

# WISTON COMMUNITY COUNCIL

## ANNUAL GENERAL MEETING MINUTES

The minutes of the Annual General Meeting for Wiston Community Council held on Monday 16<sup>th</sup> May 2016 at 20:00 hrs, at the Memorial Hall Clarbeston Road.

### **Members Present**

Peter Lewis (Chairman)

Alan Vaughan

Marilyn Lewis

Rhys James

Yvette Bevan

Rosemary Richards

Robert Voyle

David Howlett (County Councillor)

### **1. Chairman's Remarks**

The chairman welcomed everyone to the Annual General Meeting 2016.

### **2. Apologies for Absence**

Thomas Bevan and Phil Davies.

### **3. Minutes of the last AGM held on 18<sup>th</sup> May 2015**

The minutes for the AGM held on 18<sup>th</sup> May 2015 were read by Peter Lewis. Confirmation of these minutes was proposed by Rosemary Richards and seconded by Alan Vaughan, and all agreed for Peter Lewis to sign the minutes as a true and accurate record.

### **4. Appointment of Chairman**

Phil Davies had been in touch with the clerk and he had agreed to take up the post for 12 months, this was proposed by Marilyn Lewis and seconded by Rosemary Richards. All in agreement.

### **5. Appointment of Vice Chair**

Marilyn Lewis was proposed by Peter Lewis and seconded by Yvette Bevan. All in agreement.

### **6. Appointment of Clerk / Treasurer**

Samantha Philipps-Harries was proposed by Alan Vaughan and seconded by Rosemary Richards. All in agreement and Samantha accepted to continue in the post.

### **7. Appointment of Planning Committee Officers**

The Planning Committee Officers were voted as follows:

Rosemary Richards and Phil Davies - Wiston

Thomas Bevan - Walton East

Robert Voyle - Clarbeston

Yvette Bevan and Alan Vaughan - Clarbeston Road

**8. Appointment of Financial Officers**

It was agreed that the signatories would be Robert Voyle, Rosemary Richards and Phil Davies.

**9. Appointment of Responsible Financial Officer**

Samantha Philipps-Harries (clerk) agreed to continue in this role and was proposed by Rosemary Richards and seconded by Alan Vaughan.

**10. Confirmation of date, time and venue of Council monthly meetings**

The meetings will continue to be on the third Monday of each month, at 8 p.m. in the Memorial Hall, Clarboston Road, excepting August and December.

**11. Review of clerk's salary and expenses 2016/2017**

Samantha Philipps-Harries (Clerk/RFO) advised the meeting that given the current financial climate within Pembrokeshire County Council, that she felt her salary and expenses should remain at their current level for this year. Therefore the clerk's salary would remain at £1800 for this financial year.

As there was no further business the meeting closed at 20:30 hrs.

Signed \_\_\_\_\_ Dated 15<sup>th</sup> May 2017  
Chairman to Wiston Community Council

Signed \_\_\_\_\_ Dated 15<sup>th</sup> May 2017  
Clerk to Wiston Community Council