

MAY 2017

Manordeifi Community Council

AGM

At the outset of the meeting Mr Alan Wilson, Mrs Liz Hall, Mr Alan Ford and Mrs Margery Sullivan signed and publicly took the oath of acceptance of office and the Code of Conduct as members of Manordeifi Community Council for the ensuing new term. Mrs Caroline Davies had arranged to do so the following evening.

Minutes of the Annual General Meeting held at Abercych Village Hall on Monday the 8th of May 2017 at 7.45p.m

PRESENT

Cllrs - Cllr Margery Sullivan (Chairman), Cllr Alan Wilson, Cllr Liz Hall, Cllr Alan Ford, County Cllr John Davies and Mrs Bethan Picton – Davies (Clerk).

1. Apologies for Absence - Cllr Caroline Davies
2. Elect Chairman for 17/18 – It was unanimously approved to elect Cllr Alan Wilson.
3. Elect Vice Chairman for 17/18 - It was unanimously approved to elect Cllr Alan Ford.
4. Elect External Financial Auditor and Risk Assessor for 17/18 - It was unanimously approved to elect Mrs Helen Evans from Eglwyswrw and provide her with a remit letter.
5. Elect proper Financial officer for 17/18 - It was unanimously approved to re-elect the Clerk.
6. Receive financial balance sheet, explanatory notes and risk assessment for 1/4/16 to 31/03/17 – It was unanimously approved as presented along with the Statement of Annual Governance and a positive Internal Audit process.
7. Annual Business –
 - a. Clerk's service charge – It was agreed by the members to maintain the clerk's service charge of £1,000 as an interim position and to explore employing the clerk on a PAYE basis. The Clerk to look in to engaging with PAYE agents and to seek a salary scale for the position of Clerk.
 - b. Cheque signatories – It was agreed to remove Mr Meredith George, maintain Cllr Wilson and add Cllrs Ford and Hall.
 - c. Fidelity Guarantee Insurance – It was agreed not to acquire the foregoing as the cost was disproportionate to the risk.
 - d. Review of Welsh Language Scheme – was reviewed and noted.
 - e. Review of Freedom of Information Act Scheme - was reviewed and noted. It was further reported that no requests had been made during the year under the FOI scheme.
 - f. Communication and e information strategy – The members noted the established arrangements given the council now publish all its minutes on the Pembrokeshire Web site for Town and Community Councils.

There was no further annual business and the AGM was declared closed.

MAY 2017

Minutes of the meeting held at Abercych Village Hall on Monday the 8th of May 2017 at 8.25pm

1.PRESENT

Cllrs - Mr Alan Wilson (Chairman), Mr Alan Ford, Mrs Margery Sullivan, Mrs Liz Hall, County Cllr John Davies and Mrs Bethan Picton – Davies (Clerk).).

2. APOLOGIES

M/s Caroline Davies.

3. Minutes of the monthly meetings held on the 14th March 2017 and note of the 11th April 2017.

After circulation of the minutes, they were signed by the Chairman as a correct record. It was a unanimous decision proposed by Cllr Liz Hall and seconded by .

Matters arising from the minutes of the last meeting.

4 .Annual Dinner - May the 13th - All usual arrangements were agreed with only ten attending in total at the Ffynnone Arms. The usual arrangements were agreed.

5. It was reported that four hanging baskets and bedding plants had been ordered from Penrallt Nurseries for collection in June. Flowers for the flower beds would also be collected at the same time. It was agreed to pay Mr Elfed Brown for planting the flowers and painting of Newchapel Bus Shelter.

6. Annual Maintenance of Millennium Garden – It was noted that Clynyfw / Kinora were happy to take on the contract for £250 from end of April to end of September. However it was noted that to-date no cutting had taken place. Clerk to follow the matter up with the Kinora manager. Members were requested to monitor the maintenance of the garden.

Correspondence

7.None

Financial Matter

8. Balance as of 08/05/17 net of all outstanding cheques – Treasures Acc £1,930.04p inc £1,666.00 first precept for 2017/18. Balances were noted.

9. Annual Audit date 05/06/17 – The date was noted.

Any other business

10. Advertise vacancy for one Councillor. It was decided to advertise the vacancy for a period of six weeks. Clerk to arrange notices.

11. It was agreed to consider presenting a gift to Mr Meredith George who had been a member of the council for 19 years since July the 14th 1998.Clerk to seek suggestions and report back.

12. Cllr Sullivan expressed her disappointment to the state of the Car park at Penrhiw. She requested the Clerk to write to Mrs Woodthorpe of the Penrhiw Inn to instruct her to tidy up the area the Penrhiw Inn are responsible for.

Date and venue of next meeting

13. Tuesday 13th June 2017 at Newchapel Reading Room at 7.45pm.

The meeting closed at 9.15pm.