

**Minutes of the Meeting of**  
**Uzmaston,Boulston and Slebech Community Council**  
**Held at Uzmaston Village Hall**  
**On Thursday 14<sup>th</sup> September 2017 at 7:30 p.m.**

**Present** Mrs D Campbell, Mrs S Evans, Mrs S Green ,Mr R Hancock, Dr H Thomas , Mrs M Williams.

**In attendance** Clerk to Community Council, County Councillor Di Clements

1) Chair's Welcome

In the absence of Miss B Thomas, Vice Chair Mrs D Campbell chaired the meeting. She welcomed all the councillors to the meeting.

2) Apologies

Apologies were received from Miss B Thomas.

3) Declaration of members` interests.

There were none.

4) Minutes of the meeting of 13<sup>th</sup> July 2017

Were ratified as a true and accurate record of the meeting, subject to one typing error under chairman`s welcome where Mr Mark Corby`s name had been misspelt, and signed by the chair.

5) Matters Arising not on the agenda

Item 1 i) Mr M Corby, County Councillor Di Clements reported that she had spoken to Owen and Owen regarding possible suitable land for local football and they were to contact Mr Corby.

Item 1 ii) The Chair reported that Mr Elliott had started repairing/renovating benches and bird boxes in The Florick/ Fortune`s Frolic with some young people and the area was looking much improved.

Item 707 Defibrillators

Dr H Thomas reported that, after looking at all the E mails received about defibrillators he considered any one of two types of defibrillators would be suitable for Uzmaston and The Rhos; that they could be situated inside or very close to the halls; they would be approximately £1500.00 each, plus installation costs. County Councillor Di Clements reported that a big Lottery Fund grant was a possibility and she would liaise directly with Dr H Thomas regarding applying for one to cover both locations. There might also be a possibility of Welsh Ambulance discount.

The Clerk would ring Zurich Municipal Insurance to ascertain the financial implication of including the defibrillators onto the community council`s policy.

6) Planning

601 Planning notices, all had been previously circulated and no objections raised.

i) Ref 17/0354/PA Mount Pleasant farm, Wiston ,Agricultural Building for housing young stock.  
Also decision made conditionally approved.

ii) Ref 17/0385/PA Drud Y Gwynt 86 Uzmaston Road.  
Removal of existing glass roof conservatory & erection of single storey extension.

Signed

Date

iii) Ref 17/0316/PA East End,Wiston  
Proposed care facility/farm and proposed vehicular access.

iv) NP/16/0629/FUL gardens and castle Picton Castle discharge of condition 7.Details submitted acceptable.

v) NP/17/0056/S73 Picton House,The Rhos alleged breach..conditions now complied with.

602 Planning Applications ,previously circulated and no objections raised

i) Ref 17/0288/PA decision made .

## 7) Reports and items for discussion or comment

701 Registration of Uzmaston Village Green brought forward from 15/6/17

Nothing to report as no contact from Pembrokeshire County Council, item to be placed on next agenda.

702 Speed Survey Di Clements brought forward from 15/6/17

County Councillor Di Clements reported that the survey had been carried out some weeks ago.

From The Rhos to Uzmaston the speed for 85% of the traffic was 26.9 MPH

From Uzmaston to The Rhos the speed for 85% of the traffic was 28.6 MPH

As these speeds were under the required 30 MPH there was no need to install 30 MPH signs. It was noted that in times of traffic being diverted along these roads speed did increase.

From Clover Park to Haverfordwest the speed for 85% of the traffic was 34.7 MPH

From Haverfordwest to Clover Park the speed for 85% of the traffic was 35.9 MPH

These speeds were over the 30 MPH limit. County Councillor Di Clements would pursue the reintroduction of the mobile speed camera.

703 Uzmaston Notice board repair brought forward from 15/6/17.resolved that The Clerk pursue the costs for repair.

704 Uzmaston new notice board street furniture licence brought forward from 15/6/17.Board was now in situ, that the Clerk obtain the bill for payment at the next meeting.

705 Register of Members` Interests form..... compulsory return there were 3 still outstanding and needed to be with the clerk as a matter of urgency as that had been a recommendation of the external auditor for the second year running. They would need to be reviewed annually, with a shorter update form to be drafted by the clerk.

706 Hywel Dda Health Board individual questionnaires return reminder Noted

707 Review of electoral arrangements in Pembrokeshire. Previously circulated. Comments by 22/10/17. Noted.

708 Councillor Contact details update any changes to Clerk. Noted.

Signed

Date

709 Super fast roll-out update Dr H Thomas stated that he had been informed that this was still on schedule for December. Noted

710 Steps on Frolic Sheila Green reported that her husband had hammered down the metal uprights that were sticking above the wooden steps on The Frolic, a very basic repair. County Councillor Di Clements stated that she would pursue the problem of the poor state of repair on the paths and the ingress of the undergrowth to Pembrokeshire County Council.

711 Daffodil bulbs Uzmaston green Dean Campbell suggested that daffodils could be planted in the Village Green at Uzmaston as a project for Mr Elliott and his youth group. After some discussion it was agreed that he be approached, by Dean Campbell, to plant Spring bulbs in and around The Green and The Rhos to enhance the area. Sheila Green would price Spring Bulbs.

712 Options to regulate horse drawn omnibus previously circulated. Noted

713 proposal changes to Council tax on empty properties previously circulated. Noted

714 heritage impact statement wales previously circulated Noted

715 Consultation on Autism(Wales) Bill previously circulated Noted

716 Welsh Government support for clustering previously circulated. Noted

717 Invitation from Chair of Pembrokeshire County Council previously circulated. Councillors wishing to attend should R S V P by 25<sup>th</sup> October 2017 to Pembrokeshire County Council.

