

# **WISTON COMMUNITY COUNCIL**

Minutes for the Community Council meeting held on Monday 15<sup>th</sup> May 2017 in the Memorial Hall, Clarboston Road at 20:00hrs.

## **Present:**

Phil Davies (Chairman)	Yvette Bevan
Marilyn Bevan	Peter Lewis
Thomas Bevan	Alan Vaughan
Rhys James	David Howlett (Community Councillor)

## **1. Chairman's Remarks**

The Chairman welcomed everyone to the meeting and congratulated David Howlett on being re-elected as the community councillor for the Wiston Ward.

## **2. Apologies for Absence**

Apologies for absence were received from Robert Voyle.

## **3. Confirmation of Minutes of the Last Meeting**

Minutes of the meeting held on 20<sup>th</sup> February were read and confirmed as a true record. Proposed by Thomas Bevan and seconded by Alan Vaughan.

## **4. Matters Arising There From**

(4(9a)) Network Rail had still not been in touch regarding the parking area alongside the railway station in Clarboston Road.

(4(9b)) Speed bumps outside St Aidan's School Wiston – Pembrokeshire County Council (PCC) Highways department had advised David Howlett that the bumps were done to specification, but as yet not they had not been out to inspect them.

(9g) Missing right turn sign by Newbridge Nursery – had still not been repaired.

## **5. Finance**

a. PCC Remittance Advice – the first instalment of the 2017/18 Precept had been received for £1334.00.

b. Community Account Bank Statement balance as at 28/04/17 - £5373.72.

c. Welsh Audit Office (WAO) – Audit fees and other matters relating to the 2015-16 audit – noted. It was felt that the increase incurred in relation to audit fees had not been adequately explained in the report.

d. Wiston Community Council Audit Documents for Year Ending 31/03/17 – the clerk advised the meeting that the statement for the Business Premium Account had not yet been received, however a copy had been requested. Therefore, the balance noted for this account may need to change depending on whether interest had been paid on the account. The internal audit could not be actioned until all paperwork had been received. It was agreed to email Grant Thornton (external auditors) and advise them of this fact as it was unlikely that the audit documents would be available by the 5<sup>th</sup> June 2017. The Clerk agreed to advise Grant Thornton.

e. Zurich Insurance – Renewal Proposal -1<sup>st</sup> June 2017 - £651.92. It was agreed to pay, as the increase was mainly due to the insurance premium tax increase.

## **6. Correspondence**

a. Community Health Council – Child and Adolescent Mental Health Services – tabled.

b. PCC: Declaration of Acceptance of Office and Undertaking to Abide by the code of Conduct (emailed) – all councillors present signed the declaration and the clerk would lodge them with PCC once they had all been completed.

c. PCC: Statutory Notice Sir Thomas Picton and Tasker Milward Schools (emailed) – noted.

d. PCC: Vacant roles on the Standards Committee (deadline 25/05/17) – noted.

- e. Friends of Narberth Library – Donation Request – no donation would be made at this time.
- f. One Voice Wales – Training Opportunity – e.g. New Councillor, Code of Conduct, Understanding the Law etc. – noted.
- g. Welsh Government - Code of Practice on Workforce Matters – Annual Monitoring Exercise – not applicable to Wiston Ward Community Council.
- h. Clerks and Councils Direct – May 2017 – tabled.

## **7. Planning**

- a. Agricultural Building (Cattle Shed) West Dairy, Wiston – 17/0036/PA (emailed) – Marilyn Bevan signed the register of interest. There were no objections received.
- b. Non-material amendment to permission 14/0608/PA – (replacement dwelling), alterations to external appearance. Cucumber Hill, Clarboston Road – 17/0076/PA (emailed) – no objections received.

## **8. Received After Posting**

- a. St Mary's Church, Walton East – donation request. It was agreed to donate £30.00 to help towards the maintenance of the graveyard, was agreed by all present.

## **9. Any Other Business**

- a. The clerk advised the meeting that Rosemary Richards' (ex Community Councillor) mother had recently passed away. It was agreed that it would be appropriate to give a gift of a plant (that Phil Davies agreed to source) and a sympathy card given the circumstance.
- b. Yvette Bevan had nothing to report.
- c. David Howlett had been approached by a resident of Wiston village, during his campaigning, regarding the bad state of repair of the telephone kiosk by the church. The resident was prepared to paint the kiosk if the paint was purchased. It was thought that the kiosk was still the responsibility of British Telecom as no one in the area had taken them up on the offer to purchase the kiosk for the community when previously offered. Another resident had asked if a playpark could be constructed in Wiston. It was felt that this was a project that could not be undertaken by the community council at this time, due to financial constraints.
- d. Rhys James had nothing to report.
- e. Peter Lewis reported the bad state of repair of the roads in the Wiston area.
- f. Alan Vaughan had nothing to report.
- g. Thomas Bevan reported water pooling on the Mill Road, Walton East – below South East Farm. David Howlett agreed to report this to PCC.
- h. Marilyn Bevan asked if extra signage could be placed either side of Tafarn Bridge to deter Heavy Goods Vehicles from attempting to travel along the road. It was felt that the drivers of the vehicles were following "sat navs" and possibly taking little or no notice of the signs currently in place.
- i. Phil Davies had nothing to report.

## **10. Next Meeting**

The next meeting would also be the Annual General Meeting and would be held on Monday 19<sup>th</sup> June 2017 at 20:00hrs, at the Memorial Hall Clarboston Road.

As there was no further business the meeting closed at 21:45hrs.

Signed \_\_\_\_\_ Dated 19<sup>th</sup> June 2017

Chairman to Wiston Community Council

Signed \_\_\_\_\_ Dated 19<sup>th</sup> June 2017

Clerk to Wiston Community Council