**CYNGOR CYMUNED CILGERRAN COMMUNITY COUNCIL**

**MINUTES OF THE MEETING HELD ON MONDAY**

**24th July 2017**

Present: Cllrs H Bellamy, L Williams, J Wimhurst, P Bottom, E Thomas.

Apologies: Cllrs J Davies, N Evans, M Clarke

360 Minutes of the meeting held on 26th June 2017 proposed as correct by Cllr Williams and seconded by Cllr Bottom.

**361 Matters Arising**

361.1 Playground – Cllr Williams reported that she had met with Gerallt Davies at the site and they were joined by Penny Phillips who had complained about the playground. A number of options were discussed but the most effective one would be to place a 1 foot deep drain covered with plastic slatting along the outside of the MUGA to be taken across the school field into the field next to the vicarage by way of a soakaway. Before a plan and costs could be put together, permission would have to be sought from the school and the vicarage. Cllr Williams proposed that the Clerk write to the school and the vicarage, seconded by Cllr Wimhurst and all in favour.

361.2 Village Warden – The list of duties held were scrutinized by members with the jobs that needed immediate attention, listed by the Clerk. It was proposed by Cllr Wimhurst that Glenhurst Doors would carry out the tasks over the summer months and that in September it would be looked at in more detail with a view of employing a person for the job seconded by Cllr Williams and all in favour. The Clerk was asked to send Cllr Bottom a list of the immediate jobs required. The Clerk was asked to contact Richard Bellars to reimburse him for the cost of the diesel and to ask him if he would be happy to continue cutting the grass around the pitch until the end of the summer. The Clerk was asked to contact the tenants of Cardiff Arms and Mr & Mrs Pinnington to ask them to cut their side of the hedgerow leading into Parc Y Pwmp. The Clerk will liaise with Neil McCarthy at Pembrokeshire County Council to establish the exact jobs covered by them.

 Cllr Thomas arrived at the meeting at 8.05pm.

 Cllr Thomas agreed to cut the grass leading to the hedge at Parc Y Dre as he had done previously last year.

361.3 Casual Vacancies – The Clerk had posted Ballot Papers to Councillors before the meeting. All eight ballot papers were returned and the votes were counted and recorded by the Clerk and Cllr Williams in the presence of Councillors at the meeting. Out of the five applicants, the four with the most votes were Dan Worth, Kevin Griffiths, Gary Evans and Kathleen McEneany. The Clerk will invite the successful candidates to the next meeting in September, when she will ask them to sign a declaration of acceptance and code of conduct.

361.4 Defibrillator for Penybryn – The Clerk reported that the tenants at Penybryn Arms had agreed to allow for the defibrillator and cabinet to be placed at their property. The defibrillator had been ordered and delivered and will be put in its place by Cllr Davies next week. Cllr Davies will arrange CPR training for residents in Penybryn.

361.5 Village Hall – A letter requesting financial support was received from the treasurer together with a set of their accounts. Cllr Wimhurst declared an interest and did not take part in any decision. Cllr Williams proposed that the sum of £600 be donated, seconded by Cllr Bottom. Cllr Bellamy asked members to be mindful of donating community monies. Four of the members voted to support such an important asset to the village and community.

361.6 Pedestrian Crossing Campaign – A request had been received from Penny Phillips for support in her campaign to seek a pedestrian crossing near the school. Cllr Williams reported that there had been discussions with Cllr Davies and enquires made. There could be difficulty with the location and the process will be slow. In the meantime a lollipop lady could be trialled which members agreed to unanimously. Cllr Davies will liaise with Pembrokeshire County Council regarding this.

**362 Correspondence**

362.1 Pembrokeshire County Council - Review of Electoral Arrangements in Pembrokeshire – presentation to be given to explain the process for the boundary review on 28/7/17 at County Hall at 5pm. Confirmation of attendance required. Seen and noted.

362.2 Pembrokeshire County Council – Pride is an environmental body which has secured £20,000 of Landfill Tax money to be allocated to Play Parks within Pembrokeshire. Cilgerran is eligible for this funding. Seen and noted.

362.3 Letter of thanks received from Rhian Green. Seen and noted.

362.4 Pembs County Council – Monitoring Officer proposing to visit all Councils regarding Code of Conduct for members training. Date to be confirmed. Seen and noted.

362.5 Welsh Government – Revised School Organisation Code. Consultation document and the revised code is available on the Government website. Seen and noted.

362.6 Welsh Government – Consultation on the Welsh Revenue Authority having access to criminal powers is available on website. Seen and noted.

362.7 Mid &West Wales Fire & Rescue Service – Survey to be completed on website. Seen and noted.

**363 Development Control**

 **Planning Applications**

363.1 Holly Lodge, Cilgerran – Advertisement – 17/0255/AD. No objections.

363.2 Plasybridell Farm, Bridell, Cardigan – Conversion of agricultural buildings to a dwelling – 17/0349/PA. No objections.

363.3 Brynglas, Cilgerran – Extension (in retrospect) – 17/0173/PA. Permission has been granted. Seen and noted.

363.4 Agra, Penybryn, Cardigan – Alterations and extensions – 17/0204/PA. Permission has been granted. Seen and noted.

363.5 Camrose Stores, Cemaes Street, Cilgerran – Change of Use from shop/post office (A1 use class) to office (A2 use class) – 17/0373/PA. No objections.

**364 Finance**

 Balance at close of meeting 26/6/2017 Current Account £7,969.13

 Reserve Account £6,290.05

 Total £14,259.18

**Payments**

364.1 SWALEC £32.25

364.2 V Varney (June Salary) £282.07

364.3 V Varney (Expenses) £79.35

364.4 Cariad Angel Gowns (Donation) £28.00

 Total Payments £421.67

**Income**

364.5 Bank Interest 0.05

 Total Income £0.05

 Balance at close of meeting 24/7/2017 Current Account £7,547.46

 Reserve Account £6,290.10

 Total £13,837.56

364.6 The above payments were proposed as correct by Cllr Wimhurst and seconded by Cllr Bottom.

**365 County Councillor’s Report**

365.1 Cllr Davies was not present at the meeting but sent a written report.

365.2 The new pavement works at Penllyn are to end this coming week.

365.3 Work on the priority arrangements on the bridge will be completed by the end of August. It could be possible the priority will be changed to allow traffic entering the village to have priority because of poor visibility for incoming vehicles. There is only one objection from a resident regarding doing it the other way.

365.4 Verge cutting has started and should be finished by the end of the month.

**366 Any Other Business**

366.1 Cllr Williams reported that the hedge by the bridge was overgrown and wandered if it was the County‘s responsibility to cut. The Clerk will check with Cllr Davies.

366.2 Cllr Wimhurst reported that the surface dressing on Llwyncelyn Lane is very poor. It is full of ridges and hasn’t been smoothed out. The Clerk will liaise with Cllr Davies.

366.3 Cllr Bottom reported that the wooden stand/jetty at Dolbadau had a few boards broken, making it dangerous for users. Cllr Wimhurst believed that it was the Town Trust’s responsibility. Cllr Williams confirmed that she would contact Mr Rod Bowen.

366.4 Cllr Thomas reported that the street light near Bwlch Y Wern was turned on all day. The Clerk confirmed that she would report it to PCC.

Meeting closed at 8.50pm

Date of next meeting: 25th September 2017

 Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Chairman

 Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Clerk to Cilgerran Community Council