

Minutes of the Annual General Meeting of
Uzmaston, Boulston and Slebech Community Council
Held at the Rhos Village Hall
On Thursday 11th May 2017 at 7:30 p.m.

Present Mrs S Evans, Mrs S Green, Mr R Hancock, Miss B Thomas, Dr H Thomas,
Mrs M Williams.

In attendance Clerk to Community Council ,County Cllr Di Clements,
Mr J Dunckley,Conservation Commons Registration Officer .

At the start of the meeting the Clerk chaired the meeting for item 1) election of Chair and Vice Chair.

1) Election of Chair

The nomination of Miss B Thomas as Chair was proposed by Dr H Thomas,seconded by Mrs S Evans and carried unanimously.

Election of Vice Chair

The nomination of Mrs D Campbell as Vice Chair was proposed by Dr H Thomas, seconded by Mrs S Evans and carried unanimously.

Chair`s Welcome

The chairman thanked her fellow councillors for their confidence and support in her and Mrs D Campbell, evidenced by their election to office.

She welcomed newly elected County Councillor Di Clements, and looked forward to her input, advice and help in the future. She also wished to express the community council`s thanks to Rob Lewis for his support as the previously elected county councillor for the community.

The chair introduced Mr J Dunckley, Pembrokeshire County Council`s Conservation Commons Registration Officer and thanked him for attending the meeting.

2) Apologies

Apologies were received from Mrs D Campbell, Helen McLeod- Baikie, Strategic Assets Manager from Pembrokeshire County Council`s Assets managing department.

3) Declaration of members` interests.

The Chair declared an interest in item
601 Planning notices
NP/04/4000 Boulston Manor, Uzmaston , update.

Mrs S green declared an interest in Uzmaston Village Green item as her property had a right of way over part of the tarmarced area.

4) Minutes of the meeting of 6th April 2017

Were ratified as a true and accurate record of the meeting and signed by the chairman.

5) Matters Arising not on the agenda

Notice boards

The **Clerk** reported that despite two letters to Pembrokeshire County Council no reply had been received. It was agreed that the clerk would request an application form for a street licence to site a new notice board in the New Road area, mentioning that Marc Owen had, on a site visit in 2009 agreed, the location for the new notice board.

Signed

Date

Archiving of minutes, plans etc.

Due to lack of storage in one central location for previous papers relating to minutes and plans it was agreed that County Councillor **Di Clements** make enquiries of the maximum required age to store documents and the possibility of community council documents being stored in Pembrokeshire County Council archives.

6) Planning

i) Prior to discussing recent planning applications Mr J Dunckley addressed the meeting regarding Uzmaston Village Green. He stated, what councillors already suspected that the registered village green didn't reflect the current village green. A new map of the village green, agreed by both the community and county council was needed. This would then be placed before the planning inspectorate in Cardiff. It should be a straight forward transfer of some land from Pembrokeshire County Council to Uzmaston, Boulston and Slebech community Council and vice versa. He would speak to Helen McLeod- Baikie regarding the property side of the matter, plus ascertain if there was a fee for the re registering of the new green boundary and if so whether it would be met by Pembrokeshire County Council. Mr Dunckley also stated that he would notify the community council of any other costs. It was resolved that **Mr Dunckley meet Mrs Green** on site ,to discuss the possible new boundary ;the right of way; safety aspects and report back to the community council.

ii) The chair read out a letter received from the chair of St Ismael`s hall and the church warden of St Ismael`s church, asking if the edge of the green could be landscaped to allow parking; the speed of traffic through the village and Clover Park/New Road area. Councillors were against any parking/ landscaping on the village green as it is of high importance for the village green to be preserved for future generations. Possibly church/hall attendees could be encouraged to car share or park slightly distant , but safely, outside the village green and access roads areas.
The **Clerk** would write to Pembrokeshire County Council regarding these matters and County Councillor **Di Clements** would also raise the matters. Once the clerk received a reply she would contact the chair of St Ismael`s hall and the church warden of St Ismael`s church.

601 Planning notices

NP/04/4000 Boulston Manor, Uzmaston update

Noted

602 Planning Applications

17 0041 PA Cumberland Cottage, Slebech

No Objections

7) Reports and items for discussion or comment

701 Planed AGM 16/6/17 Picton Castle NOTED

702 Wales audit office fees being reviewed no decision yet. NOTED

703 Dyfed Powys Police Commissioner Community Grant of £5,000 available NOTED

704 Planning aid Wales`s course 24/5/17 Newtown NOTED

705A Code of conduct from Pembrokeshire County Council AGREED THAT IT BE ADOPTED AS UZMASTON, BOULSTON AND SLEBECH COMMUNITY COUNCIL CODE OF CONDUCT FOR COUNCILLORS.

