

Minutes of the monthly meeting of Johnston Community Council held on 11th October 2017 in Johnston Institute.

Present: Cllrs Spilsbury (vice-Chair), F. James, Young, Wilkins, Pratt, Morgan, Philpott; Peter Horton (Clerk).

Apologies : C'Ilrs N. James, Jeffries, Rowlands, Jones.

In the absence of the C'Ilr Jeffries, the meeting was chaired by C'Ilr Martyn Spilsbury.

C'Ilr Warlow apologised for not having sent apologies last month.

8930 – Declarations of known Interests

None.

8931 – Public Forum (ten minutes maximum)

Mr. Phil Hart addressed the meeting, and asked about the issue of the greening of the bunding at the quarry, which he had previously raised as a concern. He asked if the matter could be raised with P.C.C. Planning Enforcement. He also mentioned the fencing around the quarry. He felt that balustrade fencing should be put up. He felt that H.S.E. guidelines on this should be followed. Members agreed for the Clerk to write to Planning Enforcement, asking them to investigate the matter (proposer C'Ilr Wilkins, seconder C'Ilr Pratt).

8932 – Approval of minutes of September 2017 monthly meeting

The minutes were agreed as an accurate record, and signed by the Chairman (proposer C'Ilr Morgan, seconder C'Ilr F. James).

Matters arising

8933 – Narrow footpath by Johnston Farm.

The Clerk read the response letters from the Welsh Government and Paul Davies, A.M. C'Ilr Morgan commented that it was good that there seemed to be some movement, though regrettable that it had not happened earlier.

8934 – NISA Shop.

In hand with C'Ilr Rowlands. Nothing further to report at present.

8935 – Skatepark acoustic barrier.

Nothing further had been heard regarding proposals for improvements at the park.

Members noted that the play equipment had been removed from the old school. There was no information available on where it had gone to. Clerk to make enquiries about this.

CCTV feasibility study – nothing had yet been heard regarding the feasibility study requested by C’Ilr Rowlands from P.C.C.

8936 – New school, Langford Road.

Members noted that the road widening had been done, and the flashing warning sign was now operational. However, it was commented that cars were still speeding along Langford Road, and parking was still a problem. C’Ilr Philpott had asked parking enforcement officers from P.C.C. to visit and issue tickets to illegally parked vehicles. It was suggested that C’Ilr Rowlands be asked to investigate the possibility of getting double yellow lines laid on some sections of the road where parking is a problem, but not currently illegal. Members also discussed the problems being experienced with the ‘crossing’ point. C’Ilr F. James pointed out that it is not a proper crossing, so vehicles are not obliged to stop. Also, children tend to view it as effectively a pavement extension, and just cross without looking properly. The importance of logging any ‘near misses’ with the school was emphasised, so that a full picture of the issues being experienced could be built up. C’Ilr Philpott mentioned that requests had been made for a lollipop person to be employed at the crossing, but this had so far been ruled out due to insufficient footfall. Members to look into the matters of concern further, and pass their recommendations to C’Ilr Rowlands.

Clerk to write to P.C.C. to raise the issues mentioned, and formally request a lollipop lady for the crossing (proposer C’Ilr Wilkins, seconder C’Ilr Pratt).

8937 – Road and pavement problems.

C’Ilr Warlow mentioned that five sinkholes had formed outside the shop in Glebelands. These had been filled in, but had sunk again. Clerk to pass to C’Ilr Rowlands for action.

8938 – Discussion of defibrillator provision.

C’Ilr Pratt had made arrangements with K.O. Carpets, and would be installing the defibrillator there this week. C’Ilr Philpott had made arrangements with the NISA shop for the other defibrillator to be sited on the side of the building. C’Ilr Pratt undertook to install this one as well. C’Ilr Pratt to speak to C’Ilr Jeffries about getting the large donation cheque from her, so this could be used for a photo-opportunity with K.O. Carpets. Clerk to check with Cariad about the correct height for the defibrillators, and pass this information to C’Ilr Pratt. The Clerk also

asked to be informed when the units had been installed, so that this information could be passed to Cariad for logging of the units on the Welsh Ambulance Service database.

