

LAMPETER VELFREY COMMUNITY COUNCIL

Confirmation of the Annual General Meeting held on Tuesday 14th May 2013

In attendance:

Cllr Trevor Jones (Chair)
Cllr Eric Hayes
Cllr Keith Scourfield
Cllr Ian James
Cllr Charles James
Cllr Barbara Williams

Cllr Carol Wilson
Cllr Glyn Jones
Cllr Gwenfair Mason

Apologies: County Cllr David Simpson

The chair gave a warm welcome to all and opened the meeting.

1. Minutes of the previous meeting:

These had been circulated and were unanimously approved as a true record. (Proposed by Cllr Ian James and seconded by Cllr Glyn Jones).

2. There were no matters arising from the previous meeting

3. Financial report :

The budget had been discussed and agreed at the January meeting. The end of year Summary of Payments and Receipts were presented to the meeting and was approved, proposed by Cllr Ian James and seconded by Cllr Keith Scourfield and agreed unanimously. The Clerk will complete the necessary documents for submission to BDO Stoy Hayward for external audit. It was agreed that Colin John of Llewellyn Davies in Narberth be asked to carry out the internal audit as has been done in previous years accepting that there is now a charge for this service.

4. Review of financial risk assessment and standing orders:

Both documents were reviewed and were confirmed for another year. The annual Governance statement was also agreed unanimously. Proposed by Cllr Charles James and seconded by Cllr Glyn Jones and agreed unanimously.

Chair Trevor Jones thanked David Simpson for all his help particularly with planning issues. Must trust the Chair over issues once they are elected to deal with issues. Controversial planning application became personal and should not be. Thanked the councillors for their support.

5. Election of Officers:

- Chairman - Standing Orders state that the Vice Chairman should automatically take on the role of Chairman. In the absence of any other nominations Cllr Carol Wilson was proposed by Cllr Trevor Jones, seconded by Cllr Glyn Jones and agreed by all present. Cllr Trevor Jones thanked everyone for their support over the past year and handed over to Cllr Carol Wilson.
- Vice Chairman – Cllr Eric Hayes was proposed by Cllr Trevor Jones , seconded by Cllr Glyn Jones and, in the absence of any other nominations approved by all present.
- The current arrangements will continue for the Planning Committee with the Clerk showing any applications to the Chairman, Vice Chairman and two other councillors closest to the site.

6. There being no other business the meeting closed at 19.50p.m.