Signed

Date

705B declaration of acceptance of office to be signed by all councillors and returned to Clerk .

NOTED

706 Pembrokeshire rights of way improvement plan Mrs S Evans had walked bridle path Hillblock to Cold Blow and Clerk had sent observations to PCC NOTED

707 Return of election expenses forms handed to all councillors present to complete and return to clerk or directly to PCC NOTED

708 Co option of councillor for Slebech the clerk would obtain criteria/procedure for co option NOTED

709 Eluned Morgan regional assembly member request to put up poster, DENIED, lack of space if all parties asked.

710 request to attend meeting Graham Elliott GRANTED for June 15th 2017.

711 Education consultations, Discontinuation of Sir Thomas Picton and Tasker Milward Schools 31/8/18. NOTED

712 assembly electoral reform **Clerk to write**, reduce size substantially.

713 planning draft sustainability **Clerk to write**, less use of jargon in reports.

714 new councillor induction training NOTED

715 village of the year 2017 applications invited. NOTED

716 LDP planning responses. **Clerk to write** as Community Councils only meet once a month insufficient time to reply.

716A use of Welsh language in PCNPA **Clerk to write** as Community Councils only meet once a month insufficient time to reply.

717 Code of practice workforce monitoring **Clerk to write** by submission date 29 May 2017, stating no public services outsourced to a third party in 2016/17

718 One voice Wales training dates .NOTED

8) Other reports and correspondence to note

801 Simon Hart M P newsletter NOTED

802 PCNPA Picton House, The Rhos reply received saying time to paint extended to 31/5/17 and site visit to be carried out shortly after 31/5/17 by P C N P A NOTED.

803 Let`s walk month talk 16/5/17 Haverfordwest Library. NOTED

804 Playday 2017 30th Anniversary NOTED

805 Marie Curie tea party request to display poster, DENIED due to lack of space.

806 vacancy for chairman, meat promotion Wales NOTED

807 Request that we set up a Beacon of Light for WW1 on 11/11/18. NOTED but Declined.

9) Accounts and audit

i) Accounts year end 31/3/2017 presented and accepted. Signed by Chair and Clerk. Including a letter from Clerk stating she would declare salary from Uzmaston, Boulston and Slebech Community Council to tax office.

ii) Internal auditor had passed the accounts as a true record and wished his gift/fee of £15.00 to be donated to Paul Sartori Foundation.

iii) Change of address, to new Clerk and date for bank statements to 4th of each month signed by Mrs S Green and due to be signed by Mrs D Campbell.

iv) Addition of signatory, new clerk. Forms to be completed and signed by Mrs S Green and Mrs D Campbell at earliest possible date.

v) S L C C membership agreed for coming year.

vi) Zurich insurance agreed to pay £258.98 for 1/6/17 to 31/5/18.

vii) £1216.00 1st precept payment notice received, to be confirmed on next bank statement.

Signed

Date

viii) Bank balance as at 19th April 2017 was £5152.41.

10) Accounts for payment
See above.

11) Any other Business.

i) **County Councillor Di Clements** stated she had noted speeding at The Rhos, especially if traffic was diverted off the A40 and that she would monitor the traffic flow/speed here and in the Uzmaston area.

ii) **The Clerk** would send a letter of condolence to ex community councillor Mr J Burdett on the loss of his wife.

iii) **County Councillor Di Clements** stated she would pursue the matter of the pothole outside Mrs M Williams`s property with Pembrokeshire County Council`s Highways Department.

iv) **County Councilor Di Clements** also informed the councillors that she had met with the resident of Norchard, near Uzmaston ;offered to act as go between with contractors; would pursue the matter of road repair in the area; would talk to other resident/neighbours;would investigate the possibility of removing obstructions where the road narrows.

12) Next Meeting Thursday 15th June @ Uzmaston Hall @7:30 p.m.

The meeting closed at 9:15 p.m.

C/O Clerk to Community Council
Old Hayes
Robeston Wathen
Narberth
SA67 8EJ
Tel 01834 862818.

Signed

Date