8939 – School Roll of honour plaque board.

Still in hand with C’Ilr Rowlands.

8940 – Insurance matters.

Nothing further had been heard from Dawnus regarding responsibility for the fenceline at their development. Clerk to mention this to C’Ilr Rowlands, for this to be followed up as necessary.

8941 – Arrangements for Chairman’s dinner, and gifts for outgoing Members.

The date was confirmed as December 2nd. C’Ilr Morgan asked about any progress on the gift for George Grey. C’Ilr Spilsbury to discuss this with C’Ilr Jeffries, to ensure that the book was purchased in time.

8942 – Land behind Mike Howlin Motors.

C’Ilr Pratt had spoken to Mike Howlins, and viewed the land with him. He did not feel that the land was overly messy, but that there was a worsening problem with rubbish on the public footpath. Clerk to contact P.C.C. about the fly-tipping problem, and also mention to C’Ilr Rowlands the proposed site meeting that had been suggested at the September meeting, for him to organise this.

8943 – Excessive weed growth around Village.

Nothing further to report – still in hand with C’Ilr Rowlands.

8944 - Discussion of possible seating provision outside NISA shop / bus shelter provision in Village.

Left for discussion at a future meeting, when C’Ilrs Rowlands and N. James would be present.

8945 - Discussion of possible formal signage provision for businesses around railway bridge

In hand with C’Ilr Rowlands.

8946 - Discussion of Community Risk Assessment

In hand with C’Ilr N. James.

8947 - Discussion of asset register

In hand with Clerk / C'lr N. James, once the risk assessment has been completed.

8948 - Discussion of responsibility for boundary fencing at Hayston View development

The Clerk had written to the developers regarding this, and a reply was awaited.

8949 – Complaint from Mr. Bishop. The Clerk reported to Members that Mr. Bishop had been seeking information on previous versions of the Community Council Standing Orders. It had been explained to him that these had not been retained in the Community Council files, and he had been invited to consult the archived minute record for any further information on this matter

8950 - Discussion of overhanging tree, Church Road.

The Clerk confirmed that tree is protected. Members remained concerned over highway safety due to encroachment on the footpath by the tree. Clerk to write to P.C.C. to ask them to make suggestions on how best to resolve the situation (proposer C'lr F. James, seconder C'lr Pratt).

8951 - Discussion of Johnston in Bloom competition

Clerk to check on name of occupier of 24 Milford Road, Johnston, and forward this to C'lr F. James, Philpott and Wilkins.

C'lr F. James to research a costing for a large plaque for the 'small garden' category.

Clerk to invite winners by letter to the November meeting to receive their prizes.

8952 – Tree-felling, Brookside.

Matter still in hand with C'lr Rowlands.

8953 - Bolton Hill Quarry fence.

Matter still in hand with C'lr Rowlands.

8954 - Remembrance Day service.

The Clerk informed Members that P.C.C. was offering to arrange a blanket Road Closure Order to cover all Remembrance Day Service events in the County. Clerk to pass this to C'lr Rowlands to organise as for last year. C'lr Wilkins asked if a wreath had been arranged. Clerk to chase this up with C'lr Rowlands / N. James. It was confirmed that the date of the service was to be Sunday November 12th.

8955 - Double yellow lines, Langford Road junction.

C’Ilr Philpott had been in touch with parking enforcement officers in P.C.C. regarding putting tickets on illegally parked cars. She had also mentioned it at the police community forum meeting. However it had been explained that the Police can no longer issue parking tickets, as this has been taken on by the Local Authority.

Planning

8956 - Applications

There were no planning applications for discussion.

8957 - Consents issued

17/0404/TF (Tree Felling - Johnston Hall, Church Road, JOHNSTON, Haverfordwest, Pembrokeshire, SA62 3HD).

17/0477/PA (Alterations and extension and erection of replacement garage. - Alondras, 30, Bulford Road, JOHNSTON, Haverfordwest, Pembrokeshire, SA62 3EU).

Correspondence

8958 - P.C.C. – Request for details of Remembrance Day events for inclusion in blanket Traffic Order – covered in 8954 above.

