**CYGNOR CYMUNED PENALUN PENALLY COMMUNITY COUNCIL**

Penally Community Council Meetings

Wednesday 10 May 2017

Penally Village Hall, 6.30pm

**Present:** CouncillorsPiers Bradbury; Jules Rilstone; Steve Robinson; Jon Preston, Michael Neal and Mark Hancock. Also Present: Carol Clemson (Clerk)

**ANNUAL GENERAL MEETING:**

1. **Apologies**

Received from Jennifer D’Arcy.

1. **Welcome**

Councillor Piers Bradbury welcomed new members to the Community Council Meeting. He then stood down as Chairperson and handed the meeting to the Clerk, Carol Clemson.

1. **Signing of Declaration of Acceptance by new Councillors**

All Councillors present read out and signed the Declaration of Acceptance of Office to Penally Community Council.

1. **Election of Chairperson and Vice Chairperson**

Councillor Jules Rilstone proposed Councillor Piers Bradbury be elected as Chairperson. Seconded Councillor Jon Preston. No Objections.

Councillor Piers Bradbury proposed that Councillor Jon Preston be elected as Vice Chair. Seconded by Councillor Jules Rilstone. No Objections

1. **2016/17 Chairpersons Report**

Councillor Piers Bradbury, Chairperson, read out a report in which he thanked all 2016/17 Councillors for their dedication through the year and especially to Councillors who had recently resigned and had given over 20 years of service to the Council. He also mentioned how very proactive the Council had been in its work to ensure the village remains an attractive place in which to live and that important issues such as planning, parking and speeding through the village have been addressed over the past 12 months and that the new Council looks forward to the coming year and its commitment to ensure that Penally remains an attractive and safe place for both residents and visitors.

1. **2016/17 Financial Report**

The 2016/17 Cash book was circulated to Councillors present.

**ORDINARY MEETING:**

**2017/05/01 Declarations of Interest**

Councillor Jon Preston declared an interest in the Planning application from Penhoyle Farm as he had previously dealt with a similar planning application from Penhoyle Farm in 2012.

Councillor Mike Neal mentioned that he sits on the committee of Planed and should he declare this as an interest. The rules of declaration of interest are intended to produce transparency in regard to interests which might influence, or be thought to influence actions of a Community Councillor. The Clerk will gain advice and ask what Community Councillors need to declare on the Register of Interest with Pembrokeshire County Council.

**2017/05/02 Signing of Minutes of Last Meeting (held 12 April 2017)**

Following the distribution of the minutes prior to the meeting it was proposed by Councillor Jules Rilstone that these be signed by the Chairperson, Councillor Bradbury, as a true and accurate record. Seconded by Councillor Jon Preston. All in favour.

**2017/05/03 Matters Arising**

Village Speeding

This is an ongoing issue in the village and after requesting a visit from Dyfed Powys Police the Clerk was advised that the current representative is currently on maternity leave. The Clerk will contact DPP and ask for an alternative contact. Councillor Preston added that perhaps this should be a public meeting and all villagers be invited. Councillor Preston will speak to the local PCSO, Andrew Griffiths, and invite him to the next meeting.

Councillor Bradbury informed the meeting that he has asked the Village Warden to cut all greenery back from the Kiln Park ‘wall’ running through the village to give better walking access for pedestrians and car users alike.

Glamping at Bubbleton Farm

Councillor Robinson mentioned that the ‘Glamping’ Tents seem to have been erected for longer than the permitted 28 days. The Clerk will contact PCNPA stating that a number of these tents seem to be permanently erected and could they please clarify the situation regarding same. It was noted that there also seems to be quite a few Yurts on the same camping site.

Councillor Michael Neal asked if the copies of the Good Councillor Guide had been received. The Clerk has requested same and will re-contact Welsh Government to see when they are to be dispatched.

**2017/05/03 Registration of The Old Palace Gardens with the Land Registry**

This area is a very small piece of land situated on the Village Green. Although the land was bequeathed to the Council, it has never been registered to the Community Council with the Land Registry and is designated at present as common land. The cost of registering same will be circa £500. Councillor Jon Preston mentioned that the main benefit of registering the land is posterity. However the question arose asking if this is ‘wise spend’ of public money? Following a discussion, Councillor Mark Hancock suggested that it was established by someone with professional knowledge that there is no risk that the land can be purchased by someone else. Councillor Michael Neal added that it is a worry that we have no control over this land if we do not own it and perhaps someone from planning can be contacted for their advice. Councillor Preston agreed to bring this to the attention of PCC Planning Department and will report at the next meeting.

**2017/05/04 Planning:**

* East Tarr Farm, St Florence. Replace existing old hay barn with modern agricultural building. No objections.
* Penhoyle Farm, Penally. Office and shop ancillary to fishing lakes.

Following a discussion it was voted against this planning application due to unviable business and increased traffic on cycle route 4.

**2017/05/05 Correspondence Received**

Email from Mr Basil Wood re: notice board at Penally Railway Station.

Mr Wood has noticed that the notice board in the car park is in danger of collapse due to the wooden support posts being rotten. He added that a strong wind is likely to blow it down and it could cause serious injury , especially to a child if it falls as it is quite a heavy structure. Mr Wood is happy to take it down immediately if given permission from Penally Community Council to do so and will keep it safe at my property until the council arrange for the village warden to re fix it securely with new posts. He would also be happy to assist the village warden re secure it in the same position, free of charge.  Councillor Piers Bradbury added that he had spoke to Mr Wood and agreed that he take down the offending notice board and re-erect. All Councillors voiced their thanks to Mr. Wood for bringing this to their attention.

