

MINUTES OF A MEETING OF LLANSTADWELL COMMUNITY COUNCIL HELD ON TUESDAY 11TH JULY 2017 AT MASTLEBRIDGE VILLAGE HALL AT 7.00PM.

PRESENT: Cllr M Howells (Chair)
Cllr B Brown
Cllr B Evans
Cllr Mrs J Howell
Cllr Mrs H John
Cllr P Roberts
Cllr Mrs J Wilson
Cllr G Wilson

The clerk was in attendance (Mrs J Clark)

APOLOGIES: Cllr Mrs A Richards

42/17 **DECLARATIONS OF INTEREST**

None received.

43/17 **CHAIRMAN'S ANNOUNCEMENTS**

The chairman announced that he had recently attended the Civic Service at Milford Haven and would be attending Neyland's Civic Service next Sunday.

Cllr B Brown had attended the PLANED AGM on 16th June 2017 and advised that it had been very informative. They have a post Brexit plan as they have some European money for funding. The workshop was good with lots of discussion on engaging with young people. He had shared some of this council's ideas and had been asked if he would represent Council regarding Quiet Lanes at their meeting in October or November.

44/17 **REPORT FROM CTY CLLR PAUL MILLER**

There was no report from Paul Miller and it was agreed that this item be removed from the agenda. Also agreed that Cllr Miller be asked if he is now able to attend now that he is a cabinet member.

45/17 **MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 13th June 2017 were proposed and seconded. They were agreed as a true record. The clerk was thanked for sending out the minutes early and was asked if this practice could continue.

46/17 **MATTERS ARISING**

The following matters were raised:

- a) Minute 30/17 e) The clerk advised that the trees at Waterston would be cut down the following week.
- b) Minute 30/17 c) The purchase of a defibrillator was discussed and it was agreed that the clerk should order one and that grant funding not be applied for.
- c) Minute 30/17 d) The clerk reported that Darren Thomas had responded on behalf of Ben Blake stating that there was already signage in place on Church Road to slow down traffic. Members asked if 'Slow' signs could be painted on the road itself.
- d) Minute 35/17: The clerk advised that PCC would install the seats at Waterston.

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UPDATE ON ACCOUNTS AND BANK BALANCES TO 30TH JUNE 2017

The following documents were circulated:

- a) The Bank Acct Reconciliation Summary with a current account balance of £1,290.69 the Saver Acct as £14,500.00 and the United Trust Acct of £10,000.
- b) Financial Statement – Cashbook showing income of £6,374.79 and expenditure of £ 1,7918.10 (gross).
- c) The Financial Statement – Budget Comparison showing the budget, actual income and expenditure and the balance remaining under each budget heading.

It was agreed that the sum of £2,000 be transferred from the savings accounts to the current account.

RESOLVED: That the financial information provided above be approved and accepted.

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ACCOUNTS FOR PAYMENT

The following accounts were approved for payment:

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|--|------------------|
| a) Mrs J Clark June salary | £150.25 |
| b) PAYE for June | £37.40 |
| c) EDGE IT Systems – renewal of online contract | £99.00 (inc VAT) |
| d) Zurich Municipal Insurance premium 2017/18 | £814.01 |
| e) Neyland & Llanstadwell Joint Burial Board Precept | £1,700.00 |
| f) Hazelbeach Community Mission Hall Rent | £60.00 |
| g) Cllr B Brown – Annual allowance | £50.00 |
| h) Cllr M Howells – Annual Allowance | £50.00 |

The clerk was asked if the Hazelbeach Boat Club had paid the rent for this year, which they had, and it was agreed that there should be a rent review. The clerk was asked to obtain advice from One Voice Wales and the matter be discussed at the September meeting.

49/17 **PLANNING APPLICATIONS**

The following application was considered:

17/0267/PA: 27 Hazel Bank, Llanstadwell – insert new dormer windows, new lantern roof light to rear extension and association internal alterations.

It was agreed to support the above application.

50/17 **COCKLEBANK AT HAZELBEACH**

Cllr J Wilson referred to the tree on the cockle bank which had been cut down and asked if a request could be made to PCC for a hedge to be planted along the fence to the Ferry Inn car park to offer some shelter to the cockle bank. Council would pay for the plants if PCC could plant it. It was agreed to ask permission from PCC first. The public conveniences were also raised and the clerk was asked to request interior and exterior paint from Danfo so that Members could carry out the painting.

RESOLVED: **That permission for a hedge be sought from PCC and that Danfo be asked for the paint for the public conveniences.**

51/17 **CORRESPONDENCE RECEIVED**

The following correspondence had been received:

- a) Clerk & Councils Direct Publication July edition – noted.
- b) Review of Electoral Arrangements in Pembrokeshire for Town & Community Councils – Cllrs B Brown, Mrs J Wilson and Mike Howells to attend.
- c) Pembrokeshire Coastal Forum Newsletter – noted.
- d) OVW – ‘Great Place Scheme in Wales’ information – noted.
- e) Welsh Govt Workshops on higher activity radioactive waste management and disposal – noted.
- f) Citizens Advice – thank you letter for donation – noted.
- g) Clare Jones – Monitoring Office PCC – Code of Conduct Training – noted.
- h) PLANED – Working Together in Communities update – noted.
- i) PLANED PCC – Working Together to Build a Stronger Pembrokeshire – Cllr B Brown to attend.
- j) OVW News Bulletin June 2017 – noted.
- k) WAG – Consultation on a revised School Organisation Code – noted.

52/17 **ANY OTHER INFORMATION**

The following matters were raised:

- a) Cllr Mrs J Wilson suggested that the relocated bus stop in Waterston requires 'Bus Stop' wording painted on the road and that PCC be asked to

33/17

- b) relocate the bus shelter from near the notice board and phone box to the new location opposite Alban Crescent.
- c) Cllrs B Brown and M Howells received their £50.00 annual councillors' allowance to offset their council expenses.
- d) It was agreed that recognition be given to Mrs Janet Phillips for her 13 years' service on the Council. The chairman agreed to prepare a certificate of recognition which would be framed and presented to Mrs Phillips.

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DATE OF NEXT MEETING

The next meeting will be held at Newton Hall on Tuesday 12th September 2017.

The meeting closed at 8.15pm.

Signed.....Chair.....Date

Signed.....Clerk