**MANORBIER COMMUNITY COUNCIL**

**First and Annual Full Council Meeting – Monday 15 May 2017**

To be held at **Jameston Village Hall, Jameston**, commencing **at 7.00pm\***

**Councillors to sign their ‘Declaration of Acceptance of Office’ in the presence of the Proper Officer, immediately ahead of the meeting.**

**Public are invited to attend from 7.00pm. Public Participation session will commence at 7.00pm and not exceed 15 minutes in length.**

**Please note that Audio or Video recording of Full Council meetings is not permitted.**

**AGENDA**

1. To receive any apologies for absence.
2. To receive any declarations of interest.
3. To elect the Chair of Manorbier Community Council for 2017/18.
4. To elect the Vice Chair of Manorbier Community Council for 2017/18.
5. To appoint representatives to MCC’s Staffing Committee and Planning Committee and to nominate a MCC representative to One Voice Wales’ Area Committee.
6. To approve the payment of the following Annual Costs/Donation and Clerk’s monthly salary;

* Manorbier School Book Tokens – up to a value of £45.00
* Annual Insurance Premium: Aon UK (Underwriter – Maven) - £1,495.58 (Long Term Agreement)
* Continuation of Clerk’s salary: £479.00 gross per month (includes PAYE of £95.80)

1. To approve and sign as a true and correct record the draft Minutes of the Full Council Meeting held on 3 April 2017.
2. Matters Arising from the Full Council Meeting held on 3 April 2017.
3. To receive and consider any correspondence.
4. To receive and consider the following planning applications, licence applications and other notices:
5. **NP/17/0115/FUL – Erection of lean-to store shed, roof over existing retail display area and creation of covered retail display area for outdoor furniture, etc. (Retrospective) at Manorbier Garden Centre, Manorbier SA70 7SN.**
6. **NP/17/0224/FUL – Proposed telecommunications VF site share installation upgrade to include new (20m) mono pole and associated equipment with a total height of 25m at Hill Farm, Manorbier SA70 7TB.**
7. **NP/17/0229/S73 – Vary condition no.2 of NP/15/0526/FUL – Alterations to Clubhouse at Buttyland Caravan and Camping Park, Manorbier SA70 7SX.**
8. **NP/17/0258/FUL – 35 Hardstandings and electric hook-up points; temporary change of use of existing building as a fish and chip shop; use of portakabin as a temporary reception office at Buttyland Caravan and Camping Park, Manorbier SA70 7SX.**
9. **To consider and agree any comments on the review of the boundary of Manorbier Conservation Area.**
10. Other Notices and Planning applications received after publication of the agenda.
11. To receive and consider the Financial Statement from 14 March 2017 to 11 April 2017 and the End of Year Budget Monitoring Report for FY 2016/17.
12. To receive and consider the County Councillor’s report.
13. To receive an update on the Annual Audit for FY 2016/17.
14. To consider and approve a response to Pembrokeshire County Council on the Notice Relating to Application for a Modification of the Definitive Map and Statement: Meadow Road to Kiln House Lane, Jameston.
15. To consider and agree a response to the Welsh Government’s consultation on the Draft circular for the planning of Gypsy, Traveller and show people sites.
16. To consider and approve a donation request from Wales Air Ambulance.
17. To consider and agree the submission of any motions for debate at One Voice Wales’ AGM to be held on 30 September 2017.

Continued ...

1. Action Tracking: to receive any updates on the following matters, **not covered elsewhere in the agenda;**
2. Car parking at Manorbier Station – PCC update (if any) on possible provision of parking
3. Jameston Play Area – latest inspections; signs and other issues
4. Re-surfacing of the land and painting of yellow lines in front and adjacent to Lydstep Bus Stop/Jameston Bus Stop
5. Installation of a traffic speed sign and rumble strips on the approach to Jameston from the Pembroke direction.
6. To approve the following outstanding invoices for payment;
7. I P Morris – office costs – printer ink; A4 folders and postage - £42.56
8. I P Morris – MCC BT Premium Mail - £ 5.00

1. To consider any emergency items and/or outstanding issues before Full Council.

I P Morris

Clerk & Proper Officer Email: [manorbiercc@btinternet.com](mailto:manorbiercc@btinternet.com) Website: [www.pembstcc.co.uk](http://www.pembstcc.co.uk/)