 Clerks and Councils Direct Magazine – May 2017

One Voice Wales Membership Confirmation

Following confirmation of the above membership, OVW have asked that up to 2 Councillor represent Penally at quarterly Area Committee Meetings. Councillors decided that this would be discussed at the next meeting. AGENDA ITEM FOR JUNE

PCNPA

Updates on Local Development Plan Land (Larger developments sites in the National Park)

No updates regarding Penally.

Member Subscription for Society of Local Council Clerks - £151 per annum

Membership benefits include:

* The Clerk Magazine
* A confidential, supportive Counselling Service for Members
* Comprehensive training and events

Councillors voted to carry on with this membership for the next 12 months.

SLCC Clerk Magazine – May 2017

**2017/05/06 Accounts and Finances**

**Balance of Accounts**

**Accounts for Payment**

Clerk March £163.20

Clerk April £163.20

Piers Flowers £20.00

Village Warden £250.

Smart Gardens £660 (two months)

SLCC £151

Proposed by Councillor Mark Hancock that these be signed and paid. Seconded Councillor Michael Neal. All in favour.

**Appeals for Funds**

 Nothing Received

**PAYE**

We are currently registering PCC as an employer with HMRC. The scheme has been set up and a letter is imminent confirming this situation.

**New Mandate and Bank Statement Instructions**

New Mandates were disseminated to new Councillors to complete. This item will be an AGENDA item for June.

**2017/05/07 County Councillors Report**

Pre-Election Period

During the period in the run up to the local authority elections, elected members are restricted in matters regarding publicity, hence the reason why some issues have been carried over into my May 2017 report.

**Public Access Defibrillator Scheme (PADS)**

Further to my application to Welsh Hearts for a defibrillator for Penally Community Council, I have now received the following update which although qualifies us to be supported at this time the price still remains significant despite a reduction in cost .Welsh Hearts have informed that they are able to support the request and can provide a defibrillator at the reduced cost of £950 per unit. The quote of £950 covers the purchase of the defibrillator, defibrillator training and any ongoing CPR training as and when required.  As we have agreed to house the unit outside of the Village Hall it will need to be housed in a heated and alarmed storage cabinet (not locked) - as recommended by the Welsh Ambulance Service. Welsh Hearts can supply a heated cabinet at the cost of £430. I have now contacted The British Heart foundation to seek avenues for funding that we may pursue to help us cover the cost of the defibrillator and the associated equipment and training.

Investigation into possible public health cluster cases

Following an initial investigation into the number of certain types of cancer cases being diagnosed locally, I raised the issue with Cancer Research UK. They subsequently reported that They did not have any verifiable data that show the incidence of any specific cancer cases at such a local level. They went on to say that it was possible that the concern may be based on a perceived 'cluster' in the Penally area. Cancer Research UK has provided additional information about cancer clusters, and the reasons why people may suspect that a cluster exists. They have advised that; when people notice that several people they know have been diagnosed with cancer, it can sometimes feel like these cases might be connected. People often worry that a number of cases of cancer have been caused by the same thing. They suspect what researchers call a ‘cancer cluster’. A cancer cluster occurs when more cases of cancer than expected are diagnosed in a group of people, living in a certain area over a short period of time. Although ‘real’ cancer clusters do occur, most suspected clusters are due to chance. And it can be quite difficult to tell the difference between the two. Cancer Research UK has supplied a detailed report from the Welsh Cancer Intelligence and Surveillance Unit (WCISU) which I can share with anyone who may wish to view a copy. Individual concerns can also be reported to the WCISU.

Power Station Donation

Following an application to Pembroke Power Station for funding, I am delighted to report that we have now received a cheque for £250. This will enable us to purchase new more robust equipment. I’d like to thank Carol our clerk for her support with the funding application and our keen volunteers. I have spoken with the Village Hall committee who have agreed that we can store the equipment at the hall once we have purchased a full kit.

Village Maintenance

I pleased to report that the fence that runs along the old school field has now been repaired and a new gate has been installed leading onto the by-pass. Faulty street lighting at Middlewalls Lane and Trefloyne Lane has also been repaired.

**2017/05/08 Councillor Responsibilities**

Councillor Bradbury suggested that each Councillor take a lead on different areas of the village that are covered on a regular basis at the monthly meetings. A number of areas were identified but due to time restrictions it was decided to take this forward and discuss at June meeting. AGENDA item for next month

**2017/05/09 Items of Business Submitted by Members**

Nothing received

**2017/05/10 Reports from Councillors**

Councillor Robinson mentioned the signs recently erected by Penally Court Farm promoting camping. Councillor Preston will check whether planning is required or not.

**2017/05/11 Items for CROW News/Village Warden**

Councillor Michael Neal suggested that Councillors could perhaps be promoted and welcomed in the CROW News. Councillor Piers Bradbury also suggested that all names and contact numbers be put in all notice boards and in the Village Hall. The next CROW News will be published the end of May.

**2017/05/12 Penally MOD Firing Times**

No firing times received. The Clerk will re-contact the MOD and confirm that we have been included on their dissemination list.

**2017/05/13 AOB and date of next meeting (Wednesday 14 June 2017)**

A letter of Application for Consideration as a Community Councillor has been received from Mrs Carol Bradbury. It was agreed that Mrs Bradbury will be invited to the next meeting to be held WEDNESDAY 14 JUNE 2017, 6.30PM, PENALLY VILLAGE HALL.

**Meeting closed at 20:45hrs.**