

MINUTES OF A MEETING OF EAST WILLIAMSTON COMMUNITY COUNCIL HELD ON THURSDAY 1ST JUNE 2017 AT EAST WILLIAMSTON COMMUNITY HALL, AT 7.00PM

PRESENT: Tony Ensom
C Hopkinson
Geoff Soar
Jacob Williams

APOLOGIES: Anthony Ratcliffe

73/17 **DECLARATIONS OF INTEREST**

None received.

74/17 **MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 11th May 2017 were proposed and seconded. They were agreed as a true record.

75/17 **MATTERS ARISING**

The following points were raised:

- a) **Minute 64/17:** The chairman advised that the sink hole has been repaired by PCC but the trees in Ford Lane have not been cut back.
- b) Clerk to transfer £3000 into Parks Account and add Cllr Tony Ensom and Cllr Geoff Soar as signatories.
- c) Pedestrian crossing at Pentle Drive –no response from PCC – clerk to follow up.

76/17 **PLANNING APPLICATIONS**

None received.

77/17 **PLAY AREAS**

The clerk advised that following discussions with the current contractor, the contract has now been awarded to Adam Lewis.

Pentlepoir: The repairs have been carried out by Adam Lewis and PCC have been informed. There are no further issues with the park other than some loose fittings on the new platform which the contractor would tighten and replace the piece of timber on the trim trail.

East Williamston: No comments from PCC on the play equipment and the park is looking well maintained.

82/17 **CO-OPTION REQUEST**

An application for co-option had been received from Mr Roy Morgan, a former member of Council. It was agreed to co-opt Mr Morgan and to invite him to attend the next meeting.

The clerk advised that Mr Rob Day had expressed a wish to be co-opted and the clerk was asked to invite Mr Day to send a formal letter and a cv for consideration at the next meeting.

RESOLVED: **That Mr Roy Morgan be co-opted to Council and that Mr Rob Day be asked to send a formal letter and cv for consideration for co-option.**

83/17 **REPORT OF INTERNAL AUDITOR**

The report of the internal auditor had been circulated to all councillors prior to the meeting. There were no matters that required immediate attention and the report was accepted and agreed.

RESOLVED: **That the report of the internal auditor on the accounts for 2016-17 be accepted and agreed.**

84/17 **APPROVAL OF ANNUAL RETURN FOR ACCOUNTS 2016-2017**

The statement of receipts and payments and the Annual Governance Statement had been circulated to Members prior to the meeting. The figures were agreed and accepted and Parts 1 and 2 of the Governance Statement were responded to as appropriate. The Return was duly signed by the Chairman and the Town Clerk for submission to the external auditor by 10th July 2017.

RESOLVED: **That the Annual Return and Governance Statement be signed and returned for external audit by 10th July 2017.**

85/17 **BANK BALANCES AND UPDATE OF ACCOUNT TO 31ST MAY**

The following financial information was circulated:

- a)The Bank Account Reconciliations Summary showing a balance of £20,263.79 in the Current Acct, £6,087.19 in the Deposit Acct and £13,048.85 in the Park account.
- b)The Financial Statement – Cashbook showing income of £8,841.67 (net) and expenditure of £6,286.29 (net).
- c)The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

RESOLVED: That the above financial information be agreed and accepted.

86/17 **ACCOUNTS FOR PAYMENT**

The following accounts were approved for payment:

a) Mrs J Clark – May Salary	£194.86
b) PAYE for May	£48.60
c) The Cutting Hedge Repairs at Broadmoor	£345.00
d) The Cutting Hedge grasscutting & spraying	£284.00
e) B Scourfield – internal audit report 2016-17	£75.00
f) J Clark – reimbursement for printer ink	£22.98
g) J Clark – postages	£6.34
h) Cllr T Ensom – padlock for Broadmoor	£18.49
i) D & K – Excavator & driver for allotments	£370.00

87/17 **REPORT OF CTY CLLR JACOB WILLIAMS**

Referring to the pedestrian crossing at Pentlepoir, Cllr Williams advised that there were to be big changes at County Hall since the elections and there would be a different regime in place soon. He will therefore attempt to get this crossing done on merit and need as soon as possible.

Cllr Williams referred to the website and stated that as Pentlepoir is the major settlement within the community and that three quarters of the electorate live there, it needs to be highlighted on the website. The clerk was asked to update the information on the website.

88/17 **ITEMS FROM CLLRS**

There were no matters raised.

89/17 **DATE OF NEXT MEETING**

The next meeting will be held on Thursday 6th July at 7.00pm.

The meeting closed at 8.55pm.

Signed.....Chair.....Date

Signed.....Clerk