

**St Florence Community Council Meeting**

**Held at Village Hall, St Florence**

**7.30pm on Tuesday 7<sup>th</sup> March 2017**

*Handwritten notes:*  
4/4/17  
2/3

**Present:** Councillors Buckmaster (Chair), R Hughes, D Evans

**Also Present:** R Ruff (Clerk), Philip Kidney (County Councillor), 3 members of public

**Not Present:** Cllr S Hughes

**Public Participation:** Ms L Baugh expressed concerns about removal of waste bins from within the village, three have been removed in recent weeks. County Cllr Kidney said he would ask where the bins have gone at his next County Council meeting. She also expressed a concern about rubbish that is accumulating on land alongside the Concrete Road past the Old Mill, Trefloyne Lane and that did we want St Florence turned into a dump. This issue had been raised previously, the general thoughts by the Councillors is that this is private land and is therefore not a matter for the Community Council, but again Cllr Kidney said he would double check at County Council level and report back next meeting. Lastly, Ms Baugh complained that debris from Bonfire Night remained on the playing field and that previously when run by the Village Association the debris had always been removed within a couple of days of the event. It was explained to Mrs Baugh that wet weather had prevented machinery from being allowed onto the playing field and also that it was incorrect of her to state that under the Village Association the bonfire debris had previously been removed in a timelier manner. Indeed, it is a matter of public record that in 2015 the Community Council requested that the now defunct Village Association cleared between six and ten tonnes of debris from the sports field that had built up over a number of years while Bonfire Night was under the Association's stewardship.

Mr D Evans spoke about his wishes for a proposed Summer Festival Event, he would like to put the event on in July/August time within the village, this event would raise money for the church roof; a much needed fund. Mr Evans had thoughts that he would like to see the festival encompass music, food, crafts, children's fun events, hog roast, beer tent, using the village hall and field. Cllr Kidney expressed concern about the summer months in Pembrokeshire being very busy with other events, such as Summer Spectaculars, various road races, and other sporting events. He asked Mr Evans to check the calendar of events for the county in the summer to see if there was room to do the proposed festival.

**7/3/17 1. Apologies**

Cllr S Hughes

**7/3/17 2. Declarations of Interest**

None received

**7/3/17 3. Signing of Minutes for February Meeting.**

February Minutes were approved and signed off.

**4. Matters Arising for information only**

- 4.1 Tractor Tyres Fitted** – Turf tyres have been fitted to the tractor in readiness for the spring cuts.

20/4/12  
S. Hughes

- 4.2 **New mower assembled and field strimmer delivered** – All arrived safely again in readiness for spring cuts.
- 4.3 **Village Hall Caretaker/changing room lights** – Pull switches have now been replaced and are all in working order again.

5. **Planning Applications**

5.1 1 St Florence Cottages, SA70 8NQ – Construction of porch to provide disabled access - NO COMMENTS.

5.2 Castle Park, The Ridgeway, Manorbier – New front porch extension - NO COMMENTS.

6. **Village Hall & Village Hall Matters**

- 6.1 **Summer Festival** – As per public participation.
- 6.2 **Potholes on Knapp Road and Eastern Lane** – Some of the manhole covers have dropped in the road way, the tarmac has broken up by Ashfield Farm. Blocked drains are causing some flooding along the Knapp Road and in front of Quarry Cottages. Cllr Kidney said he would report this to highways at the County Council offices.
- 6.3 **Damage to Playing Field and Car Park** – damage has been caused to playing field grass and newly laid car park area following attempts to remove a lorry that had become stuck attempting to remove the Cricket Club's rotting container and machinery. A tractor had to be called in to pull it free from the wet ground where it had become stuck the previous day. The Clerk will write to the Jonathon Edwards of the Cricket Club to ask them to make good of the damage and to clear discarded items from the container.
- 6.4 **Tractor maintenance and parts** – Going forward, the newly acquired tractor will need servicing and new parts. It was agreed by the councillors that this will need to be built into the budget for next year. Better deals can be obtained by purchasing such parts on-line, such as eBay, a Council debit card is therefore required as cheque purchase is often not possible with eBay. Cllr Buckmaster said will approach Barclays Bank about obtaining same.
- 6.5 **Bus Shelter fly Tipping** – Rubbish is still behind the bus shelter and hasn't been collected by the County Council. Cllr Kidney said he would go and remove the rubbish himself. The councillors thanked him for this gesture.
- 6.6 **Notice Board Repair** – Sadly the notice boards in the village which have recently been repaired are still leaking. After numerous calls to the contractor who originally carried out the work, Cllr Buckmaster has been unable to get hold of him. It was agreed that some tin sheeting be purchased and attached to the back of the Ridgeway View Notice board to weather proof it. With reference to the Village shop notice board it was agreed by all that a more durable notice board is required, possibly made out of metal. Cllr Evans proposed that we seek a quote from Kingswood Engineering, Cllr R Hughes seconded the proposal.
- 6.7 **Next Door Social Networking** – A vote was carried out by the Councillors as to who was in favour of creating 'Next Door' social networking for the village or a village Face book Page, no one in favour.
- 6.8 **Clerk Contract of Employment** – This will be finalised at next month's meeting once the Chair has had time to read over the document.

30/4/17  
8.5mth

**7. Correspondence Received**

**7.1 PMA Fitness request regarding Village Hall** – It was agreed by all that currently there was not a suitable accommodation within the village hall to offer PMA Fitness. The only option was the ad-hoc use of the main hall, when free, cost as per other users. Booking via the hall Booking Clerk. An email will be sent to PMA Fitness by the Clerk informing them of the situation.

**8. Accounts and Finances**

**8.1 Bank Reconciliation** as at 13<sup>th</sup> February 2017, all noted and agreed.

**8.2 Checking of Bank Reconciliation by non-signatory member** - Cllr R Hughes checked and signed the bank reconciliation

**8.3 Actual V Budget** – The spreadsheet needs to be updated in time for the next meeting.

**8.4 Internal Audit** – Paperwork for the External Annual Audit has been received and work on the internal audit is already underway

**8.5 Invoices and cheques** - were presented for signature (see attached schedule).

**9. Items for April 2017 Meeting** – Garage suitability and repairs.

**10. County Councillors Reports** – County Cllr P Kidney noted:

\* Proposed Ashgrove Housing Development – No concerns have been forwarded from Planning as per trees in the proposed area; there are no tree preservation orders in place.

\* The Fly tipping letters were sent out to all residents on Fiddlers Lane. Subsequently Cllr Kidney has received some phone calls from residents regarding this matter.

**11. Time and Date of next meeting** – 7:30pm on Tuesday 4<sup>th</sup> April 2017.

Meeting Closed at 2040 hours.