**Cyngor Cymuned Spittal/Spittal Community Council**

**Clerk & Treasurer**

Christine Williams

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**Minutes of the meeting of the Community Council held on Monday 4th September 2017**

**Minutes No. 338**

1. **Present:**

Councillors: W Oriel, D Rees, E Whitby, R Elston, A Jones, D Williams

Clerk & Treasurer: C Williams

County Councillor: D Howlett

1. **Apologies:**

All present

1. **Minutes**
* The minutes (337) of the meeting held on 3rd July 2017 were read, approved and signed as a true record by W Oriel (Chairperson).
1. **Matters Arising**
* Community Speed Watch – The clerk attended the meeting on 11th July in Clarbeston Road Hall. A group of interested people had been identified and official checks were currently taking place. Training would follow before the end of this month. The Clerk and E Whitby put their names forward.
1. **The Old Police House**

The Clerk read a letter from Price & Son concerning the access to the property in question. After discussion it was agreed to explore a number of options with Mr Hill in order to seek a resolution to this matter.

1. **Correspondence**

 Emails –

* PCC Monitoring Officer – Claire Jones – Code of Conduct Members training offered. It was agreed to discuss with PCC to identify a need because most Community Councillors had already attended training. Clerk to arrange.
* Election Cymru – survey of candidates. Email details had been forwarded prior to the meeting and some Community Councillors had taken part.
* Review of Electoral Arrangements in Pembrokeshire – the Clerk had attended a meeting on 28th July which was the start of this process. Cllr Howlett informed the meeting that in his opinion change would be minimal and would take place in an attempt to even the number of voters in different wards. However, Spittal was likely to be partnered elsewhere. Community Councillors were encouraged to look at the documentation – Clerk to send the link. W Oriel took the hard copy.
* Public footpath – the Clerk had reported a blocked footpath. PCC were looking into the situation although no information had been received to date. Cllr Howlett stated that the department concerned had a heavy workload.
* PCC – Community meeting to be held in Haverfordwest on Monday 9th October between 7.00pm and 8.30pm in County Hall. Clerk to email details for anyone wishing to attend.
* Mid & West Wales Fire & Rescue Service – draft Wellbeing Plan priorities – Clerk to email the link for comments.
* PCC – PSB (Public Service Board) – Wellbeing Objectives towards Wellbeing Plan for Pembrokeshire – consultation to take place until 28th September 2017. Clerk to email the link.

Hardcopy –

* Clerks & Councils Magazine was tabled.
* Mid & West Wales Fire & Rescue Service – letter received concerning defibrillator publicity campaign. Clerk has responded (information only).
1. **Finance**
* PCC – Remittance Advice received - £735.00.
* Audit for year ended 31st March 2017 from Grant Thornton. An unqualified Audit Report has been received.
* AON to cease involvement in Local Councils market. There will be no change or impact to existing policy. A renewal invitation will be received from BHIB Ltd (another broker). It was agreed to look for other quotes for 2018. Clerk to arrange closer to the time.
* Lloyds Bank – details received of changes to the business account. No action to be taken.
* Budget update was tabled and discussed.
* Income & Expenditure Account 2017-18 – update tabled - £2069.83 in current account.
1. **Planning**

Nothing received to date.

1. **Appeals**

Nothing received to date.

1. **Any Other Business**
* Pothole on road from Spittal to Scolton Cross – Cllr Howlett to report.
* Stile at the end of Wesley Way is still broken – Cllr Howlett to follow up.
* Speed bumps – bolts had come out or were loose and one bump had moved and corners were lifting. Cllr Howlett to report although this is an on-going problem.
* Spittal Cross – it was reported that there was a considerable amount of mud on the road while the sheds were being constructed. The situation could be relieved if the roads were cleaned at the end of each working day. Cllr Howlett to make enquiries of building regulations.
* Cllr Howlett informed the meeting that PCC Transport Co-ordinator had available £7,500 to be spent on transport related projects in Spittal. A number of options were discussed in the following order of importance – ‘children playing’ signs, a footpath from the parking area opposite the Pump on the Green down to the playground (Cllr Howlett to liaise with the Playground Group), dropped kerbs.
* The Clerk asked if meetings could return to Tuesday evenings. This was agreed.
1. **Date of next meeting**

TUESDAY 3RD OCTOBER 2017 at 7.45pm

Signed…………………………………………………………………………………………………………………………………..

Date……………………………………………………………………………………………………………………………………..