**KILGETTY, BEGELLY COMMUNITY COUNCIL (KBCC)**

Full Council Meeting held at Kilgetty-Begelly Community Centre, Kilgetty at 7.00pm.

Thursday 9 February 2017

MINUTES

Public participation took place between 7.00pm and 7.05pm.

**Present:**

Cllr Diane Lockley (Chair)

Cllr Peter Adams

Cllr David Anderson

Cllr Trevor Andrews

Cllr Ann Pendleton

Ian Morris (Clerk and Responsible Finance Officer)

County Councillor David Pugh was also present.

1. **Apologies.**

Cllr Janet Ward.

**2. Declarations of Interest.**

None.

**3. To consider and approve as a true and correct record the draft Minutes of the Full Council Meeting held on 12 January 2017.**

Cllr Anderson proposed that the draft Minutes of the Full Council meeting held on 12 January 2017 be approved as a true and correct record. Seconded by Cllr Andrews. Vote taken – all in favour.

**4. Matters Arising from the Minutes of the Full Council Meeting held on 12 January 2017.**

**1011 (9)** – Cllr Anderson confirmed that the actual cost of the work undertaken by John Keeler was £4,530.

**5. Action Tracking**

The Clerk handed out a copy of the latest Action Tracking note and a copy is attached to these Minutes of the meeting.

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* **Footpath widening in Begelly (Fir Grove area); footpath maintenance in Begelly and replacement and re-siting of Begelly Bus Shelter (outside Begelly Stores) –** Review April 2017.
* **Remedial work to Kilgetty Play Area** – The latest inspection by PCC had now been undertaken but the inspection report had yet to be received by the Clerk. Review March 2017 as an agenda item.
* **Location of footpath between Mill Bay Homes development and Kilgetty town centre –** County Cllr Pugh reported that he had spoken to Stephen Benger, PCC. Mill Bay Homes were close to the trigger point in respect of payments to PCC but nothing further on the footpath as yet. Review March 2017.
* **A477/A478 Roundabout Improvements –** Members agreed to review in September 2017 in order to provide feedback on improvements to Welsh Government.Review September 2017.
* **Remedial work to the Information Boards alongside the Community Centre.** Cllr Anderson confirmed he had spoken to Tom Price, PLANED, who had said that PLANED could only pursue projects on a joint venture basis with other councils, as they were under cost restraints. PLANED still awaited news from other councils. Members agreed to leave the boards in situ and asked the Clerk to take this item off Action Tracking.
* **Stile at Miner’s Field –** Cllr Adamssaid he had spoken with Leo Thornley of Men’s Shed in Kilgetty (MSK) about installation of the stile. Clerk was asked to liaise with Leo Thornley and provide him with the telephone numbers of Cllrs Adams and Andrews, who had offered to help with the installation. Review March 2017.
* **Removal of BT Kiosk in Begelly -** Review March 2017.

**6. Planning**

Cllr Lockley brought forward the planning applications and other notices;

**16/1045/PA – Two storey side extension at 2 Brynderi, Begelly, Kilgetty SA68 0YH.** Cllr Lockley highlighted the report of the Dyfed Archaeological Trust (on-line) and also confirmed that the plans showed that there was no access from the proposed extension into the main house. After a brief discussion, Cllr Anderson proposed that this application be recommended for approval, subject to PCC taking into account the Dyfed Archaeological Trust report when making their decision. Seconded by Cllr Andrews. Vote taken – all in favour.

Other planning decisions were noted.

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**7. County Councillor’s Report.**

County Cllr Pugh provided the following report;

* Following a review by an internal Task and Finish Group, PCC would now be recommending to their Full Council that the county’s leisure, library and tourism services would now be kept ‘in-house’ as potential savings from out-sourcing could not be evidenced. Delivery of tourism promotion would remain with Destination Pembrokeshire.
* PCC would be working on developing policy and the delivery mechanism for distributing funding received from the Second Homes Council Tax between now and the autumn. The amounts received from this new tax would not be known until September 2017. It was expected that voluntary and community groups, as well as some Community Councils, would be recipients of some of the revenue raised.

**8. Accounts for Payment**

Clerk brought forward the following accounts for payment;

Ian Morris – salary (no office costs) £ 384.00

HMRC - PAYE £ 96.00

SSE (SWALEC) – electricity costs for office unit (MSK) £ 18.19

One Voice Wales – annual membership fee £ 294.00

**Total £ 792.19**

Cllr Lockley proposed that all these payments be made. Seconded by Cllr Pendleton. Vote taken – all in favour. Clerk reported that the latest Direct Debit payment of £1,740.94 in respect of KBCC’s PWLB loan would be made on 1 March 2017.

