**CYNGOR CYMUNED CILGERRAN COMMUNITY COUNCIL**

**MINUTES OF THE MEETING HELD ON MONDAY**

**17TH MARCH 2014**

 Present: Cllr J Snowden, P Bottom, N Evans, J Davies, D Worth, J Wimhurst, L Williams.

 Apologies: Cllr H Bellamy, P Jones, B Bird, K Griffiths, T Thomas.

84 Minutes of the meeting held on 17th February 2014, proposed as correct by Cllr Bottom and seconded by Cllr Wimhurst.

**85 Matters Arising.**

85.1 Village Warden Contract – Cllr Evans reported that he had met with Richard Wilson. His role was discussed and his contract reviewed, with 13 items that were not on his original contract. Richard is looking for his hours to be increased by 3 hours per week in the summer and 1 hour per week in the winter. Cllr Snowden proposed that Richard contact his employer to request these extra hours, seconded by Cllr Davies and all in favour. Cllr Davies confirmed that he would liaise with Emrys Llewellyn to establish the best way forward.

85.2 Equipment Inspection Report - Cllr Bottom reported that he has repaired the fence between the school and the park and the CCTV signs have been erected. Cllr Bottom requested clarification as to the outstanding jobs that needed to be completed urgently. The quotation for the mesh has not yet been received from CTP and the posts still have to be painted. The rubber mesh that needs to be replaced in the gateway and under the swings is not available so Cllr Bottom will try to lift the existing pieces of mesh out of the ground. Councillors decided unanimously that Cllr Worth obtain costs for some anti- climbing paint to prevent children climbing the fence at the MUGA.

85.3 Toilet Block Renovation – Cllr Bottom reported that the work had been completed, however a few problems have been highlighted with regards to the electrics and plumbing. There are cables leading to the shower that are above ground level and the fuse for the shower is underrated. A report was presented by a qualified electrician. Cllr Davies proposed that the Clerk obtain a quotation from Hefin Davies and SWALEC to upgrade the system, seconded by Cllr Snowden and all in favour. At the same time it was decided unanimously to obtain and install a token meter for the toilet block, operating the same system as in the MUGA. The Clerk will make enquiries and obtain a quote. Cllr Snowden presented the Council with an invoice received for the work carried out by Glenhurst Doors which was more than originally agreed at the last meeting. Cllr Bottom confirmed that he had had to employ the electrician and plumber .Cllr Snowden proposed that the invoice be paid, seconded by Cllr Worth and all in favour.

85.4 Parc Y Dre User Agreement – Cllr Wimhurst proposed that once the work has been totally completed in the toilet block that an extraordinary meeting be called for members to go through the draft agreement with Cllr Griffiths for it to be finalised. Seconded by Cllr Davies and all in favour.

85.5 Community Council Website – Cllr Davies and Cllr Wimhurst confirmed that they would forward some photos to the Clerk for inclusion on the website page, which is due to go live on the 1st April. It was decided unanimously that the Councillors would give their contact details through phone numbers and addresses and that the Clerks’ e-mail address would be made available.

85.6 Revision of Standing Orders – Cllr Snowden reported that he had gone through the current standing orders and produced a draft copy in line with NALC model. Members decided unanimously that a few other amendments be made to the document and the Standing Orders circulated to members before the next meeting, for approval at April’s meeting.

85.7 Parc Y Pwmp Tree planting – Cllr Thomas was not present at the meeting but conveyed that he had some trees potted up ready to be planted next month. Carry forward to the next meeting.

**86 Correspondence.**

86.1 Wildlife Trust – Cllr Wimhurst proposed that the membership be renewed, seconded by Cllr Worth and all in favour.

86.2 Action Planning for Community Resilience to Climate change in Pembrokeshire – two events to be held on 25th March and 1st May. Seen and noted.

86.3 OVW – Repeal of s.150(5) of the Local Government Act 1972 – Implementation. Seen and noted.

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86.4 Disposal of Local Authority Playing Fields - Welsh Government consultation on proposed regulations and supporting guidance can be viewed on the website .Seen and noted.

86.5 Local Government (Wales) Byelaws Act 2012 – Implementation consultation can be viewed on the website. Seen and noted.

86.6 Adjudication Panel for Wales Annual Report 2012-13 has been published and can be viewed on the website. Seen and noted.

**87 Development Control.**

 **Planning Applications:**

87.1 Cwmbetws Farm, Eglwyswrw, Crymych. – Erection of 100kw wind turbine. Appeal granted Ref.no:APP/N6845/A/13/2203373. Seen and noted.

87.2 Penlanfeigan, Blaenffos, Boncath – Change of use of existing B&B accommodation to a holiday let. Appeal A & B refused Ref. No: APP/N6845/A/13/2207113 and APP/N6845/A/13/2207114. Seen and noted.

87.3 Land South East of Derlwyn, Llwyncelyn, Cilgerran – erection of two affordable dwellings. – 13/0797/PA. Permission has been refused. Seen and noted.

**88 Finance.**

 Balance at close of meeting 17/2/2014 Current Account £8,775.20

 Reserve Account £8,777.91

 Total £17,553.11

**Payments**

88.1 Valeria Varney (February Salary) £186.98

88.2 Pathfinders £250.00

 Total Payments £436.98

**Income - NIL**

 Balance at close of meeting 17/3/2014 Current Account £8,338.22

 Reserve Account £8,777.91

 Total £17,116 .13

88.3 The above payments were proposed as correct by Cllr Bottom and seconded by Cllr Wimhurst.

**89 County Councillor’s Report.**

89.1 Cllr Davies had nothing to report.

**90 Community Forum.**

90.1 Cllr Snowden reported that he had discussed various schemes with Mrs Niazi who had highlighted proposed projects for the coming year. Further discussions are expected before the forum selects one main project.

**91 Any Other Business.**

91.1 Cllr Wimhurst reported that the Language & Heritage Committee would like permission to clean and paint the pump at the village green. Councillors indicated their support for this proposal.

91.2 Cllr Wimhurst asked if there are any schemes available at present that could provide benches for Parc Y Pwmp. Cllr Davies confirmed that he would make some enquiries.

91.3 The Clerk asked if the next meeting could be changed to another date as it falls on Easter Bank Holiday. The Clerk will check if the village hall is available on Tuesday 22nd April 2014.

 The meeting closed at 9.10pm.

 Proposed date of next meeting 22nd April 2014.

Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chairman

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Clerk to Cilgerran Community Council.

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