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# AMBLESTON COMMUNITY COUNCIL

A meeting of Ambleston Community Council was held on Monday 24th April 2017 at the Memorial Hall, Woodstock at 8.0 p m.

Present were: - Mr John Griffiths (Chairman), Messrs David Ambrey, Bryn Vaughan, Kevin Morris, Julian Harries, Mrs Anne James, Councillor David Howlett, Pembs County Council and the Clerk.

1. Apologies.

There were no apologies as all members were present.

2. Minutes of the Last Meeting.

Copies of the minutes of the last meeting had been distributed to members. The minutes were agreed as being a true record and were signed.

## 3. Matters Arising from the Minutes.

(a) The water leak and pothole near Triffleton House is yet to be attended to. The Clerk to contact Welsh Water.

(b) There had been one enquiry regarding the Clerk’s post on the Community Council.

4. Highway Matters.

(a) The edge of carriageway is breaking up in two places between Ambleston Cross Roads and Ambleston Village. This matter to be reported to Pembs County Council Service Line.

(b) Councillor Howlett has made enquiries of Pembs County Council officers regarding problematic flooding near Hook Farm during heavy rainfall.

5. Planning.

There were no items of planning.

6. Annual Accounts 2016/17.

The Clerk reported an end of year balance of £2,952.88, which included £0.02 interest from the now closed Business Saver Account. Precept received was £1,800.00, VAT repayment £90.00 and Wayleaves payment £243.42. Expenditure totalled £2,607.46 with £110.00 in charitable donations. Clerk’s salary £1,375.00, Clerk’s expenses £23.07, Insurance £188.89, One Voice Wales membership £42.00, Hire of Hall £60.00, Audit fee £163.50, Kevin Francis, carpenter £75.00, Plumb Treeworks £540.00 and Code of Conduct advert £30.00

6B. Annual Audit.

(a) The audit date has been set at 5th June 2017 with records being made available to the electors from 4th May to 1st June.

(b) The Accounting Statement had been completed to correspond to the Annual Accounts report and was approved. This was then signed by the Chairman and Clerk. Members approved the Budget for 2017/18.

(c) The Annual Governance Statement Part 1 and Part 2 was discussed and completed.

(d) It was proposed by Kevin Morris, seconded by Anne James and agreed to ask Mr David Weatherburn, Tŷ’r Ardd, Lower Wallis to act as our Internal Auditor.

7. Annual Risk Assessment.

Members agreed that there was adequate insurance cover, with Fidelity Guarantee cover of up to £25,000. There must be two signatories to every cheque with the cheque stubs being initialled by the signatories. The Clerk does not sign cheques. The Internal Auditor is completely independent of the Community Council. Declarations of personal interest are recorded in the minutes. Declaration of Personal Interest forms are completed at the commencement of each new Council.

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8 Correspondence.

(a) PRECEPT 2017/18The Clerk reported that the first instalment of £534.00 had been paid into the Community Council’s bank account via BACS.

(b) ONE VOICE WALES (OVW) MEMBERSHIP RENEWAL. It was proposed by Anne James, seconded by David Ambrey and agreed to pay £43.00 based on 151 dwellings at 29.2 pence per dwelling.

(c) There were no motions to be submitted for debate at the OVW AGM 2017.

(d) The OVW Pembs Area Committee will be held on Tuesday 25th April 2017 at County Hall, Haverfordwest. John Griffiths will attend the meeting.

(e) Minutes of the OVW Pembs Area January Committee meeting to be circulated.

(f) A request for financial support was received from Wales Air Ambulance. It was proposed by Anne James, seconded by Bryn Vaughan and agreed to make a donation of £50.00.

(g) AMBLESTON MEMORIAL HALL MANAGEMENT COMMITTEE. (AMHMC). It was proposed by Anne James, seconded by Julian Harries and agreed that Kevin Morris continues to represent Ambleston Community Council on the AMHMC.

(h) A map of Wallis Pond and the surrounding area had been received from the Natural Resources Wales officer requesting that he be informed of the area where scrub etc. would be cut back in the Autumn of 2017. It was agreed to cut an area in front of Upper Pencastell and Glanyrafon and an area between Lower Pencastell and the pond.

(i) Information received regarding Kidney Wales 2017 Sponsored Walk.

(j) It was agreed to circulate the following: -

(i) Wales Audit Office letter relating to the 2015/16 Audit.

(ii) The Good Councillor’s Guide.

9. Any Other Business.

Comments were made regarding the unsatisfactory changes brought about by the new Bwcabws bus service including the fact that there was no longer a direct service to Haverfordwest. Councillor Howlett explained the reasons for the changes.

There being no further business the Chairman declared the meeting closed at 8.50 p m.

Date of the Next Meeting – Monday 22nd May 2017 following the AGM.