8959 - Paul Davies, A.M. – Response to copy letter sent regarding non-progress on footpath widening outside Johnston Farm – covered in 8933 above .

8960 - P.C.C. – Consultation on proposals to increase direct charges – noted.

8961 - Boundary Commission for Wales – Acknowledgement of letter sent in regarding forthcoming review of County Councillor areas – noted.

8962 - Grant Thornton – Notification of conclusion of audit – Clerk to scan and send copy to C’Ilr Philpott for posting on the Community Facebook page.

8963 - P.C.C. – Details of proposed blanket Traffic Order to replace historic ones – noted.

8964 - Welsh Government – Response to letter re. narrow footpath, Johnston Farm – covered in 8933 above.

8965 - Western Power – Request for confirmation of requirement for unmetered electricity supply for Community Christmas Tree – Clerk to check with C’Ilr Rowlands for passing to the electrician.

Accounts

8966 - Payments

D. Banfield (bus shelter cleaning)	:	£ 60-00
P.C.C. (recharge for summer flowers)	:	£ 316-06
Johnston Institute (hall hire)	:	£ 176-00

C'Ilr Nina Philpott (Johnston in Bloom costs)	:	£ 70-00
FJ (Johnston in Bloom costs)	:	£ 7-16
Johnston Football Club (grass-cutting)	:	£4270-00

8967 - Audit

Members were informed that the 2016/17 audit had been completed, and an unqualified report issued.

8968 - Budget review

Members were informed that total expenditure during the period July – September 2017 had been £4903-84. The only non-routine items included in this figure were £2700 to Cariad for the provision of two defibrillators, and £628-32 to P.C.C. for the repairs to the skatepark acoustic barrier. However, the money paid to Cariad was covered by donations received. Overall, therefore, it was reported that the Community Council accounts are in good order, and broadly within precepted budgeted sums.

8969 – Signatures on Community cheques.

Members agreed that for practical purposes, it would be acceptable henceforth for the Clerk to co-sign cheques issued on behalf of the Community Council. All payments would continue to require Council approval, and be co-signed by one Member.

The above items were approved by Members (proposer C'Ilr Morgan, seconder C'Ilr F. James).

8970 - Discussion of possible cctv provision in playpark

Matter still in hand with C'Ilr Rowlands.

8971 - Discussion of situation regarding land opposite Johnston Institute

There was nothing further to discuss regarding this matter this month.

8972 – Discussion of proposals to reduce frequency of rubbish collections. [NOTE – due to the tight timescale for responding to the consultation on this issue, it was agreed by the Chairman and those present that it should be added to the agenda as an emergency item]. Members were concerned at the possible reduction in frequency of rubbish collections to once every three weeks. Clerk to write to P.C.C. expressing concern at the proposal, and asking for it to be reviewed (proposer C'Ilr Morgan, seconder C'Ilr Wilkins).

Other business

8973 – C'Ilr Louise Jones. C'Ilr Philpott reported that C'Ilr Jones had raised a number of issues, including nonworking street lights in Langford Road, speeding vehicles along Langford Road, and fly-tipping on land

off Church Road. The issue of community events in the festive season was also mentioned. Agenda item to be tabled for discussion in November, to cover promoting a community spirit via community events, to possibly include Christmas bingo, arrangements for Santa to visit the Johnston Institute, etc.

8974 - Telephone boxes. C’lir F. James reported that the telephone box opposite the Langford Road junction had been damaged, and that the box by The Vine was in dire need of cleaning up. The Clerk indicated that he would arrange to bring this to the attention of B.T.

8975 - Computer. The Clerk reported to Members that a problem had arisen with the Community Council laptop, with several keys having suddenly ceased functioning. He was currently using his personal computer instead. It was still possible to use the community council laptop, but only with an external keyboard. There was the fear that the situation might deteriorate further. Matter to be kept under review, with the possibility that it might become necessary to replace the laptop, with the cost being split three ways between Johnston, Burton and Rosemarket Community Councils.

The meeting closed at 8-25pm.

Next scheduled meeting to be held on Monday 13th November 2017.

Signed.....Chairman

Date.....