8) Other reports and correspondence to note had all been previously circulated and there were no comments.

801 Revised school organisation code end date 30/9/2017

802 consultation on the Welsh revenue Authority having access to criminal powers ending 2/10/17.

803 St Aiden`s School decision to extend lower age range

804 review of secondary education in Haverfordwest decision made.

805 Planed Pembrokeshire Community Forum Network completion date 2/10/17.

806 Corporate and financial planning process meetings .

807 Stakeholder reference group Hywel Dda Health Board

808 Draft wellbeing plans PCC and Mid/west Wales fire and rescue service

809 Community health Council Pembrokeshire Locality Meeting

810 Welsh Government White Paper Consultation “Services fit for the future” ends 29/9/17.

811 Older Peoples Commissioner for Wales 2017 Newsletter

812 Planning for communities meeting dates.

813 BS5709 Gaps, gates and Stiles revision.

Signed

Date

9) Accounts and audit

The Clerk stated the following:-

- i) Bank Balance as at 4<sup>th</sup> September 2017 was £7083.64
- ii) Budget/spending update as at 30<sup>th</sup> June 2017

Item	Budget amount	30/6/17	30/9/17	left
Insurance	255	259		- 4
Clerk`s salary	1800	450		1350
External Auditor	250			250
Internal auditor	150	15		135
Facilities/hall hire	240			240
Stationery	65	38		27
Subscriptions	60	60		nil
Code of conduct	30			30
Clerk training	120			120
Notice board repairs	120			120
Street licence	125	125		Nil
New notice board	435			435
Precept	3650	1216		2434

iii) Cheque paid None since the July meeting.

iv) Auditors report and recommendations

a) register of interests

“the local Government Act 2000 requires that all authorities must establish and maintain a register of interest of its members. We recommend that the Council produce and maintain a register of interest of its members to comply with the relevant Act” The Clerk stated that forms had been issued to all councillors and only 3 replies were outstanding.

b) “While section the Accounting Statement and the Annual Governance Statement on the Annual Return had been signed by the RFO it has not been dated. This date should read 23/5/2017. In future the Council should ensure the Annual Return is completed in full prior to submission to the External Auditors.” The Clerk stated she would double check the form in future.

c) “The date of approval of the Accounting Statement and Annual Governance Statement was not entered on the Annual Return. The Council has confirmed this should read 15 June 2017. In future the Council should include the date and minute reference “The Clerk stated she would do this in future.

d) “The Council has considered and approved the Annual Governance Statement the Accounting Statements on 15 June 2017 item 9 i). The Chair has signed the Annual Governance Statement the Accounting Statements (section 2) on 23 May 2017, which is before the date of approval. The signature of the Chair is confirmation of approval in accordance with the Accounts and Audit regulations 2014 and should be on the same date as Council approval. In future the Council should ensure that the Annual Governance Statement and the Accounting Statements are signed when they are approved by the council”. The Clerk stated she would do this in future.

Signed

Date

v) Payment received in error.

The Clerk reported that as she was also treasurer of St Martin`s Hall, Pembrokeshire County Council had paid £385.00 for hire of St Martin`s Hall directly into Uzmaston, Boulston and Slebech Community Council account. Pembrokeshire County Council had requested that Uzmaston, Boulston and Slebech Community Council repay St Martin`s Hall directly. The Clerk requested that D Campbell and S Green sign the cheque .Agreed.

vi) A receipt from Paul Sartori as a donation from the internal auditor of his fees had been received.

vii) Council objectives and spending in next year 2018/19 (to set budget). Councillors would report back to the next meeting regarding any future projects , including defibrillators. The Clerk would add the item to the next agenda.

viii) Review clerk wages/hours 2018/19. Agreed that the current hours and hourly rate be maintained but that the Clerk would keep a diary of time spent working for Uzmaston, Boulston and Slebech Community Council .

ix) Bank reconciliation to 4<sup>th</sup> September 2017.

Bank Reconciliation 1/4/17 to 6/6/17

1/4/17 to 4/9/17

Income	1216.00	Income	2878.00
Expenditure	<u>908.98</u>	Expenditure	<u>946.77</u>
	307.02		1931.23
Bank balance 31/3/17	<u>5152.41</u>	Bank balance 31/3/17	<u>5152.41</u>
Bank balance 6/6/17	<u>5459.43</u>	Bank balance 4/9/17	<u>7083.64</u>

10) Accounts for payment

i) repayment of payment received in error £385.00

ii) clerk`s salary July August, September 2017. £450.00  
Cheques signed.

11) Any other Business.

i) It was agreed that all E mails continue to be sent to all councillors and that the Clerk indicate if they would appear on the agenda or if councillors would need to request they appear on the agenda.

ii) County Councillor Di Clements investigate the increase in cremation fees for services after 4 p.m.

iii) County Councillor Di Clements investigate the incident outside Millin Chapel on 30/6/17 between refuse operatives and funeral attendees.

iv) County Councillor Di Clements reported that reflectors had now ben installed at the bottom of Arnold`s Hill.

v) County Councillor Di Clements investigate why the holes in the road near Millin farm had not been filled in/repaired.

Signed

Date

12) Date of Next Meeting  
5<sup>th</sup> October 2017 @ The Rhos

The meeting closed at 8:25 p.m.

C/O Clerk to Community Council  
Old Hayes  
Robeston Wathen  
Narberth  
SA67 8EJ  
Tel 01834 862818.

Signed

Date