

*Steve Hughes*  
3/10/17.

**St Florence Community Council  
Ordinary Meeting  
held at the Village Hall, St Florence**

Tuesday 5<sup>th</sup> September 2016 at 7.30pm

**Attendees:** Councillors S Hughes (Chair), D Evans, R Hughes, R Ruff (Clerk)

**Public Participation (limited to 15 minutes)**

Four members of the public were in attendance. A request was made by two members of the public as to whether the bonfire this year can be sited further over on the playing field following concerns regarding embers being blown into properties in Fiddlers Lane. It was agreed to move the bonfire further across the field as the cricket pitch is no longer being maintained to county standards.

A member of the public expressed concerns that there is no sign at the top of the village warning that the road is unsuitable for large vehicles.

Mr Hugh Morgan wanted to express his concerns with regard to traffic problems within the village and the on-going issue of dog fouling. This will be discussed at next meeting when County Cllr Kidney is present.

**1. Apologies:** County Cllr P Kidney

**2. Declarations of Interest**

None declared.

**3. Signing of Minutes of Last Meeting held 4<sup>th</sup> July 2017**

Minutes approved by Council, signed by Chair.

**4. Matters Arising (for information only)**

4.1. Borrowing from Public Works Load Board (part replacement of Village Hall roof) – Work will commence on the Village Hall roof on Monday 11<sup>th</sup> September. Funds will be transferred by the PWLB into the Community Council Bank Account by 11<sup>th</sup> September, Clerk to arrange. Additional work has also been identified for the Village Hall – water ingress in boiler room, water damaged ceiling in meeting room, damage to guttering.

4.2. Car Park Fencing – Cllr R Hughes will set work in place to complete the car park fencing prior to Bonfire Night. Funds have been kindly donated by Valero, Pembroke Refinery.

**5. Planning Applications/Notifications/Approvals**

5.1. Proposed alteration and extension to Y Preseb, East Jordanston Cottages, St Florence.  
No Objections.

**6. Village Hall & Village Hall Matters**

6.1. Boiler Servicing – The boiler in the village Hall is now due its annual service, Clerk to contact Graham Walker to arrange.

- 6.2. Agree Committee for Bonfire Night – Bonfire night will be held on Sunday November 5<sup>th</sup> on the playing field as per previous years. A separate meeting will be held on Thursday 14<sup>th</sup> September to discuss the event. Anyone wishing to volunteer on Bonfire Night, please feel free to attend meeting at 7.30pm in the Village Hall.
- 6.3. Submit Licence for Raffle Ticket Renewal – Cllr S Hughes (Chair) will organise getting the licence renewed for the coming Bonfire Night event.
- 6.4. New Council Members – Mr Hugh Morgan very kindly volunteered and was co-opted as a Member of the Council. Mr Geoff Evans and Mrs Naomi Wolverson have both expressed an interest in becoming council members and we look forward to seeing them at the next meeting.
- 6.5. Replacement of Clerks Laptop – The Clerk has been requested to obtain quotes for a replacement laptop for discussion at October Meeting.

## **7. Correspondence Received**

- 7.1. Fire and Rescue Service, letter dated 16<sup>th</sup> August – Regarding offering defibrillators in Pembrokeshire, it was agreed this is something St Florence village would benefit from. It will be discussed at next meeting.
- 7.2. The Pensions Regulator, letter dated August 2017 – Regarding necessary compliance with legislation for employees in the UK. No St Florence Community Council employees are eligible. The Clerk will inform the Regulator. Completion of compliance by January 3<sup>rd</sup> 2018.

## **8. Accounts and Finances**

- 8.1. Bank Reconciliations as at 31<sup>st</sup> Aug 2017 – Unable to carry out bank reconciliation due to a banking error. Clerk obtained copies of current bank statements for each account.
- 8.2. Checking of Bank Reconciliation by non-signatory member – Cllr R Hughes checked and signed bank statements
- 8.3. Invoices for Payment -

## **9. Items for October 2017 Meeting and Year Planner**

Bonfire night preparation, 2017 Audit, Village Hall Roof, Traffic and dog fouling issues, Unsuitable for large vehicles/caravans sign

## **10. County Councillors Report**

No items, Cllr P Kidney sent apologies.

Meeting closed at 2050 hours.