**CYGNOR CYMUNED PENALUN PENALLY COMMUNITY COUNCIL**

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**MEETING MINUTES**

**WEDNESDAY 14 SEPTEMBER 2016**

**Councillors Present:** C. Cavill; S. Paul; V. Paul; M. Penn; J. Preston and S. Robinson.

Also Present: C. Clemson (Clerk)

**16/09/01 Apologies**

Received from Councillors P. Bradbury and J. Rilstone.

**16/09/02 Declarations of Interest**

No Declaration of interests received.

**16/09/03 Signing of Last Minutes**

The minutes of the last meeting held on 13 July 2016 were agreed to be true and accurate and signed accordingly by the vice-chairperson, Councillor C. Cavill.

Proposed Councillor M. Penn. Seconded Councillor J. Preston. All in favour.

**16/09/04 Matters Arising**

It was noted that:

* the PCNPA boundary between Manorbier and Penally runs through the middle of Lydstep Haven Holiday Park, hence the reason for Penally receiving planning applications for same.
* Palace Gardens is the land near to the sub station and not the piece of land in front of Penally Abbey.
* The grass verge that is owned by the Community Council runs between Fourwinds Lane and the boundary of Valldemosa and Avebury.

Flower Beds at entrance to Village.

Following a discussion between Councillors it was decided that plants with a variety of colours such as hydrangers, fuschias and daffodil bulbs be purchased. It was proposed by Cllr J. Preston that no more than £100 be allocated for this season. Seconded Councillor V. Paul. The Clerk will contact Lydstep Nurseries and enquire if they can be purchased and planted at this time of year.

New Sub Station

Following a discussion it was decided that a bench and tubs be purchased for this area and that they should match the ones that are already on The Green. As prices are unknown, a budget cannot be allocated for this work. The Clerk will investigate further and advise accordingly.

**16/09/05 Planning**

16/0391/PA Residential Development. Land North of The Paddock. 8 Bungalows, 2 Garages and Pumping Station.

An amended application has been received with regards to the above development. Councillors discussed same and agreed that the objections still held as previous planning received in May 2016 in that there is inadequate access to the main road, over development of the site and that The Paddock roadway has not been adopted by the County Council.

16/0560/PA Conversion and extension to garage to form self contained annex. 18 Penally Heights.

No objections.

Both application outcomes proposed Councillor Robinson. Seconded Councillor Penn. All infavour.

**16/09/06 Correspondence Received**

Noise disturbance – former Chequers Site.

A local resident has expressed concern with regard to late night music and noise disturbance from the former Chequers site. Upon investigation it is believed that this site has now closed down. However the Community Council will continue to monitor this site and ask the resident concerned to let us know if any further disturbance occurs in the future.

Monitor. Carol to write to gentleman and monitor in future. Please let us know of any more

Overhanging Trees from Kiln Park Site

A further local resident has asked the Community Council to contact Kiln Park and ask that the overhanging hazel trees on the boundary hedge between Kiln Park and the main road running through the village be cutback as soon as possible. Kiln Park have been contacted and they have informed that this work is scheduled to be carried out from October.

CROW News Updates

It was proposed by Councillor J. Preston that a copy of the minutes be forwarded to The CROW News on a monthly basis. Seconded V. Paul. All in favour.

**16/09/07 Accounts and Finances**

Balance of Accounts

A bank reconciliation was circulated to Councillors present showing a balance of £10,023.02

Invoices received for Payment

It was proposed by Councillor S. Paul and seconded by Councillor Robinson that the following invoices by paid:

Cheque 001563 Clerk – July and August £326.40

Cheque 001564 Smart Gardens – July and August £720.00

Cheque 001565 Hire of Penally Village Hall £30.00

Cheque 001566 Village Warden – July and August £500.00

Cheque 001567 Penally Church

£500.00

 (Maintenance of Church Grounds)

Cheque 001568 C. Cavill – Village Hall Key Cutting £4.50

Appeals for Funds

No appeals for funds were received

**16/09/08 County Councillors Report**

TO BE ADDED AS APPENDIX 1

**16/09/09 Items of Business submitted by Councillors**

Councillor Penn asked if it would be possible for the Village Warden to paint the inside of the bus shelter. Although it was noted that the bus shelter is not owned by the Community Council, Councillor Preston agreed to contact Pembrokeshire County Council and enquire whether they could provide the paint on a free of charge basis. If they agree to same then the Village Warden will be asked to carry out the painting.

The Clerk informed Councillors in Councillor Bradburys’ absence that he is continuing his investigation on finding deeds for the parcels of land in the village that are owned by the Community Council. Once these are all located a Register of Assets will be compiled and kept at the Village Hall.

**16/09/10 Reports from Councillors**

Nothing received

**16/09/11 Items for CROW News/Village Warden**

Councillor Penn asked if the village warden can also be involved in the litter picking exercise that Councillor Preston is arranging around the Holloway Court area.

It had already been agreed earlier in the meeting that copies of minutes be forwarded to the publishers of the CROW News.

**16/09/12 AOB and Date of Next Meeting.**

No AOB Received. The next meeting of Penally Community Council will be held on Wednesday 12th October. 2016