board repairs	120			120
Street licence	125	125		Nil
New notice board	435			435
Precept	3650	1216	1217	1217

iii) Cheque paid

None since the September meeting.

iv) Bank reconciliation to 4th October 2017.

dates	6/6/17	4/9/17	4/10/17	
income	1216.00	2878.00	2878.00	
expenditure	908.98	946.77	1781.77	
	307.02	1931.23	1096.23	
Bank balance 31/3/2017	5152.41	5152.41	5152.41	
Current bank balance	5459.43	7083.64	6248.64	

Signed

Date

v) The clerk presented a draft budget for councillors to amend/adjust or confirm at the meeting of 9th November 2017.

Draft Budget 2018/19
UBS Community Council.

description	2017/18 Budget £	2018/19 Draft budget	Explanation of variance	C community N necessity R recommended
Insurance	255	270	Insurance premium rise	N
Clerk Salary	1800	1800		N
External auditor	250	250		N
Internal auditor	150	15	If we keep same internal auditor otherwise may be £150	N
Hall hire	240	240		N
stationery	65	85	Printer ink cartridges.	N
Subscriptions	60	60	SLCC	N
Code of conduct	30	30		N
Clerk training	120	120	Would like to do 2 evenings as this year	R
Councillor training	0	120	Changes in the offing	R
Notice board repairs	120	400	Both old ones need to be more user friendly for community	C and R
New notice board	435	600	Both old ones may need to be changed/re cemented?	C and R
Street licence notice board	125	250	If notice boards need to be changed	C and R
Flower bulbs	0	200	If green area and The Rhos to be planted	C
Grass cutting	0	600	If PCC decides	C
Transfer of green	0	500	If PCC decides	C
Flower troughs around village green	0	500	Would brighten community, good community project	C
Flower troughs at The Rhos	0	250	Would brighten community, good community project	C
Defibrillators	0	600	If shortfall in grant	C
Total	3650	6890		

Balance brought forward 1/4/2017 £5152.41

Balance at 1/4/2018 £4000.00 Guestimate resulting in new precept being £4890 and balance being reduced at 31/3/2019 to £2000.00 Guestimate

If C projects not actioned, annual costs 2018/19 would be £4240 not £6890.

Signed

Date

- vi) The Clerk reported that she had recently attended One Voice Wales training on Local Government Finance Module 6 and suggested some amendment/improvements to financial procedure including
- a) Definition of R F O duties
 - b) Financial regulation
 - c) Update of code of conduct and standing orders
 - d) business/financial plan
 - e) budget proposal for 2018/19.

Agreed that the Clerk look at similar documents for other councils and draft documents for this council ,to be presented ,amended and agreed before the end of the financial year.

10) Accounts for payment

- i) Uzmaston Community Hall, hire fees £40.00
- ii) Pembrokeshire County Council new notice board £648.44 VAT to be reclaimed.
- iii) The Rhos Village Hall hire fees £45.00.
Cheques signed.

11) Any other Business.

- i) It was agreed that all E mails continue to be sent to all councillors and that the Clerk indicate if they would appear on the agenda or if councillors would need to request they appear on the agenda.

ii) Proposed changes to bin collections

agreed that the Clerk inform County Councillor Di Clements that all community councillors were against the frequency of bin bag collections being decreased on the grounds of uncollected rubbish increasing the possibility of vermin and disease. Plus the proposed new collection pattern was very complicated and would lead to incorrect rubbish being left on the street.

iii) New road layout/lanes on Morrissons roundabout

Agreed that the Clerk inform County Councillor Di Clements that all councillors considered the layout very confusing as drivers did not use the correct lanes and , especially at peak times motorists were deliberately using the outside lane incorrectly and blocking in other drivers, resulting in frayed tempers and near collisions.

12) Date of Next Meeting

9th November 2017 @ Uzmaston

The meeting closed at 8:40 p.m.

C/O Clerk to Community Council

Old Hayes

Robeston Wathen

Narberth

SA67 8EJ

Tel 01834 862818.

Signed

Date