Clerk reported that KBCC’s current electricity contract with SSE for the office unit was due to expire on 31 March 2017. After a brief discussion, Cllr Adams proposed that KBCC remain with SSE. Seconded by Cllr Andrews. Vote taken – all in favour. Clerk to action.

**9. To consider an update from Cllr Lockley on items from One Voice Wales (OVW) including discussion on the prioritisation of OVW training for Councils in Pembrokeshire.**

Cllr Lockley confirmed that she had attended the latest OVW Area Committee. The proposed Town and Community Council Charter had been discussed. A charter being used in Bridgend had been cited as a good example and Cllr Lockley had re-drafted that version from a Pembrokeshire perspective. This had been sent to Dan Shaw at PCC. Cllr Lockley said that this version would eventually be sent out to Town and Community Councils with a recommendation that it be accepted and signed.

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Cllr Lockley highlighted the OVW training modules survey that she had drafted and which had been sent by OVW to all Town and Community Councils in Pembrokeshire. Members discussed the prioritisation of the 22 training modules listed. Some concern was expressed by Members about any future mandatory training of councillors but agreed the top 6 priorities for KBCC. Cllr Lockley agreed to action.

Other items of correspondence were briefly highlighted including on the Reform of School Governance, White Paper on the Reform of Local Government and a summary of the 2016 Wales Audit Office report. Cllr Lockley was thanked for her feedback.

**10. To consider and agree responses on the Welsh Government’s (WG) Community and Town Councils Survey 2017 – Service and Asset Management.**

Full Council discussed the WG’s survey and completed the survey, where appropriate. Clerk was asked to return the completed survey to the WG.

**11. To consider the booking(s) of Purple Routes’ Open Access Play provision in 2017.**

Cllr Lockley highlighted the offer from Purple Routes for the delivery of a 1hour, 59 minute play session for £85. Cllr Lockley also read out comments received from Stepaside School. Some concern was expressed by Members over the cost and after further discussion, Full Council agreed not to take up the offer on this occasion.

**12. To consider news items and event details for the KBCC website.**

Clerk agreed to include some Stepaside School events on the website but no other items proposed.

**13. Begelly-Kilgetty Community Association (BKCA) Report.**

Cllr Anderson reported the following;

* Costs of replanting the long beds outside the Community Centre had now been approved by BKCA.
* The final costs of the refurbishment of the kitchen at the Kilgetty-Begelly Community Centre totalled £4,530.
* BKCA were looking at seeking donation, sponsorship and other funding opportunities with a number of organisations including Valero, Co-Operative and the Local Aggregate Fund.
* The next Table Top Sale is likely to be held on the last Saturday in March but this is to be confirmed.

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* Expressions of Interest have been received from a number of bodies asking to use the old Library room at the rear of the Community Centre. These have included Simon Hart, MP, Angela Burns, AM, CAB, an allotment association, Book Club and the WI.

**14. Correspondence**

All correspondence was made available ahead of the meeting from 6.45pm or by contacting the Clerk.

Members noted the correspondence but Cllr Lockley highlighted the following items;

* Email from Margaret Moffat about a request from Tenby and Saundersfoot First Responders asking for a permanent room in the local area. KBCC had nothing to offer as the Office Unit was still being used by MSK.
* Short PCC survey on Local Connections to Pembrokeshire for Allocating Housing. After discussion, KBCC agreed that 5 years should be the appropriate number of years that should be used in determining a local connection. Clerk to action response.
* Email from Chris Thomas, Primary Care Manager, sent following KBCC’s letter of appreciation sent to Julie Froment. Cllr Andrews reported that Mrs Froment had been very pleased to receive her letter.
* Planning Aid Wales workshops.
* KOMPAN play equipment offers.

**15. Emergency items and other outstanding issues before Council**

None.

**16. Any Other Business**

Cllr Adams said he had been approached by local residents about the lack of litter bins (including for dog waste) in New Road, Begelly. Members agreed to discuss at the March 2017 KBCC meeting.

Cllr Anderson asked about road and footpath cleaning on the A478 in Begelly. Cllr Anderson also mentioned that local residents and he had expressed some concern about the kerbing in the right filter lane at the A477 junction for Kilgetty. This kerb was not easily seen in the dark and wondered if this could be painted white to aid vision and to help drivers avoid clipping the kerb when turning right. Members agreed to discuss these matters at the March 2017 KBCC meeting.

Cllr Lockley expressed some concern about the overgrown state of some trees alongside local countryside roads in the area. Cllr Lockley asked the

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Clerk to find out about PCC policy in this regard.

There being no further business, the meeting closed at 9.05pm.

Kilgetty, Begelly Community Council

February 2017

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